

DRAFT MINUTES

1. Attendance

Catherine Jacobs	CJ	Derbyshire County Council
Ian Stephenson	IS	Derbyshire County Council
Nick Pigula	NIC P	Derbyshire County Council
Andy Hills	AH	Derby City Council
Tim Braund	TB	Derbyshire Dales District Council
Natasha Potter	NAT P	Bolsover District Council
Andrew Kirkland	AK	Derbyshire Constabulary
Rina Jones	RJ	Local Authority Energy Partnership
Steven Tupper	ST	Environment Agency
Mike Peverill	MP	Climate East Midlands
Judith Fidler	JF	Peak District National Park Authority
Joe Dugdale	JD	Rural Action Derbyshire
Kay Kent	KK	Erewash Borough Council

2. Apologies for absence

Alison Wheeldon	High Peak Borough Council
Peter Corke	Chesterfield Borough Council
Edmund Green	Derbyshire Wildlife Trust
David Arkle	Amber Valley District Council
Sam Ulyatt	North East Derbyshire District Council
Steve Wild	Derbyshire Fire and Rescue
Matt Holford	South Derbyshire District Council
Bill Purvis	
Paul Bodenham	English Heritage
Pete Spriggs	Peak District National Park Authority
Christopher Dean	Moors for the Future
Charlotte Hill	Highways Agency
Tom Moat	Natural England
Alison Pritchard	Derbyshire County PCT
Chris Ryan	NHS

3.	Welcome and Introductions
	CJ welcomed everyone to the meeting
4.	Matters arising
	CJ outlined the importance of the group meeting to discuss the future role and remit of the Climate Change Group and to cascade the changes in legislation and reporting that has occurred since the Climate Change Group last met in January 2011.
5.	Derbyshire Partnership Forum reporting structure change
	IS described the revisions of the governance and constitutional arrangements of the

	<p>DPF over the course of 2011 which included disestablishment of the Sustainable Communities Board, which the Climate Change Group used to report into. The new DPF governance arrangements have now been agreed, and a DPF performance framework has been developed to guide the work of the Partnership for the remaining three years of the Derbyshire Sustainable Community Strategy (2009-2014). This DPF framework has identified climate change (mitigation and adaptation) as one of the key priorities to be addressed and has allocated responsibility for progressing work in this area to the Derbyshire Climate Change Group. In terms of reporting, the Climate Change Group is a specific Task Group, which IS believes provides the benefit of reporting directly into the DPF.</p> <p>JD queried what format we may have to report to DPF. IS suggested that we are completely autonomous in how we decide to feed into DPF.</p>
6.	Current targets and objectives
	<p>CJ highlighted that since the last Climate Change Sub-Group Meeting there has been the abolition of the National Indicators 185, 186, 187 and 188. However, there is still a Government expectation that LAs will continue work to mitigate and adapt to climate change.</p> <p>CJ provided an outline of the current policies governing work on climate change:</p> <ul style="list-style-type: none"> • National Carbon Target – 34% reduction by 2020, 80% reduction by 2050 • Warm Homes and Energy Conservation Act 2000 • Renewable Energy Directive 2009 • Development of Climate Local support package for LA's • National Climate Change Risk Assessment and National Action Plan • Carbon Reduction Commitment • EMAS/ISO Accreditation <p>CJ informed the group that the new Climate Local Commitment will be replacing the existing Nottingham Declaration. The Committee on Climate Change will be publishing guidance on the role that Councils have in delivering national carbon budgets. CJ will be attending the Local Governments Association's Guidance Launch in London on 17th May 2012 and will provide feedback from the event.</p>
7.	Green Deal and ECO
	<p>CJ provided an overview of the Green Deal and ECO scheme which is due to be rolled out in Autumn 2012. DECC has highlighted the importance of Local Authorities involvement with the Green Deal, in order to make the scheme a success, and that Local Authorities need to decide which of three roles they will adopt in the Scheme. The options for involvement open to Local Authorities were outlined:</p> <ul style="list-style-type: none"> • Provider – to provide a 'one-stop shop' for the Green Deal directly to their local residents and businesses, co-ordinating finance and delivery • Partner - work in partnership with commercial Green Deal providers and/or community partners to deliver and facilitate delivery • Promoter – by acting as advocates for the Green Deal locally. <p>CJ outlined that as yet, Derbyshire County Council has not decided which role it will adopt, but a meeting will be arranged with relevant services to explore available options to understand the risks and opportunities in more detail.</p>

	<p>KK asked if Derbyshire County Council cascaded the importance of the Green Deal to the Districts and Boroughs. TB suggested that this group would and should highlight items such as the Green Deal at the DPF. CJ would discuss with IS and report back to the group.</p>
8.	<p>Local Area Energy Partnership http://www.everybodys-talking.org/</p>
	<p>RJ provided an overview of the funding and structure of the Local Area Energy Partnership. The group provides officers from Derbyshire and Nottinghamshire upper and lower tier Authorities with a knowledge sharing and support network and delivers projects in energy within the region. The LAEP has been involved in a number of projects over recent years including:</p> <ul style="list-style-type: none"> • 2008/9 Everybody's Talking website and brand • 2009/10 Marches Energy Agency – Communications network • 2010/11 Fuel Poverty, UNO energy database, Warmstreets, Warmstreets post insulation leaflet • 2011/12 Focus on the Green Deal and ECO, work with NEA and LGiU to offer support to Authorities in the Partnership on how to approach the Green Deal. <p>RJ also stated that currently most offers on insulation through Warmstreets is available for free!</p>
9.	<p>Vantage Point training</p>
	<p>CJ informed the group that Nic P and herself have attended a training course on Carbon Descent's Vantage Point software. The Carbon Modelling software will cover the whole of Derbyshire and Derbyshire County Councils licence will be confirmed shortly. The outputs from the model could be used to help inform a Climate Change Strategy/Action Plan for Derbyshire.</p>
10.	<p>Environment Agency – Climate Ready http://www.environment-agency.gov.uk/research/137557.aspx</p>
	<p>ST indicated that Climate Ready will be the service that replaces UKCIP as the leading national resource on climate change adaptation in UK. It will act as the delivery arm of the Governments National Adaptation Plan. There will be two main services available; online tools and a tailored service. Climate Ready will be targeted at 7 different sectors including Local Authorities, the contact for which is Jess David.</p>
11.	<p>Climate East Midlands http://www.climate-em.org.uk/</p>
	<p>MP provided an overview of the regional climate change partnership, Climate East Midlands. MP informed the group that they had invested £1m over the last year into the Climate Change Skills Programme. Projects included:</p> <ul style="list-style-type: none"> • Well Adapted East Midlands • Community Renewables • Hydropower • Community Skills • Planners Toolkit • Collaborative implementation and support • Inspiring Leaders • SCoRE • Vantage Point

	<p>CEM are now promoting much of the work done in 2011/12 through good practice case studies etc so that the good work done throughout the year continues to be valuable. MP suggested that CEM are still keen to work in partnership with groups such as the Climate Change Sub-Group.</p> <p>MP highlighted that CEM is currently involved with two major projects:</p> <ul style="list-style-type: none"> • Life Plus Fund – work with Environment Agency • ELENA – European funding for energy projects working alongside Local Authorities and NHS. MP welcomed any interest to assist with the project/bid.
12.	Derby CC/Derbyshire CC/University of Derby – Low Carbon Transition
	<p>AH outlined the proposed project between Derby City, Derbyshire County Council and University of Derby. The project will look at the opportunities available in Derby/Derbyshire relating to the transition to the low carbon economy. AH added that University of Derby had been selected as a research partner as they can provide a long term sustainable commitment to the ongoing nature of the work through its teaching and as a key economic partner. The project should be advancing in the next few months.</p>
13.	Workshop 1 – Climate Change Group function
	<p>Officers split into two groups to discuss the desired function of the Climate Change Group in order to establish a remit for the group. A unanimous consensus was that the Climate Change Group should continue to meet.</p> <p>Workshop Discussion:</p> <p>List the ideas that you have for the function of the group and try to rank them in order of importance within your group:</p> <ul style="list-style-type: none"> • What do you want to get out of the group? • What are the benefits of coming together? • Meeting frequency/format? <p>Some key outcomes from the workshop included:</p> <ul style="list-style-type: none"> • Provide Partners with a forum to discuss projects/policy/legislation/information • Identify key partners to deliver projects to ensure duplication is reduced, identify available resources, expertise and best practice • Partners to be aware of work being conducted across Derbyshire to avoid duplication, share expertise/best practice and provide assistance on climate change projects • Create and circulate regular briefing notes to the Group detailing latest information and policies, ‘showcase’ climate change related projects being conducted across Derbyshire, include details of emission reduction and adaptation work being conducted by Derbyshire County Council and Partners and to highlight available funding and/or training opportunities • Feed information on climate change related policy/projects into DPF (such as Green Deal) • To report/inform DPF of significant projects or policies E.g. Green Deal • To focus on current topics to engage audiences on climate change E.g. drought • To provide a support network for officers working within the field of climate change • To provide a link between the public and voluntary sector

	<ul style="list-style-type: none"> • To give encouragement/steer to partners to enable them to deliver the climate change agenda • To demonstrate how climate change can be part of core work areas i.e. efficiency, money savings to help to make the case as to why this agenda is so important • To ensure the profile of climate change remains on the agenda of partner organisations • To ensure work on climate change in Derbyshire does not fall behind other Climate Change Groups in the East Midlands • Conduct regular face to face meetings, with an online area for meeting minutes/briefing notes/news section. An online virtual forum may be useful for day to day discussions • Hold regular meetings perhaps with specific Task and Finish Groups for individual projects once agreed
14.	Workshop 2 – Climate Change Group projects
	<p>The second workshop involved discussions as to the projects which the group should focus on over the coming year:</p> <p><i>'Discussion centred around picking a couple of topics on which to make a difference rather than trying to cover everything'</i></p> <p>Climate change sub group meeting 11th January 2011</p> <ul style="list-style-type: none"> • What climate change mitigation/adaptation projects are you working on which the group could further support? • Have you completed Strategies/Action Plans/Briefings/Guidance which could be used by the group? • What projects do you think should be the focus of the group? • Do we need something to bind the group together - identify common areas where we can work together? <ul style="list-style-type: none"> • It was suggested that there may be considerable work already being conducted across Derbyshire via the partners, therefore it would be useful to collate this information for the following reasons: <ul style="list-style-type: none"> ○ To know what work is already underway to avoid duplication ○ To understand how partners can support existing projects ○ To identify any 'gaps' which could form potential new projects for the group • Details of these existing projects could then be collated into a 'living' action plan, which could be updated regularly. The template created by Marshes Energy Agency and Derbyshire County Council could provide a starting point, circulated to Partners and populated. • Collation of climate change related data to help inform future projects for the Group, to ensure efforts are being focused in the right area and at the right level. It was suggested that Hi4EM may hold data which the group could then use. • Vantage Point Carbon Modelling, which will be hosted by Derbyshire County Council, could also be used to inform future Projects. • Suggested the Group needed an overall Climate Change Strategy to highlight importance of the Climate Change Agenda and ensure everyone is 'pulling in the same direction'.

- Suggested projects to provide focus for the Group for the coming year included:

Project Description	New or Existing	Barriers/Other Comments	Resources/Support Needed	Lead Organisation Name
Green Deal and ECO Scheme	Existing	Briefing Partners	LAEP already working and leading on this	LAEP
Future Energy Rural England (FERE)	Existing		Volunteers target local people to assess properties for energy efficiency	Rural Action Derbyshire
Energy Monitors Scheme	Existing		Partner time to help cascade information/links through existing communication channels	Derbyshire County Council
Retrofitting Offices etc	Existing		Sharing Information	EA and PDNPA
Lower Derwent Land Management Project	Existing		leaflets, workshops for landowners	
More detailed look at climate change trajectories – based on current level of actions	New			
Engaging with Planners	New		Training course for planners through ECO Centre?	
Annual Forum for Community Groups	New			
Briefing notes to go up and down through the partners (sharing tool)	New		Partner time to create and collate briefing note	Derbyshire County Council
Housing energy database for Derbyshire – expansion of project in	New	Expansion of project in Nottingham	Funding/Datasets	

	Nottingham				
	Eco Home Trails	New		Creation of Eco Home Tours	
	Eco Team Project	New		Partner time to help cascade information/links through existing communication channels	Derbyshire County Council