

Agenda Item 3

MINUTES OF THE DERBYSHIRE PARTNERSHIP FORUM (DPF) THEMATIC PARTNERSHIPS

- Children and Young People's Trust Board – 20 January 2011 and 17 March 2011
Next meeting to be held on 19 May 2011
- Culture Board – 17 December 2010 and 17 February 2011
- Health and Wellbeing Partnership – 6 January 2011
Meetings scheduled for 3 March and 5 May 2011 were cancelled
- Safer Communities Board – 17 February 2011
Next meeting to be held on 1 June 2011
- Sustainable Communities Board – 24 February 2011
Meeting scheduled for 26 May 2011 has been cancelled
- Transformational Management Board – 24 January 2011
Next meeting to be held on 26 May 2011

MINUTES of a meeting of the **DERBYSHIRE CHILDREN'S TRUST BOARD** held on 20 January 2011 at County Hall, Matlock

PRESENT

Councillor B Lewis (in the Chair)

Councillors M Longden, P Reddy and Ms A Western

B Buckley	Derbyshire County Council
R Corker	Derbyshire County Council
J Coxhead	Derbyshire Constabulary
I Forrest	NHS Derbyshire County
P Hackett	North East Derbyshire District Council
L Harris	Independent Chair of Safeguarding Children Board
H Hastie	Connexions Derbyshire
I Henderson	Derbyshire County Council
F James	Derbyshire County Council
B Laurence	Derbyshire County PCT/Derbyshire County Council
L Newby	Derbyshire Police Authority
J Smith	Voluntary and Community Sector
R Smith	Derbyshire Youth Council
R Trainor	Derbyshire Community Health Service

Apologies for absence were submitted on behalf of J Amos, D Bedford, M Boyd, J Cook, M Goodwin, J Grigg, P McKelvey, Councillor L Robinson, H Sahman, and S Savage

1/11 **MINUTES RESOLVED** that the minutes of the meeting held on 18 November 2010 be confirmed as a correct record.

2/11 **MATTERS ARISING – (a) Next Steps in Children's Trust Development** (Minute No 76/10 refers) It was stated that meetings would be taking place with head teachers in February 2011 to discuss future membership of the Youth Cabinet.

(b) Operation Relentless (Minute No 80/10 refers) Following the debriefing session that had been held at the completion of the Operation, a summary document was being prepared and would be circulated to all partners.

3/11 **THE PUBLIC HEALTH WHITE PAPER** The Board received a presentation from Bruce Laurence on the Public Health White Paper – Healthy Lives, Healthy People and agreed to attend a future meeting of the Youth Council to discuss its implications in relation to teenage issues.

4/11 **PROMOTION OF THE INVOLVEMENT CHARTER**
During 2010, the Involvement Strategy Group had developed an Involvement Charter to publicise a commitment to seek and act upon children's views on service delivery. This Charter had previously been endorsed by the Board. Work had been undertaken with Ilkeston School and the Youth Council on developing a poster to publicise the Charter.

It had been agreed to seek endorsement from the Board for a poster campaign centred on service provider outlets to promote dialogue with children on the scope and quality of services aimed at them. Work needed to be undertaken by service providers to make such dialogue effective. To achieve this, it was felt that providers should have in place:-

- Staff briefings on the Charter to include local promotion initiatives
- Clear responses prepared for queries from the public
- Named staff to respond to challenges
- Clear lines of responsibility to maintain the poster and leaflet
- Recording of representations and action taken as a result
- Feedback to a central point on outcomes

It was the intention to encourage children to comment on services and seek to be involved in improving them. It was therefore felt important that responses to children and their advocates facilitated this dialogue.

RESOLVED that the Trust Board endorses the adoption of the poster as a vehicle to publicise a commitment to dialogue with children across the county on the services that they use or seek.

5/11 **YOUTH CABINET ISSUES** A Youth Conference had been held on 20 November 2010 and had included disabilities training by the Health and Well Being Group which had received positive feedback.

6/11 **BUDGET POSITION AND COMMISSIONING DECISIONS** Budget changes would be shared amongst the different bodies with some services gaining whilst there would be reductions in others. There would be less investment in the voluntary sector and a change to the grants system. The voluntary sector had been involved in these considerations.

7/11 **DISABLED CHILDREN'S STRATEGY – REVIEW OF ACTION PLAN 2009/10** The Board was given an update on the progress achieved in implementing the 2009/10 action plan for the Disabled Children's Strategy. The Strategy had been developed in 2008 following the County Council's decision to sign up to the Every Disabled Children Matters charter.

A detailed action plan had been developed for the year commencing April 2009, and progress had been recorded on all of the actions. Very good progress had been made on nearly all of the actions, and where any remained on-going, they were being included in an updated action plan for 2010/11. Monitoring of progress was undertaken by the Disabled Children's Planning Group.

RESOLVED to note the report.

8/11 **ANNUAL CHILDREN'S SERVICES RATING** The Board was presented with a copy of the letter received from Ofsted on the Annual Children's Services assessment. The assessment for the County Council was that it performed well, and key areas for further development were detailed in the letter.

9/11 **SAFEGUARDING PERFORMANCE REPORT** It was reported that Ofsted had conducted an annual unannounced inspection of Contact, Referral and Assessment arrangements in October 2010, and the inspection report had been circulated. There were no areas for priority action, and the Children's Rapid Response Team (Out of Hours Service) and Services for Disabled Children had been highlighted as areas of strength. The service areas meeting statutory requirements were also stated.

Areas for development included section 47 child protection enquiries not routinely leading to core assessment, initial child protection conferences frequently being held outside of statutory timescales, the absence of any evidence of regular case file auditing, and the common assessment framework was not sufficiently embedded across Children's Services.

An action plan to address the areas of development had been agreed and was presented to the Board. Lynn Harris reported that she would be acting as a critical friend and champion for the Board. She commented that a safeguarding plan was being developed and would be presented at the March meeting. In the meantime she was considering

performance and structure of the Board and its sub-groups; working with District Councils; priorities, help and support; and training matters.

RESOLVED that the report and action plan be noted.

10/11 **MULTI-AGENCY TEAMS AND INTEGRATED WORKING UPDATE** The interview process was nearly completed and induction training was scheduled for February/March. Any input from the Police at the manager level would be welcomed. Proposed accommodation for the teams were adult education sites and school sites where the services were required.

MINUTES of a meeting of the **DERBYSHIRE CHILDREN'S TRUST BOARD** held on 17 March 2011 at Derbyshire County PCT Headquarters, Scarsdale, Chesterfield

PRESENT

Councillor B Lewis (in the Chair)

Councillor M Longden

D Bedford	Derby Hospitals
B Buckley	Derbyshire County Council
R Corker	Derbyshire County Council
J Coxhead	Derbyshire Constabulary
I Forrest	NHS Derbyshire County
J Grigg	NHS Tameside and Glossop
B Laurence	Derbyshire County Council/Derbyshire County PCT
P McKelvey	NHS Tameside and Glossop
L Newby	Derbyshire Police Authority
S Savage	Derbyshire County Council/Derbyshire County PCT
D Smith	Derbyshire County Council
J Smith	Voluntary and Community Sector
R Trainor	Derbyshire Community Health Service

Apologies for absence were submitted on behalf of J Amos, M Boyd, P Hackett, L Harris, H Hastie, Councillor P Reddy, Councillor L Robinson, and Councillor Ms A Western

11/11 **MINUTES RESOLVED** that the minutes of the meeting held on 20 January 2011 be confirmed as a correct record.

12/11 **MATTERS ARISING** – (a) **Promotion of the Involvement Charter** (Minute No 4/11 refers) The Board had previously endorsed a poster campaign. The poster had now been designed, and would be printed and distributed.

13/11 **THE DIVERSE PROJECT** The Board received a presentation from Tricia and Ian Gardiner on their work to develop community cohesion through the Diverse Project. This project had involved 85 young people, who had taken part in a week of workshops aimed at bringing people from different backgrounds together. A DVD was shown to the Board, which highlighted the range of activities that had been

offered to the young people, and comments of those who had taken part were shown.

Funding for the project had come from the County Council, the Youth Opportunity Fund and a Lottery Grant. It was the intention to undertake the project again, and in order to do this, funding needed to be sought. It was stated that a proposed plan had been produced, but this could be scaled down if necessary to correspond with the available funding. Members were asked to contact Tricia with any potential funding sources.

14/11 **YOUNG CARERS PRESENTATION** Representatives from Action for Children attended the meeting to discuss the work of the Young Carers Service in Derbyshire. A number of examples were given on young carer situations, and how the service had helped these young people and their families. Lots of one to one support was provided to young carers, and the service also held away days and residential courses for young carers.

The Board also heard from Rebecca, who was a young carer, and had entered the project at age 13. She explained that it had helped to build her confidence, and she now volunteered to help other young carers on the project.

It was stated that although lots of work had been undertaken, awareness of young carers still needed to be raised. Guidance had been produced for schools, and although there had been an improvement in attitudes towards young carers, it was felt that there still needed to be better support, particularly in identifying children who were young carers so that assistance could be given to those who had missed quite a lot of their education.

83 GP practices across the county now had a dedicated carer champion, which was felt to be a very positive step forward.

15/11 **YOUTH CABINET ISSUES** It was reported that there had recently been a meeting of the Youth Council, at which the County Council's budget position had been discussed. The Youth Cabinet's main objection had been to any reduction in the provision of the b-line service.

16/11 **VOLUNTARY SECTOR ISSUES** Concern had been raised by the voluntary sector over the decommissioning of provision, and the fact that, so far, the sector had not been involved in this process. It

was felt that there had been a lack of voluntary sector involvement in discussions, and the partnership working was not being effective.

A number of questions had been raised by the GRID, particularly in relation to work with vulnerable children, the anti-bullying strategy, and what provision would be made for service users once their service had been removed. It was stated that plans were in place for those who would still need the use of a specific service, and this would be provided through one-off funding. However, much of the work would be undertaken by the Multi-Agency Teams, and this also included work on the anti-bullying strategy.

It was also stated that it was the intention to bring the GRID more formally into the structure of the Children's Trust Board, as there was a commitment to improve partnership working.

17/11 **DERBYSHIRE SAFEGUARDING CHILDREN BOARD ANNUAL REPORT AND ACTION PLAN** The Board was presented with the annual report of the Derbyshire Safeguarding Children Board. Lots of work had been undertaken throughout the year, including the production of a Suicide Prevention Strategy, the Baby Sleep Safe project, and the Methadone safety project. The report also set out the plan of work for the Safeguarding Children Board for 2010-2013, and also advised the Children's Trust Board on issues that should be incorporated into the Children and Young People's Plan.

18/11 **TARGETED MENTAL HEALTH SERVICES IN SCHOOLS** Over the last year, Derbyshire had used the pathfinder project as an opportunity to develop the existing role of CAMHS Primary Mental Health Worker and to explore more effective ways of this role working in schools and the community.

Three school clusters had initially been identified for the TaMHS project, and these had been identified in phase one of the development of co-located multi-agency teams. This had provided the project with an opportunity to involve mental health services. A school cluster in Chesterfield had been used, and a baseline evaluation of the social and emotional wellbeing of children aged 5-13 had been undertaken to identify children with mental health needs. Teachers had completed questionnaires for all 525 children, and 435 children in years 4-9 had completed self-rating questionnaires. Although the teachers' questionnaires had identified 45 as having clinically significant problems, the self reports had revealed 75 who were considered to have clinically significant problems. This total had been higher than anticipated, but the

evaluation had mirrored national findings that teachers found it difficult to identify children with emotional problems, and that given the right environment and opportunity children would identify themselves.

The project had allocated funds for project schools to release teachers to attend mental health workshops provided by CAMHS. The project had also worked with local authority commissioners to develop a CAMHS training strategy across Derbyshire. A series of workshops, entitled 'Everybody's Business', had been organised for staff in schools and other community settings with the primary objective of enabling them to recognise and manage mental health problems at an early stage. All Primary Mental Health Workers had been trained to deliver the workshops. The current programme ran until the end of the year, and it was felt important to continue with a programme of CAMHS training, embedding workshops into a planned programme for members of the Multi-Agency Teams, and for school staff.

Through TaMHS, the county Primary Mental Health Workers and Educational Psychologists had received training in solution focused consultation, and this provided a consistent approach to meeting with staff focusing on a child's difficulties. It was stated that the Primary Mental Health Workers could have a positive effect on the mental health of more children through effective consultation. In conjunction with the training strategy, the aim was for the Primary Mental Health Workers and members of the multi-agency teams to jointly define the mental health needs of a child, to consider the most appropriate ways of meeting them, and to enable the building of capacity and knowledge within community services.

A series of recommendations were put forward to the Board:-

- That the Primary Mental Health Worker role be supported and developed so that:
 - there is sufficient mental health expertise available to Multi-Agency Teams
 - training and joint delivery of both group and therapeutic interventions be maintained so that MAT members can work as partners in early intervention in mental health problems
- A recent CAMHS needs assessment identified a need to increase the establishment of Primary Mental Health Workers from the current 11 to 20 workers across the County;
- that support be given for CAMHS Primary Mental Health Workers to work in the community with structured links into the new MATs and schools;

- that the CAMHS training programme be given support to continue beyond the end of the year

These recommendations were entirely consistent with those of the Government's mental health strategy. In addition, the presence of Primary Mental Health Workers brought with it a direct pathway into specialist services should they be required. The project had demonstrated ways of working that would offer a coherent, integrated approach to promoting mental health for children, a means and method of providing early intervention and a clear pathway to specialist care.

19/11 **FAMILY NURSE PARTNERSHIPS** It had been recommended that the Family Nurse Partnership be developed in Derbyshire focussing on young, first time mothers under the age of 20. The Partnership was an early intervention, preventative programme which offered intensive and highly structured home visiting to first time young mothers from early pregnancy until the child was two years old. It was delivered to a prescribed programme by specially trained nurses and midwives who had additional skills aimed at improving pregnancy outcomes, child health and development and parental life.

The NHS Operating Framework 2011/12 required PCTs to deliver the Family Nurse Partnership, and the intention was that the national programme should double in size by 2013. The Department of Health had also developed a programme of health visitor expansion. This meant that, in Derbyshire, 5.38 new posts were required each year up to 2015. Family Nurse Partnership nurses from a health visiting background could be counted towards this target, and NHS Derbyshire was putting forward a proposal to be an early implementer of the expansion programme. The model for the programme was of close partnership working between health and the local authority to deliver improved outcomes. There was an expectation that NHS Derbyshire could work with NHS Tameside and Glossop and also NHS Derby City.

Research showed that there were significant benefits for vulnerable families in the short, medium and long term across a range of outcomes. There was also evidence that mothers who received early intervention during pregnancy were more receptive to change and learning. Local evidence developed through the 'Total Place' analysis had demonstrated the high cost for services through failure to intervene early, and it was stated that two successful interventions preventing these costs would pay for the Family Nurse Partnership programme.

There were specific areas of Derbyshire where teenage pregnancy numbers were high, and this demonstrated some areas where the programme should be targeted. Based on the demographic data and the programme structure, it was felt that four nurses working in the North Derbyshire area and two in the Amber Valley/Erewash area would meet the needs. However, the Board was asked to consider two options – whether to focus on North Derbyshire where the numbers were highest, or include Amber Valley and Erewash in the programme. The county wide option was generally supported.

The programme cost £3,000 per family, and there was £150,000 initial pump priming available from the Department of Health for the first year. The Derbyshire contribution for both options were detailed, along with costs for year 2 onwards.

RESOLVED to (1) support the development of the Family Nurse Partnership within Derbyshire focussing on young, first time mothers under the age of 20;

(2) endorse a partnership approach between health and local authority to deliver this initiative; and

(3) support joint funding of the development as part of the delivery of intensive family support to meet the needs identified through the Trust's 'total place' analysis of the most vulnerable families.

20/11 CHILDREN WITH SPEECH, LANGUAGE AND COMMUNICATION NEEDS An update was given on the work being undertaken to implement *Better Communication: An action plan to improve services for children and young people with speech, language and communication needs*. Speech, language and communication was the most common type of need in primary aged children with statements of special educational need. In 2010, in Derbyshire primary schools, there were 269 pupils with communication difficulties receiving support, and this constituted 40% of the total caseload for the Special Education Needs service.

Within Derbyshire, a Speech, Language and Communication Steering Group had been formed and had led developments. An integrated multi-agency pathway had been developed to implement the fact that co-ordinated, strategic action by local authorities and health services could improve language skills across the community, with a particular impact on disadvantaged children. The Derbyshire Integrated Pathway was being circulated as a good practice tool.

A range of other work that had been undertaken was highlighted, including the Speech Language and Communication Framework, Assisted and Augmented Communication and the Every Child A Talker project. This had taken place in Amber Valley and Erewash, and had assessed 476 two-four year olds. Children at risk of delay in four language areas were identified, and their progression was tracked. The significant impact of the project was reported. Details were also given of the work undertaken with the extended schools cluster in Chesterfield.

A twelve month project, funded by the East Midlands Regional Innovation Fund, Better Outcomes for Young Offenders, had recently been concluded, and the report would be published shortly. The project had been to see whether the evidence for Speech and Language Therapy contribution to the management of young offenders in institutions could be rolled out to the community based Youth Offending Teams. Based on the findings of the project, a model of intervention had been developed, and lent support to further investment in services to support the speech, language and communication needs of young offenders.

2011 was to be a National Year focusing on improving children's speech, language and communication skills, and Children's Trusts had been invited to develop local campaigns to mirror the national campaign, entitled 'Hello'. The Year would focus on priorities in local areas to narrow the gaps between vulnerable and disadvantaged children and their peers, to address health inequalities, increase skills, employment prospects and social inclusion, and address cycles of under-achievement and low expectations. The intended outcomes of the Year were stated.

There were to be two drop in sessions, where it was hoped to attract people with an interest in promoting speech, language and communication. These sessions were on 8 June 2011 at County Hall, Matlock and on 22 June at the Ilkeston Arena.

RESOLVED to (1) support and promote the National Year and local 'Hello' campaign;

(2) endorse the identification of speech, language and communication as a priority within the Children and Young People's Plan; and

(3) note the excellent work already done to implement this priority.

21/11 **PERFORMANCE REPORT** It was agreed that this would be presented to the next meeting of the Board, and would incorporate the results of the recent unannounced inspection.

22/11 **MULTI-AGENCY TEAMS AND INTEGRATED WORKING UPDATE** An update was given on the progress of implementing the Multi-Agency Teams, and it was stated that the Police had seconded a number of staff to the teams. However, there had not been many applications from the Health sector. Slight concern was raised that there was an assumption that the MATs could resolve any issue, and it was to be made clear that this was not the case.

MINUTES of the **CULTURE THEME BOARD** held at the West Park Leisure Centre, Long Eaton on 17 December 2010

PRESENT

Councillor Andrew Lewer (in the Chair)

Paul Hackett (North East Derbyshire District Council), Mike Hayden (Chesterfield Borough Council), David James (Visit Peak District and Derbyshire), David Joy (Derbyshire Sport), Tim Spencer (Erewash Borough Council), Councillor Geoff Stevens (Derbyshire Dales District Council), Lorna Wallace (3D)

In Attendance: Jaci Brumwell (DCC, Cultural and Community Services), Robert Gent (DCC, Cultural and Community Services), Martin Molloy (DCC, Cultural and Community Services), Ros Westwood (DCC, Museums), Ann Wright (DCC, Arts)

Apologies for absence were submitted on behalf of B Ashley, C Capstick, Jim Dixon (Peak District National Park Authority), Wesley Downes (DCC, Chief Executive's Office), Jim Hewlett (South Derbyshire District Council), Steve Pintus (NHS Derbyshire County), Councillor Ann Syrett (Bolsover District Council), Allison Thomas (DCC, Environmental Services), Councillor Emily Thrane (Arts Council England – East Midlands), Cath Walker (DCC, Chief Executive's Office), and Councillor Jean Wharmby (High Peak Borough Council)

40/10 **MINUTES** The minutes of the meeting of the Culture Theme Board held on 29 September 2010 were received.

41/10 **CITY AND COUNTY OF CULTURE** Derby City Council had previously facilitated a meeting to test potential support for a bid to the DCMS UK City of Culture competition in 2013. At the meeting, there had been lots of support, and strong endorsement had been obtained for a proposal that the city and county councils should work more closely together to create a coherent cultural offer. As a result, a steering group had been formed.

Derby City Council had provided funding for the initial consultation, research and for the creation of a City and County of Culture brand. Following a formal tender process, a design company Origination had been appointed to create a brand, and a number of sub-groups had been established to move the initiative forward. A presentation had been received from the design company, and a marque had been adopted.

It had been announced in July that Derry had been awarded the accolade of City of Culture for 2013. An announcement of the 2017 competition had been expected shortly after this, but following the Comprehensive Spending Review, DCMS had decided not to proceed with a competition for 2017 until the outcomes of the 2013 event were known.

A meeting of partner organisations and stakeholders had been held in November to review progress. There had been strong support for the City and County of Culture initiative, and it had been agreed that, irrespective of whether a national competition was taking place, partners would aim to deliver a Year of Culture in 2015. Consideration was now being given as to what form such an event would take, and there would be liaison with the Championing Derbyshire group, which was leading on the bid to host the Olympic Torch Relay in summer 2012. It was the intention that this would act as a springboard to generate community interest and support for the Year of Culture. It was proposed to use the City and County of Culture brand to raise awareness of the Year of Culture, and to invite partner organisations to adopt the brand.

Derby City Council had made available £33,000 to fund the initial phase of the work, and was considering what additional financial commitment it could make. The County Council had made no financial contribution to the feasibility study and branding exercise, but had identified £75,000 from the 2009/10 budget outturn.

42/10 **CULTURAL STRATEGY WITH DERBY** Following a meeting to discuss Derby's Cultural Strategy, it was the intention to align the cultural strategies of the City and County Councils. Although it was felt that it would be quite difficult to have a joint strategy, it would be possible to have elements of both working alongside each other. When more information was available details would be provided to the Board.

43/10 **UPDATE ON LOCAL ECONOMIC PARTNERSHIP** Councillor Lewer had recently attended the first meeting of the LEP Shadow Board, and informed the Group of the main issues that had been raised. There had been discussions on the Regional Growth Fund Bid, priorities for the area, and the representatives that should be attending the Board. It appeared that the Board was working quite well, but the structures and protocols were still being agreed. Councillor Lewer stated that he would provide more updates when further information became available.

44/10 **DERBYSHIRE PARTNERSHIP FORUM CONSULTATION** Partners had recently been asked to consider and provide views on the

future working of the Derbyshire Partnership Forum, the thematic partnerships and the need for high level priority and target setting. A wide range of views had been expressed, and the key points were highlighted. There was wide support for partnership working and the Partnership Forum, but it was felt that meetings should take place less frequently and the format should be revised. It was also felt that there was a need to review the existing thematic partnerships to ensure that they were fit for purpose. There was support for a review of the remaining thematic partnerships and other sub-groups to ensure that they matched the partnership's priorities.

A key issue was the need to ensure that resources were used in the most efficient way to deliver key priorities. As a result, the membership of partnerships would need to comprise the partners who were able to contribute directly to the delivery of priorities.

As a result of the findings, six proposals had been outlined, including that the non-statutory thematic partnerships should review their purpose in light of new government proposals moving forward, and all thematic partnerships should review and revise their terms of reference as appropriate and consideration should be given to the use of time limited task and finish groups to deal with single issues. Future partnership arrangements should support the delivery of priorities beyond the end of March 2011, and partners would be consulted shortly on a reduced number of high level indicators and targets to support the delivery of priorities from April 2011 onwards.

45/10 REPORT FROM VOLUNTARY AND COMMUNITY SECTOR EVENT Lorna Wallace provided the Board with a report on the Surviving and Thriving in the Big Society event that had taken place on 2 November 2010. The event had been organised by the Voice for the VCS Project in partnership with 3D, and forty-eight had attended. There had been a number of workshops, facilitated by members of 3D and the NI7 Steering Group. A number of key themes had emerged from the workshops, and the Board was presented with the areas delegates had prioritised for further action.

46/10 DCOG PROPOSALS FOR CONSULTANT-LED SESSION ON EFFICIENCY It was reported that a workshop was due to be held at Coney Green on 12 January 2011 which would focus on a number of areas, including sports development, the Arts and parks. The issues of management and procurement would also be discussed, along with options to work more collaboratively to achieve efficiencies.

47/10 **OUTCOMES PROJECT** The Board was informed of the work being undertaken to identify the outcomes being delivered by cultural services.

The national Outcomes Framework for Cultural Services was being piloted in Derbyshire, and it was also the intention to create a document to show the successes which would be distributed to stakeholders. The national framework was expected to be rewritten by the end of January, and there would then be a further update to the Board.

Details were also given of a bid to the Arts and Humanities Research Council to fund a three year collaborative doctoral project with the University of Sheffield. This would be a useful tool for Derbyshire, but it would also be capable of wider national implementation.

48/10 **WORLD HERITAGE SITE UPDATE** Martin Molloy gave an update on the work relating to the World Heritage Site, and said that progress was beginning to be made. The deadline for the receipt of applications for the Director's post was 19 December, and job descriptions for the remainder of the team were to be finalised. The first meeting of the new Board was due to take place in the New Year.

49/10 **DERBY SILK MILL** Stuart Gillies, Head of Museums, Derby City Council, attended the meeting to provide the Board with proposals for the way forward for Derby museums. It had been necessary to develop a clear direction as a result of public sector funding cuts, and a Transformation Plan for Derby museums was being developed. This included the development of the Silk Mill in Derby, which was a very important building in relation to the World Heritage Site.

A two year project was proposed, including temporarily closing the Silk Mill to redevelop the building, and refurbishing the Art Gallery, as well as planning to open two new galleries.

A new organisation was being established in order to deliver the project. It was stated that it would be a transitional year, and from 1 April 2011, the organisation would embark on a number of pieces of work. This would all be reported back to the relevant forums. A detailed business case was being developed, and it was the intention to create the correct organisational model, and well as developing the relationship with local authorities.

50/10 **DATE AND VENUE OF NEXT MEETING** The next meeting of the Board will take place on Thursday 17th February 2011 at 10:00am at the new b2Net Football Stadium, Chesterfield.

MINUTES of the **CULTURE THEME BOARD** held at the B2net Stadium, Chesterfield on 17 February 2011.

PRESENT

Councillor Andrew Lewer (in the Chair)

Stuart Batchelor (South Derbyshire District Council), Pauline Beswick (Peak District National Park Authority), Mike Blythe (North East Derbyshire District Council), Andy Brown (High Peak Borough Council), Sally Curley (High Peak Borough Council), Councillor Stuart Ellis (DCC), Kerrie Fletcher (3D), Mike Hayden (Chesterfield Borough Council), Councillor Jim Hewlett (South Derbyshire District Council), David James (Visit Peak District and Derbyshire), David Joy (Derbyshire Sport), Kirk Monk (Amber Valley Borough Council), Ken Smith (Peak District National Park Authority), Tim Spencer (Erewash Borough Council), Councillor Geoff Stevens (Derbyshire Dales District Council) and Councillor Anne Syrett (Bolsover District Council).

In Attendance: Wesley Downes (DCC, Chief Executives), Robert Gent (DCC, Cultural and Community Services), Barry Joyce (DCC, Environmental Services), Martin Molloy (DCC, Cultural and Community Services), Martin Simmons (DCC, Cultural and Community Services), Ros Westwood (DCC, Museums) and Ann Wright (DCC, Arts)

Apologies for absence were submitted on behalf of Brian Ashley (Museums, Libraries and Archives Council), Steve Battlemuch (GOEM), Steve Pintus (NHS Derbyshire County), Councillor Chris Short (Amber Valley Borough Council), Councillor Emily Thrane (Arts Council, East Midlands), Allison Thomas (DCC, Environmental Services), Julian Townsend (Amber Valley Borough Council) and Lorna Wallace (3D)

01/11 **MINUTES** The minutes of the meeting of the Culture Theme Board held on 17 December 2010 were received subject to Pauline Beswick's name being added to the list of apologies.

02/11 **THE PEAK DISTRICT NATIONAL PARK AUTHORITY APPROACH TO CULTURE** Ken Smith, Cultural Heritage Manager, Peak District National Park Authority attended the meeting and gave a presentation to Members on the PDNPA approach to culture.

Members were informed that the purpose of the National Park was to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park, and promote opportunities for public understanding

and enjoyment of the special qualities of the park. It also had a duty to seek to foster the social and economic wellbeing of local communities.

This would be implemented through the National Park Management Plan, which was currently under review.

The cultural heritage of the Peak District National Park included all evidence of past human activity as well as the associations that could be seen, understood and felt. It included the aesthetic appreciation as well as the physical evidence of those activities that were all around us, providing the context for our daily lives. It influenced regional, cultural and local identity and was a key element in the social, economic and environmental development of the Peak District.

The strategy had to balance cultural heritage versus culture and addressed issues such as landscapes; buildings; sites; monuments and objects; records; archives and collections; local customs; legends; traditions; and arts.

The strategy also detailed the inter-relationship between cultural heritage, bio-diversity and eco-system services, and the landscape.

It was also explained that the PDNPA would take a strategic approach in the face of austerity measures and aim to protect most of the cultural heritage, bio-diversity, land management and landscape work. Despite budget reductions the authority hoped to retain or improve services by more efficient working practices and contributions by partners, and by securing extra voluntary sector resources where possible.

It was hoped that the implementation of the strategy would contribute to local and cultural identity, quality of life, including access accessibility and social inclusion; knowledge, education, understanding and economy.

A number of examples of projects that had embraced local communities were given and in conclusion, it was hoped that the strategy would provide recreation, employment and places to live and work and also make the Peak District a force in regeneration, tourism and sustainable development.

The Chairman thanked Ken for a most informative and interesting presentation.

03/11 FUTURE ARRANGEMENTS FOR THE DERBYSHIRE CULTURAL PARTNERSHIP

The Chairman explained to Members that the report that had been circulated recommended the creation of a new strategic partnership for cultural services in Derbyshire, together with appropriate operational arrangements.

It was explained that the future of the Derbyshire Partnership Forum itself was under review, following consultation with partner organisations. It was explained that whilst the report was not intended to pre-empt the outcome of that review, it reflected the need to ensure that the future direction of cultural services was based on a sustainable and manageable partnership approach.

In terms of the new cultural partnership, what was proposed was a rationalisation of arrangements to give a clear strategic lead, with adequate operational support to ensure that priorities were delivered.

It was proposed that the Culture Board would be reconstituted as a strategic lead body, meeting no more than four times per year. It would be member led, but would be able to accommodate key individuals from outside Local Government. The participation of the voluntary and community sector in the work of the Culture Board had made a valuable contribution, and the sector would remain integral to the new arrangements. The Chair of Derbyshire Sport would also have a seat on the new body and the membership of the group could be extended to include other key players from the cultural sector. It was proposed that the name of the new partnership would be Culture Derbyshire.

Culture Derbyshire would be supported by an officer led executive group, bringing together senior managers from the organisations represented. It was suggested that the existing Derbyshire Culture Officers Group take the lead in designing the structure and terms of reference of the group and that their recommendations be presented to the future meeting.

It was also recommended that the opportunity be grasped to sustain the Derbyshire Arts Partnership by incorporating it into Culture Derbyshire. The work of the Derbyshire Arts Development Group would be represented in the new operational arrangements to be devised by the Derbyshire Cultural Officers Group. Consideration would also be given to the role of the Derbyshire Museums Forum. It was noted to a large extent the role of Culture Derbyshire would reflect the existing terms of reference of the Culture Board, which were detailed in the report. Members of the Board

raised a number of questions ideas and issues, all of which were noted and would be considered.

A final decision on the recommendations would be taken at the Derbyshire Partnership meeting in April.

It was resolved;

(1) to approve the creation of a new partnership body, to be known as Culture Derbyshire, to replace the Culture Thematic Partnership Board, subject to rectification by the Derbyshire Partnership Forum;

(2) to approve the functions defined in the body of the report;

(3) that the Derbyshire Cultural Officer's Group act as the executive arm of Culture Derbyshire and that the group be requested to draw up an appropriate structure and terms of reference for presentation to a future meeting of Culture Derbyshire; and

(4) that the Chairman of Derbyshire Sport be invited to serve on Culture Derbyshire.

04/11 DERBYSHIRE CULTURE OFFICERS GROUP WORKSHOP

The Derbyshire Cultural Officers Group Efficiency Workshop had recently met with District Councils, to discuss each authority's position with regard to collaboration opportunities with lead partners and the capacity they currently had in order to offer direct support. Details were given of the support available at the current time.

Stuart Batchelor and David Joy were to meet with the consultant next week in order to finalise the report, which would then be taken to the Culture Officers Group meeting prior to final submission to Culture Derbyshire.

Discussion had taken place around a county wide Leisure Trust with the possibility of a number of local trusts beneath this. This may involve shared posts and districts working together to get wider coverage.

It was clear that the group needed to look for collaborative solutions and it was hoped information could be gained from other organisations/areas of work, where such solutions had already been successful and other examples of joint working in Derbyshire were discussed.

05/11 OUTCOMES OF CULTURAL SERVICES AND THEIR CONTRIBUTION TO DERBYSHIRE COUNTY COUNCIL PRIORITIES: A REVIEW OF THE EVIDENCE Robert Gent informed Members of a three month research project, funded by the Museums, Libraries and Archives Council, which investigated the outcomes of cultural services in Derbyshire.

The first element had been to pilot LGID's new national outcomes framework for cultural services. Derbyshire's comments had been reflected in the new release of the framework.

The second element of the project was a bid to the AHRC for a collaborative doctoral project with the University of Sheffield, which would produce an outcomes framework for the Countywide Partnership. It was hoped a response would be received from AHRC by the end of April.

The third element of the project was the production of a report which mapped the contribution of cultural services to wider Derbyshire partnership priorities. This work had been undertaken by Martin Simmons, who had just gained a Masters Degree at Sheffield University. Robert thanked Martin for his work in producing such an excellent and informative document.

Drawing on different types of local, national and international evidence available, it had been shown that cultural services did play an important and meaningful role in achieving Council priorities.

It was felt that a pragmatic approach was appropriate for the local county wide partnership, one which encouraged cultural providers to be clear about the purpose and desired outcomes of the activities they undertook, and to put into place effective mechanisms for monitoring, which were not so onerous that they diverted resources away from service delivery.

This short project suggested a number of recommendations for future development, with the main focus being on how to evidence outcomes of Derbyshire Cultural Services in a way that was convincing and unambiguous, moving away from the mechanistic national indicators.

The Chairman once again thanked Martin for his hard work in undertaking the research project which would now form the basis for Culture Derbyshire in moving forward in evidencing outcomes.

06/11 **WORLD HERITAGE SITE UPDATE** Martin Molloy informed Members that the first meeting of the board had taken place recently at Derby University and had been a very constructive meeting.

Board members had taken thematic responsibilities for areas of work within the World Heritage site, which they would champion and deliver.

Mark Suggitt had recently been appointed as World Heritage Site Director and he came with a great experience from the heritage sector.

The three other posts within the team to work under the Director had been evaluated and Cabinet approval would be sought to recruit to them.

The Administrator had already been appointed and would commence duties on 28 February 2011.

Barry Joyce informed the meeting that as part of the Cultural Olympiad, an opportunity had arisen to produce a promotional film about the World Heritage Sites to be shown on big screens throughout England.

An outstanding promotional film had been produced for the Derwent Valley Mills World Heritage Site, with the aid of funding from the Regional Improvement and Efficiency Partnership; it was hoped that Culture Board members would have an opportunity to view the film in due course.

07/11 **DERBYSHIRE SPORT UPDATE** David Joy, Derbyshire Sport, informed Members that the Schools Sports Partnerships, had been very successful in achieving their goals of getting young people to undertake meaningful physical activity and figures showed that participation of young people in school sport had increased significantly over the last 5 years.

Following the withdrawal of funding a lot of positive work was undertaken to re-think and revitalise the provision of sport in schools, this being emphasised by a Schools Sports Co-ordinator being provided in all schools, at least one day a week.

The Schools Sports Partnership Managers Network was confident of gaining funding to sustain their work for the next two years with a final decision being taken shortly.

In relation to the Sportivate programme, it was confirmed that lottery funding of £500,000 had been put into the County to support 14 - 25 year

olds participating in sport, with both local authorities and third sector involvement instrumental in the scheme.

08/11 **OLYMPIC TORCH RELAY** Members were informed that the organising committee had recently announced details regarding the countdown to the Olympics including ticket sales and it had emerged that the torch relay route would be announced on 18 May 2011.

In advance of this, the East Midlands Development Agency were holding a workshop on 30 March to discuss the torch relay, but rather than wait for the decision, the Championing Derbyshire Group had arranged a meeting at the Derbyshire County Cricket Club on 1 March, as they were keen to formulate ideas as to how to engage communities and key stakeholders in the event of the route travelling through the County.

09/11 **REGENERATION IN CHESTERFIELD AND THE CHESTERFIELD FOOTBALL CLUB** Mike Hayden provided Members with a summary of regeneration sites and projects in Chesterfield as of February 2011. Mike explained that part of his role was a responsibility for culture within Chesterfield and he believed that the quality of culture now available was widely regarded and that the B2net Stadium was proof of how sport and culture could lead to regeneration.

Mike explained how the old Dema Glass site had been transformed into the new football stadium, which led to major regeneration in the area and how the project and the football club had engaged with the local community. Details were given of other projects such as the Chesterfield Town Centre and Market Hall refurbishment and Casa Hotel, which would enhance and promote what Chesterfield had to offer in terms of tourism and encouraging visitors to the town centre. Mention was also made of the Chesterfield Waterside project and the proposed Peak Resort, as Birchall, which would also further regenerate the area.

Barry Hubbard, Chairman of Chesterfield Town Football Club made a brief presentation to Members with regards to the new stadium and the strong community links that the club had forged.

Members undertook a tour of the stadium with the Chairman, which highlighted what an excellent community provision had been established through regeneration.

The Chairman thanked Barry for his presentation and the opportunity for the stadium.

10/11 **DATE OF NEXT MEETING** Dates of meetings for the forthcoming year would be confirmed at a later date.

DERBYSHIRE COUNTY COUNCIL
ADULT CARE

HEALTH AND WELLBEING PARTNERSHIP

**MINUTES OF A MEETING HELD ON
MONDAY 6TH JANUARY 2011 AT 2:00PM
DERBYSHIRE COUNTY COUNCIL, COMMITTEE ROOM 1, MATLOCK HQ**

PRESENT:

Cllr Charles Jones	CJ	Derbyshire County Council - Cabinet Member (Adult Care) Chairman
Bill Robertson	BR	Derbyshire County Council – Strategic Director Adult Care
Gill Farrington	GF	Derbyshire DOPAG
Cllr Dave Allen	DA	Derbyshire County Council - Elected Member
David Black	DB	Derbyshire County PCT - Joint Director of Public Health
Pauline Innes	PI	Derbyshire County Council (Adult Care) Minutes
James Matthews	JM	Derbyshire County Council - Assistant Director (Adult Care)
Elaine Michel	EM	NHS Tameside & Glossop – Deputy Director Public Health
Alison Pritchard	AP	Derbyshire County PCT – Consultant in Public Health
David Timcke	DT	VSISC
John Coxhead	HV	Derbyshire Constabulary
Cath Walker	CW	Derbyshire County Council – Chief Executives (Policy Officer)
Pauline Ambrey	PA	Non Executive Director – NHS Derbyshire County
Graham Spencer	GS	Derbyshire County Council – Chief Executives (Improvement & Scrutiny Officer)
Andy Layzell	AL	NHS Derbyshire County – Director of Commissioning
Andrew Mott GP	AM	Amber Valley GP
Huw Bowen	HB	Chesterfield Borough Council

APOLOGIES:

Steve Battlemuch		GOEM
Hannes Botha		Public Health Consultant
Lesley Briddon		Carer Representative
Roland Brown		Derbyshire Carers Association
Richard Brunt		Derbyshire Fire and Rescue
Jaime Fisher		Derbyshire LINK Representative
Louise Glasscoe		Derbyshire LINK Representative
Cllr John Lemmon		South Derbyshire DC
Cllr Kevin Parkinson		Derbyshire County Council
Ram Paul		Derbyshire County Council
Brenda Pegg		Derbyshire LINK Representative
Rosemary Plang		National Probation Service
Helen Robinson		Derbyshire Carers
David Sharp		Derbyshire County PCT

Cllr Chris Short		Amber Valley B C
Joy Smith		Derbyshire Fire and Rescue
Julian Townsend		Amber Valley BC
Supt Howard Veigas		Derbyshire Constabulary

Minute no	Item	Action
H&WB 001/11	<p><u>MINUTES OF MEETING HELD ON 22ND NOVEMBER & MATTERS ARISING</u></p> <p>The minutes were noted and agreed.</p> <p>053/10 – 100 in attendance at the NDVA meeting held to discuss funding David Timcke was unsure of how many in attendance at the SDVA meeting</p>	
002/11	<p><u>TAMESIDE & GLOSSOP UPDATE</u></p> <ul style="list-style-type: none"> • QIPP plans update – £20 Billion savings required nationally. Tameside & Glossop expect to meet this year’s financial control target. • Re-ablement pilot is to be undertaken this year and is one of the 16 sites in the country chosen to take part in the Integrated Care Pilot (ICP) programme, which enable local organisations to take a fresh look at how health and social care can be provided based around the needs of local people. The pilot will develop a new service model that builds on existing provision, expanding it to provide a more integrated approach involving social services, primary and secondary care and the voluntary sector. • Transforming Community Services agreement has been reached to transfer the PCT’s Community Health Services to Stockport Acute Trust, Pennine Health Care Trust and Health Improvement Services to Tameside MBC. • Tameside & Glossop are wanting to go ahead as a single GP Consortia. • New Website to be developed on Sexual Health & Contraception Services. • Mental Wellbeing Strategy to be shared with the Health & Wellbeing Partnership in Spring 2011. The current draft Dementia Strategy will also be circulated to the Partnership. 	
003/11	<p><u>VOLUNTARY & COMMUNITY SECTOR</u></p> <ul style="list-style-type: none"> • David Timcke indicated that the Voluntary and Community Sector would be interested in being represented on the forthcoming Health and Wellbeing Board. 	
004/11	<p><u>DERBYSHIRE CC PUTTING PEOPLE FIRST SELF IMPROVEMENT FRAMEWORK</u></p> <ul style="list-style-type: none"> • JM updated on the Progress with Putting People First Milestone document and outlined that these reports are produced on a quarterly 	

basis.

- Pg 1 of the document is a general overview of the underpinning requirements.
- JM outlined (ULO User Led Organisations) requirement which needs to be in place by the end of 2010. In Derbyshire there is one long standing User Lead Organisation that is in place that meets the DH definition, together with a more recent group (Derbyshire Voice).
- SDS targets have not been met due to the delay in implementation; there are 3250 people that have gone through the process 1400 of whom are receiving Direct Payments. People should have the ability to spend all of their money in a way that they choose; including being able to mix directly purchased and council provided services. Extra help should be available to any citizen that needs help with information and advice or to negotiate support.
- “Vesting” day for the new Adult Care Structure will be 1st April 2011
- FACs Cabinet report has now been submitted (25th January 2011) covering the potential introduction of co-funding and raising the FACs threshold.
- Prevention and Early Intervention – examples of intervention include reablement services that help people regain independence to live in their own home. It can also help people to reduce their requirement for council funded services.
- Information & Advice - DCC are funding 20 H&WB Zones which will come into operation in 2011. The Derbyshire First Contact Scheme is still being rolled out. Adult Care and Wellbeing web pages have been revised. Usability testing has been undertaken of the new web pages and we will continue to improve the web site through to summer 2011.

007/11

HEALTHY LIVES, HEALTHY PEOPLE: OUR STRATEGY FOR PUBLIC HEALTH IN ENGLAND

- DB presented to the Partnership summary of Healthy Lives, Healthy People. This White Paper sets out the Government’s long-term vision for the future of public health in England and outlines a new public health system to protect the population from serious health threats, helping people to live longer and healthier lives and improving health of the poorest fastest which will include the proposed public health changes.
- The Health and Social Care Bill is expected in January 2011. DB is working closely with Derbyshire County Council Adult Care colleagues/PCTs and Public Health professionals on the implications of the proposals.

006/11

LIBERATING THE NHS: LEGISLATION FRAMEWORK AND THE NEXT STEPS

- Andy Layzell outlined all the main proposals to the Partnership.

- The NHS White Paper, Equity and excellence: Liberating the NHS, sets out the Government's long-term vision for the future of the NHS. The vision builds on the core values and principles of the NHS - a comprehensive service, available to all, free at the point of use, based on need, not ability to pay. It sets out how to:
 - put patients at the heart of everything the NHS does;
 - focus on continuously improving those things that really matter to patients - the outcome of their healthcare; and empower and liberate clinicians to innovate, with the freedom to focus on improving healthcare services

NHS OPERATING FRAMEWORK

- Andy Layzell presented to the Board the NHS Operating Framework proposals.
- This year's Operating Framework sets out what needs to happen over the transition year 2011/12. All parts of the health service are required to work across organisational boundaries to respond positively to the reform set out in "Equity and excellence: Liberating the NHS", whilst ensuring that service quality and financial performance are maintained and improved at a time of change. AL outlined that there will be a clear squeeze on Acute Trusts as they will need to meet efficiencies.
- PCTs will be clustered over the next 2 years to create efficiencies. It is likely that this will include a merger of the County and City PCTs functions.
- NHS face a financial challenge over the next 4/5 years with £20 Billion savings target.
- (GF) Derby City debt would this be carried forward or written off
- (AL) outlined the probable intention for GP Consortia in Derbyshire and reported on the outstanding concerns

007/11

VISION FOR ADULT CARE

- BR presented an update on the Vision for Adult Care. This vision sets a new agenda for adult social care in England. It proposes to make services more personalised, more preventative and more focused on delivering the best outcomes for those who use them.
- The vision for a modern system of social care is built on seven principles: Prevention, Personalisation, Partnership, Plurality, Protection, Productivity and People.

008/11

ANY OTHER BUSINESS

- (DB) gave an update on flu, some parts of the county are experiencing shortage of flu vaccines, there is still a push on vaccines due to flu cases increasing over the last few weeks.

009/11

DATE OF NEXT MEETING

The next meeting of the Partnership will take place on 3rd March 2011
2:00pm – 4:30pm Committee Room 1 County Hall, Matlock

MINUTES of a meeting of the **DERBYSHIRE SAFER COMMUNITIES BOARD** held on 17 February 2011 at County Hall, Matlock

PRESENT

Councillor Mrs C Hart – in the Chair
(Derbyshire County Council)

Amber Valley Borough Council

P Carney

Derbyshire Police Authority

P Hickson

Bolsover District Council

Councillor B Murray-Carr
W Lumley

Erewash Borough Council

Councillor C Corbett
J Jaroszek

Chesterfield Borough Council

Councillor D Stone
M Evans

High Peak Borough Council

M Forrester

Derbyshire Constabulary

H Veigas
A Wood

North East Derbyshire District Council

Councillor P Riggott
P Spurr

Derbyshire County Council

S Goodwin
D Lowe

NHS Derbyshire

S Pintus

Derbyshire Dales District Council

Councillor L Rose
S Capes

Probation

R Plang

Derbyshire Fire and Rescue

J Amos
B Davis

South Derbyshire District Council

Councillor B Wheeler

3D Infrastructure Consortium

L Allison

Apologies for absence were submitted on behalf of Councillor J Brown (Amber Valley Borough Council) and D Wheatcroft (Derbyshire Dales District Council)

1/11 **REVIEW OF COMMUNITY SAFETY FUNDING** Following the determination of individual agency budgets, the County Council and the Police had confirmed a 40% cut to their contributions to the eight three-way funded district Community Safety Officer posts. In addition, there would also be a reduction in the contribution to the Safer Derbyshire Research

and Information Team. All district council's had agreed to a 40% cut to this team as well, and had acknowledged a reduction in support would be inevitable.

The majority of the district council's third contributions to the Community Safety Officer posts would remain largely unaffected as it would be possible in some areas to utilise the saving from the Safer Derbyshire Research and Information posts to support CSOs. The contributions from the County Council and Police for the CSO posts would now be £7,737 per district.

In addition, the Police would continue to fund the SDRI Senior Analyst at an annual cost of £31,400.

The Board had previously agreed a spend profile for the allocation of Area Based Grant totalling £537,000, pending confirmation that ABG would be rolled into the County Council's finance settlement from 2011 onwards. It was now clear that no community safety related ABG had been included in the County Council's finance settlement. However, the Home Office had recently confirmed that there would be a new Community Safety Fund, which would be held by the new Crime and Policing Commissioner from 2013/14. This Fund would consolidate the Stronger Safer Communities Fund, the Young People's Substance Misuse Grant, and the Community Call for Action Fund (none previously received in Derbyshire).

The total Derbyshire allocation was £735,999 for 2011/12, and £372,344 for 2012/13, which equated to a cut of around 22% in 2011/12, and an overall total cut of almost 60% by 2012/13. Taking out the Substance Misuse Grant would reduce the Safer Communities Board allocation to £636,000 for 2011/12, which was better than anticipated. However, for 2012/13, the allocation would be £322,000, which was significantly worse than expected.

At its previous meeting the Board had agreed to support a spend plan of £537,000 (which was anticipating a 40% cut). The allocation of funding was detailed in a table. It was noted that there was now an additional £99,000 in funding for 2011/12, which after some discussion it was agreed should be shared between the eight district Partnership Programmes. This would give each Community Safety Partnership an additional allocation of £12,375.

In summary, it was agreed that Police and County Council funding for Community Safety Officers and the Community Safety Fund allocations for

ASB and partnership programmes could be pooled to cover any CSP staff costs, as long as the primary focus of funding was on ASB.

In addition, Derbyshire Fire and Rescue Service was proposing to reduce its previous allocation of £48,000 to districts for Anti-Social Behaviour work by approximately 40% to £30,000. This had yet to be formally agreed, but if agreed, each district would get a further £3,750 to add to its pooled fund again, with the caveat that ASB was a primary focus.

The Board acknowledged that this spend plan would have a shortfall of around £215,000 in 2012/13 given the budget reduction and, as such, this would need to be further reviewed during the year.

With regard to Community Safety Partnerships, the Board had supported a SCTAG recommendation to explore the possibility of enhanced joint working:-

- Bolsover and North East Derbyshire CSPs to merge/join
- Erewash and South Derbyshire CSPs to merge/join
- Derbyshire Dales and High Peak CSPs to formally merge
- Chesterfield CSP to stand alone
- Amber Valley CSP to stand alone or to possibly link with Erewash and South Derbyshire

District Council funding in a number of areas would remain relatively intact for 2011/12. Consequently, most areas did not feel a need to fundamentally review the CSP support teams, with the exception of High Peak and Derbyshire Dales. High Peak and Derbyshire Dales were taking a long term view of funding and structure, and acknowledged that they were unable to maintain their current support teams. Both areas had therefore agreed to look at supporting one partnership officer in each district in place of the current Community Safety Officer and Anti-Social Behaviour Officer posts in both areas. The two partnerships were also in the process of identifying a terms of reference for a full review of partnership activity and delivery structures. This would be presented to the next joint CSP Strategic Group meeting.

Derbyshire Constabulary had confirmed its intention to reduce the number of partnership sergeants, moving fully to one shared sergeant between two CSPs from 2012. From 1 April 2011, High Peak and Derbyshire Dales, South Derbyshire and Erewash, and Bolsover and North East Derbyshire would share a sergeant. Chesterfield would retain its own sergeant in the short term, with Amber Valley retaining its current partnership officer.

From 2012, the Amber Valley post would cease and the Chesterfield sergeant would cover both areas.

It was agreed that this was an optimum time to undertake a thorough review of all CSP delivery structures, acknowledging the comments from some partners, who would struggle to support the current plethora of meetings in each area moving forward.

RESOLVED that the Board (1) notes the reduction in the Home Office allocation to £636,000 for 2011/12 and £322,000 for 2012/13;

(2) notes the Government's intention to transfer this funding to newly elected Police and Crime Commissioners at the earliest opportunity;

(3) approves the Spend Plan for 2011/12, as set out in the report;

(4) further considers the Spend Plan for 2012/13 in light of the reduction in overall grant; and

(5) supports the independence of each CSP where possible with a thorough review of delivery structures to achieve optimum efficiency of resources to ensure service delivery.

2/11 ABG PERFORMANCE MANAGEMENT FUNDING APPLICATIONS

It was reported that £13,675 was available in the ABG Performance Management Fund, and three bids had been received which reflected ongoing work in support of the LAA priorities. However, the bid from South Derbyshire for support for a South Derbyshire District Council sports van had been withdrawn, and therefore the £2,000 requested for this project was now available.

Bolsover had submitted a bid for £10,000 (reduced to £8,700) for a HGV Park Feasibility Study, with other funding from the M1 Corridor HGV Crime Participatory Budgeting and Bolsover District Council. Support was required for the commissioning of a feasibility study, which would form the basis of a regional growth bid of £1m to develop a secure by design accredited HGV park. The Board agreed to fund this bid, and also agreed that it be increased back to its original £10,000.

North East Derbyshire had submitted a bid for £2,975 for a Safe, Secure and Responsible Kit, which had followed on from a previous application. This included window alarms, burglary packs, and burglar alarm keypads for areas of targeted activity in relation to dwelling house burglary. This project was agreed by the Board, and it was suggested and agreed that

the £700 left in the performance management fund was also added to this project.

RESOLVED that the Board supports the SCTAG recommendation to fund the applications.

3/11 **DATE OF NEXT MEETING** It was noted that the next meeting of the Board, scheduled to be held on 9 March 2011, be cancelled, and the next meeting would be held on **1 June 2011**.

MINUTES of the meeting of the **SUSTAINABLE COMMUNITIES THEMATIC PARTNERSHIP BOARD** held on 24 February 2011 at County Hall, Matlock

PRESENT

Councillor J C Jackson - in the Chair
(Derbyshire County Council)

<p><u>3D</u> P Edwards</p> <p><u>Chesterfield Borough Council</u> D West</p> <p><u>Derbyshire County Council</u> M Bishop G Pickford C Walker Councillor J Wharmby M Young</p> <p><u>Derbyshire Constabulary</u> A Kirkland</p>	<p><u>Derbyshire Dales District Council</u> R Cogings P Foley</p> <p><u>Derbyshire Economic Partnership</u> B Smithurst</p> <p><u>Erewash Borough Council</u> Councillor C Corbett</p> <p><u>NHS Derbyshire</u> A Pritchard</p>
---	---

Apologies for absence were submitted on behalf of M Brittain (Derbyshire County Council), R Brunt (Derbyshire Fire and Rescue Service), J Dixon (Peak District National Park), R Gillis (Peak District National Park), M Goodwin (North East Derbyshire District Council), R Horsley (Derbyshire Economic Partnership), J Jaroszek (Erewash Borough Council), T Neaves (Derbyshire Constabulary), Councillor L Rose (Derbyshire Dales District Council), I Stephenson (Derbyshire County Council), A Thomas (Derbyshire County Council), and D Wheatcroft (Derbyshire Dales District Council)

1/11 **MINUTES RESOLVED** that the minutes of the meeting held on 16 September 2010 be confirmed as a correct record.

2/11 **PERFORMANCE MANAGEMENT UPDATE:**
PERFORMANCE REPORT – QUARTER 3 The report outlined performance for the third quarter period of October – December 2010. A total of six out of ten priority indicators had achieved the quarter three target (60%). These were:-

- Businesses in the area showing growth
- Access to services and facilities by public transport, walking and cycling
- Working age people claiming out of work benefits in the worst performing neighbourhoods
- Municipal waste being landfilled, although the end of year target will be challenging to achieve
- Per capita CO2 emissions in Local Authority area
- Planning to adapt to Climate Change

The target for working age population qualified to at least Level 2 or higher had not been achieved. There had been a slight increase on the previous performance, and was higher than the statistical neighbour average. Performance was slightly lower than national figures and placed Derbyshire as the third highest ranked performing authority within the statistical neighbour benchmarking group.

Data was not available to report on the following priority indicators:-

-]Improved street and environmental cleanliness (Litter and Detritus)
- Non-principal roads where maintenance should be considered
- Number of affordable homes delivered.

With regard to the indicator relating to non-principal roads where maintenance should be considered, it was anticipated that there would be a downturn in performance due to the considerable damage to the roads during the severe weather. Information on this was expected shortly, and a report would be presented to the next meeting. It was stated that there would be extra Government funding to assist with repairing the roads, and the additional costs had been identified in the budget.

RESOLVED to (1) note the performance highlights of the Sustainable Communities priorities and acknowledge the progress achieved to date; and

(2) receive future performance reports.

3/11 **PERFORMANCE MANAGEMENT – SUB GROUP UPDATES ON PROGRESS AGAINST DELIVERY PLANS AND TARGETS** The Chairs of Sub Groups had submitted reports to update the Board on the latest developments including the following:-

Housing It was reported that the Government had announced a number of new policies concerning housing development, and these were being integrated. The full effect of the policies would become clear as the Government published consultation papers and departmental business plans over the coming months.

The Comprehensive Spending Review for Housing had seen a reduction in capital grant for new affordable housing, which would impact on the ability to provide new homes. Revenue spending had also been reduced, although the funding for homelessness had remained unaffected at current levels. It was anticipated that the 2010/11 target of 482 new houses would be missed, with around 330 completions predicted. It was felt that flexibility in the application of alternative methods of delivery of new affordable homes would be important in the future, and the importance of using discounted or free land would be significant to prevent performance worsening.

It was the intention to continue to pursue development opportunities within the new funding arrangements, and to explore new opportunities for development, such as Community Land Trusts.

Climate Change NI186 – It was stated that the CO₂ emissions for Derbyshire had been recorded at 7.69 tonnes per capita, which was 0.1 away from the target. A further reduction had been projected, and this information would be available in September 2011. It seemed that there was a lack of capacity and resources across all partner organisations to engage in partnership work, although lots of individual work around CO₂ reduction was taking place. There was also some difficulty in getting the carbon-reduction message across to some sectors. Discussions would need to take place on how the partnership would continue the work on community leadership to encourage the reduction of carbon emissions. Training would be delivered by Climate East Midlands to raise awareness on a number of key areas relating to carbon reduction and adapting to climate change.

The Local Improvement Advisor project had ended, and an action plan to mitigate carbon emissions further was currently being produced. This would be presented to the next meeting of the Sub-Group for approval. It was suggested that there should perhaps be a further sub-group to focus on Climate Change.

The decision by EM IEP not to fund any new projects had meant that no funding was available for Derbyshire district authorities to purchase the UNO database. However, the Group was applying for RIEP funding to

purchase this, and it was hoped that this would help to improve the insulation in 6,000 homes across the county.

NI188 – There had been a number of workshops and training sessions relating to adapting to climate change, and a further workshop was to be held in February in conjunction with the Environment Agency and Emergency Planning on ‘Building Resilience to Climate Change through Water Management’.

Economic Partnership The Board was presented with the first annual report of the Derbyshire Economic Partnership, along with the activity the Partnership had undertaken and contributed to in 2009/10 and 2010/11.

Working to an agreed Sub-Regional Inward Investment Plan for 2011-13, over the last two years the Partnership had invested over £10.8m emda single programme funding and £1.1m RDPE Peak District LEADER programme funding. This would have generated or contributed to a minimum investment into Derbyshire’s economy of over £24m. As a minimum, this investment would have contributed to the creation or safeguarding of 257 jobs, 650 people being assisted into employment, the creation or supporting of over 2,799 businesses, of which 659 would be new businesses; the assistance of over 6,000 people in skills development, and contributed to the potential to offer over 6,000 additional overnight visitor stays.

The Partnership currently had 32 live projects funded through emda’s single programme, 24 of which would be completed by the end of March. Five of the eight remaining projects would close by September 2011, and three would continue into 2012/13. However, the single programme funding would cease in September. Even though regionally and nationally the single programme budget funding had been cut and withdrawn, it had been possible in Derbyshire to secure enough funding to ensure all the projects that had been committed to had received the funding.

The single programme funding had been superseded by the Regional Growth Fund monies, which projects had to bid directly to the Government for. The East Midlands had submitted 62 bids in the first round, 38 of which had come from the Derby, Derbyshire, Nottingham and Nottinghamshire LEP area. Confirmation was being awaited to see if any of the bids had been successful. It was anticipated that the second round of funding would be announced shortly.

The Peak District Leader Programme, which was to run until December 2013, had committed over £2m of its £2.4m allocation, and the rest would be committed in the coming weeks. The Programme would revert back to DEFRA on 1 July 2011, and it was stated that the Group would be asking DEFRA for further funding at that point.

In terms of the structure of the Board, it was stated that this would remain as it was for the foreseeable future, and would continue to work through the three sub-groups of Business and Skills, Infrastructure and the Rural Forum. A key task for the Board would be to recognise and take account of the changes in sub-regional and national government policy and ensure that Derbyshire adapted and made the most of the opportunities available. The Board would have strong links with the new Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership.

There had been a commitment from Councillor Lewer and the Duke of Devonshire to attend the DEP Board, thus ensuring that Derbyshire had a strong voice in the development and delivery of the LEP. It was reported that Mike Brittain, Head of Regeneration for the County Council, was the lead LEP contact. In the coming months, the Partnership would be reviewing and amending its sub-group structure, form and format to make sure they remained fit for purpose. Details were also given of the focus of the work for the three sub-groups.

As reported at the last meeting, the LAA target NI172 had been renegotiated in view of the economic downturn and to take account of revised data. The new target was to maintain a minimum 98% of the East Midlands performance, and the latest data showed Derbyshire performing at 101.7% of the East Midlands performance.

Transport A number of pilot projects had been launched and were currently underway. Of particular note was the demand-responsive transport pilot in Ashbourne, which had been launched in November and was showing promising passenger numbers, and the independent travel training project, which was being led by the Children and Younger Adults Department. The results of the pilots would be reported at future meetings.

With regard to NI175, the target had been achieved. Consultation had taken place on proposed budget savings, and a report was now being compiled to present to a future meeting. A report would also be presented to the County Council's Cabinet meeting at the end of March, and it was stated that there would be publicity regarding any reduction in services.

Waste and Street Scene Waste arisings had fallen, and there had been a marginal increase in recycling performance. There had been good performance for NI195, and all eight local authorities in Derbyshire had met the targets for graffiti and fly posting, and six had met the target for litter.

As a result of the Derbyshire fly tipping project, fly tipping incidences had reduced by 28% and enforcement actions had increased. The County Council's Cabinet had considered the future allocation of the project's underspend, but it was stated that the majority of the District authorities had agreed in principle to allocating £3,000 per year for the next two years to ensure the continuation of the project.

It was felt that the target for recycling was very challenging, and was currently at approximately 43%. This meant that the partnership was short of its 55% recycling target, and it was therefore felt that a more radical consideration of existing practices and policies was needed.

Funding had been made available for awareness campaigns to promote recycling, and there would be door stepping activities to encourage recycling and waste minimisation. This included home composting, waste electrical goods, dry recycling and the 'love food, hate waste' campaign.

4/11 DERBYSHIRE PARTNERSHIP FORUM – FUTURE ARRANGEMENTS Consultation had taken place on the future working of the Derbyshire Partnership Forum (DPF), and subsequently the thematic partnerships. It was felt that there was a need to review the existing thematic partnerships to ensure that they were fit for purpose.

A number of proposals had been outlined to the DPF, including that the non-statutory thematic partnerships should review their purpose, and all thematic partnerships should review and revise their terms of reference as appropriate. Future partnership arrangements should support the delivery of priorities beyond the end of March 2011, and partners would be consulted on a reduced number of high level indicators and targets to support the delivery of priorities from April 2011 onwards.

The last scheduled meeting of the Sustainable Communities Board in its current form was due to be held in May, and it was agreed that this would give the Board an opportunity to review achievements and consider how the partnership working would move forward.

5/11 **MAGGIE BISHOP** It was reported that this was to be Maggie's last meeting, as she was retiring at the end of March. Maggie was thanked for all the work that she had undertaken.

MINUTES of a meeting of the **DERBYSHIRE PARTNERSHIP TRANSFORMATIONAL MANAGEMENT BOARD** held on 24 January 2011 at County Hall, Matlock.

P R E S E N T

Councillor L Rose (Derbyshire Dales District Council)

Amber Valley Borough Council

Cllr E Bowley

Chesterfield Borough Council

K Brown

Derbyshire County Council

Cllr J Allsop

D Coxhead

S Hunt

J Gilbert

M Whelan

Derbyshire Dales District Council

P Colledge

Derbyshire Fire and Rescue Service

A Waldie

Erewash Borough Council

Cllr C Hart

L Poyser

High Peak Borough

Cllr E Thrane

North Derbyshire District Council

Cllr G Butler

N Blaney

P Hackett

Rural Action Derbyshire

S Green

Apologies for absence were submitted on behalf of J Brooks (Bolsover District Council), P Carney (Amber Valley Borough Council), P Coleman (Peak District National Park Authority), N Glossop (South Derbyshire District Council), G Stirling (Derby City Council) and J Jaroszek (Erewash Borough Council).

1/11 TELL US ONCE – PRESENTATION David Coxhead, Project Co-ordinator informed the Board that the project was a major programme, being led by the Department of Work and Pensions (DWP) on behalf of the Government as a whole, to transform the way in which people could tell Government (central and local) about life events such as births, deaths and bereavement. Change of address would be a future development. The go-live date in Derbyshire would be June 2011 and the service would be delivered by the County Council's Registration Service.

Board Members agreed that there would be great benefits from the service but agreed that a co-ordinated approach within organisations was required so that

members of the public were not inundated with letters about their changes from several different areas of the same Authority.

It was queried when the voluntary sector would be engaged in the project and how the information would be transferred to voluntary sector organisations. It was explained that at present the project was only accessible to government organisations via the Government Connect service. Talks were ongoing with the DWP on how organisations such as the third sector could become involved in the future.

2/11 PARTNERSHIP FUTURE AND GOVERNANCE STRUCTURE

Derbyshire Chief Executives had considered the future role of the partnership and the associated contributions from partners. Direct funding from the East Midlands Improvement and Efficiency Partnership would cease at the end of March 2011, and any future partnership activities would be required to be funded locally.

At the end of March 2011 there was expected to be a balance on partnership funds of £180,195, made up of an under spend on salaries in 2010/2011 and the balance in the partnership development budget, previously set aside for the East Midlands Improvement and Efficiency Partnership funded work programme. Chief Executives had expressed a wish to continue with the Transformation Partnership in 2011/2012, but on a reduced subscription basis utilising the £40,000 of partnership balances to subsidise future partner contributions as detailed below:-

	<u>80,000</u>	<u>135,000</u>
	2011/12	2010/11
<u>Partner Contributions</u>	£	£
Derbyshire County Council	6,000	12,750
Derby City Council	3,600	7,650
Amber Valley Borough Council	3,600	7,650
Bolsover District Council	3,600	7,650
Chesterfield Borough Council	3,600	7,650
Derbyshire Dales District Council	3,600	7,650
Erewash Borough Council	3,600	7,650
High Peak Borough Council	3,600	7,650
North East Derbyshire District Council	3,600	7,650
South Derbyshire District Council	3,600	7,650
Peak District National Park Authority	800	1,700
Derbyshire Fire & Rescue	400	850
Derbyshire Constabulary	400	850
	40,000	85,000
RIEP Grant	-	50,000
Contribution from Development Fund	40,000	-

The funding would result in a smaller partnership team and would see the partnership programme entering a maintenance mode with no resources to undertake work other than that detailed below.

- . Support for existing partnership systems.
- . Ongoing management of legacy RIEP projects (which were expected to carry on for at least 6 months in to the next financial year).
- . Provide project management capacity for a single large partnership project such as Single Persons Discount.
- . Representation at future regional partnership meetings.
- . Support for Transformational Management Board.
- . Facilitation of Transformational Officer Group.

Any further project work that the partnership was asked to lead on would have to be funded separately and in addition partners would also pay support and maintenance charges for those projects that they were directly involved in.

The Derbyshire Partnership Forum (DPF) had discussed the future governance arrangements for the DPF from April 2011 and the six Thematic Partnerships of which the Derbyshire Transformational Partnership was one. If invited, it was recommended that the Board remain a part of any new DPF structure. Due to a reduced work programme it was suggested that the Board meet twice a year; once to agree a work programme and a second time to monitor progress. Additional meetings either in person or virtual would be called by the Chair and Vice Chair as appropriate.

RESOLVED that the Management Board 1) agrees the partner contributions for 2011/2012 and approves the contribution from the Partnership Development Budget of £40,000;

2) recommends to the DPF that they remain as the governing Board for the Derbyshire Transformational Partnership;

3) expresses the wish to remain a part of any new DPF structure and this is fed back through the DPF consultation; and

4) agrees that meetings for 2011/2012 are scheduled based on the details discussed in the report.

3/11 **REPORT OF THE PROGRAMME MANAGER** Board Members approval by email of the allocation of partnership funding for additional projects and change requests had been incorporated in the work programme.

The East Midlands Improvement and Efficiency Partnership Member Board had agreed that an improvement and efficiency work programme should be maintained beyond March 2011 and consideration would be given to hosting this with the East Midlands Councils. To support a future work programme funding would be clawed back from regional projects and sub regional partnerships (£150,000) which was expected to result in a funding pot of between £1.5m and £2m. Further details would be brought to the Management Board when available. EM IEP had also agreed some flexibility relating to the March 2011 deadline for the delivery of projects. Where projects were on course to achieve their expected outcomes, but required additional time, up to a six month extension could be agreed locally.

Funds totalling £1.989m were still to be drawn down of which £0.667m was overdue. Project managers had stated that claims would be made soon.

Two requests had been received by partners asking for additional funds:

Joint ICT Service - £2,524 for two specialist chairs for staff with ongoing back problems.

Energy Monitoring Loan Scheme - an additional £4,750 to purchase 3,000 customised Climate Change Guides to use in conjunction with the Current Cost Monitors.

Approving the two requests would result in a balance of EM IEP funds of £22,745.

RESOLVED that the Management Board 1) note the report; and

2) approve the requests for additional funding for the Joint ICT Project and Energy Monitoring Loan Project as detailed in the report.

4/11 **CHANGE CONTROL REPORT** A number of change requests had been received from project managers which required approval from the Management Board:-

Yes! Scheme - The request was to use £5,840 of underspends to fund a pilot scheme at Shirebrook Fire Station to look at an alternative and more cost-effective way of delivering the programme in the future. The remaining funding (£10,620.41) would be returned to partnership improvement and efficiency balances.

Domestic Abuse - Secure Information Sharing - Derbyshire Constabulary had expressed concerns regarding the security of the system and felt that they could

no longer commit to the project. It was proposed to use the system as a case management system for the individual IDVA services within the county. The cost to make the necessary changes to the system was £3,550 and the balance of £700 would be returned to partnership improvement and efficiency balances.

Climate Change Adaptation - The request was to use £7,500 to support the continuation of the Climate Change Adaptation Officer, £3,346 to support the continuation and development of the Communities Carbon Action Network and £253.90 to workshops to assist partners to achieve Level 3 of NI188.

Energy Monitor Loan Scheme – A request to use £12,059 to purchase Independent Appliance Monitors (IAMs) into which appliances were plugged to monitor their electricity consumption and carrying boxes, leaving £2,601 for instructions, monitoring forms and publicity. All funding would be spent by the end of February 2011.

Co-location - Three of the project sites Alfreton Adult Education Centre, Creswell Youth Centre and Shirebrook Adult Education Centre could no longer be considered as options for multiagency team bases following the government's spending review and the impact on Derbyshire County Council services. Three alternative venues have been identified the Polygon Centre in Alfreton, Clowne College and Shirebrook Children's Centre and the proposal was to use the funding to be allocated to these sites instead, along with the original site at Anthony Gell Secondary School, Wirksworth.

Copies of the complete requests were attached at Appendix 1 to the report.

RESOLVED that the Management Board approves the above change control requests.

5/11 **PERFORMANCE MANAGEMENT REPORT** Project leads had submitted highlight reports covering the period from October to December 2010. A summary was attached at Appendix 1, including an overall Red/Amber/Green (RAG) rating for each project status and Appendix 2 summarised the progress relating to targets, outcomes and efficiencies.

RESOLVED that the Management Board notes the report.

6/11 **REPORT OF THE TREASURER TO THE MANAGEMENT BOARD**
The Treasurers report set out the budget for 2010/11 and expenditure to date including the balances carried forward on Geographical Information Systems and the East Midlands Improvement & Efficiency Partnership Grant in respect of programme management.

Following the decision taken by the Board in November, the development of systems budget had been increased by £211,000 following the re-allocation of funds previously earmarked to support the improvement and efficiency budget.

The £88,796 committed expenditure related to Active Derbyshire £47,000, Voluntary Sector Database £36,363, Joint ICT £4,569 and Member Development £864 projects approved in November.

2010/11 Programme Management and Development Budget as at 31st December 2010				
	Budget	Expenditure	Committed	Balance Available
	£	£	£	£
Programme Management	135,000	71,878	24,081	39,041
Development of Systems	217,450	-	88,796	128,654
GIS	12,500	-	-	12,500
	364,950	71,878	112,877	180,195
Contingency				34,000
Balance of Funds				146,195

A further £40,000 for projects had been agreed during the meeting leaving a balance of £106,195.

RESOLVED that the Management Board notes the current position in respect of the 2010/11 budget.

7/11 **DATE OF NEXT MEETING RESOLVED** that the next meeting of the Board be held on 28 March 2011, commencing at 2:00pm in Committee Room 1, County Hall, Matlock