

MINUTES

1. Attendance

Wayne Bexton	WB	Derbyshire County Council
Kathryn Warrington	KW	Derbyshire County Council
Nick Pigula	NP	Derbyshire County Council
Catherine Jacobs	CJ	Derbyshire County Council
Tim Braund	TB	Derbyshire Dales District Council
Cathy Cooke	CC	Derbyshire County Council
Andrew Kirkland	AK	Derbyshire Constabulary
Thomas Gunton	TG	South Derbyshire District Council
Alison Wheeldon	AW	High Peak
Mike Peverill	MP	Climate East Midlands
Joe Dugdale	JD	Rural Action Derbyshire
Pete Spriggs	PS	Peak District National Park

2. Apologies for absence

David Arkle	Amber Valley District Council
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3.	Welcome and Introductions
	WB opened the meeting and welcomed the group.
4.	Minutes of Last Meeting
	The minutes from the 04-09-2012 and 04-12-2012 meetings were accepted as a true and accurate record.
5.	Matters Arising
	All matters arising were addressed in the agenda items.
6.	Action Planning
	The group were reminded of the action planning matrix which was last reviewed in Nov 12. The group were asked to review the document and amend any changes. The revised matrix of actions will then be used to inform a future climate change/sustainability strategy for Derbyshire.
	ACTION – Partners to review and amend the actions matrix with past, current and future activities, via emailing WB/NP or Huddle.
7.	Conference Feedback
	NP – Informed the group about the success of the Community Climate Action Conference held at the Derbyshire Eco Centre on the 9 th March 2013. Feedback in the questionnaires was very positive and the demand for further similar events was clear. Two key outcomes from the event were that community groups feel the need to expand the low carbon agenda beyond the traditional environmentally focused audience, and

	<p>more was needed from local authorities in helping groups to facilitate their activities.</p> <p>The group agreed that the Everybody's Talking website should be utilised more as a central point of contact for community groups.</p> <p>The group discussed the potential opportunities for a future conference. The potential for engaging communities, businesses and partners in the design of the climate change strategy could be a feature of any future event.</p> <p>ACTION – WB/NP to email potential ideas for the future conference to the group for comments.</p>
8.	Information Cascade
	<p>Green Deal and ECO – WB outlined the Local Authorities Energy Partnership's approach to Green Deal and ECO. The LAEP is prioritising securing ECO funding whilst the Green Deal finance not accessible. A final LAEP ECO approach should be ready for around AUG 13.</p> <p>JD – Rural Action Derbyshire are currently bidding for a research project into the barriers in fuel poverty referral systems.</p> <p>ACTION – WB to update group with LAEP proposal on completion.</p> <p>Green Deal assessor training for heritage and older buildings – CC informed the group that an Eco Centre tutor had attended an Asset Skills training course in GD assessments for heritage and older buildings. Once the course is ready to be rolled out the Eco Centre will be looking to run sessions.</p> <p>ACTION – CC to update the group on the finalisation of the course.</p> <p>EcoTeams training for community groups – CC informed the group that the Eco Centre can now offer EcoTeams training to community groups for free. NP added that DCC still have some free training sessions available for partner organisations and businesses as well.</p> <p>ACTION – partners to direct any EcoTeams training leads to CC or NP.</p> <p>WWF Timber pledge – WB outlined Derbyshire County Council's draft sustainable timber procurement pledge. The pledge follows the WWF template with the additions of a due diligence caveat for small local timber contracts.</p> <p>ACTION – NP to post timber pledge on Huddle</p>
9.	Climate Change Strategy
	<p>WB outlined a proposal to develop a sustainability strategy/charter for Derbyshire. A draft of the strategy is scheduled for completion by March 2014. The strategy will be a document that partners can take to key decision makers in their organisation to highlight the importance of climate change mitigation and adaptation and what can be achieved.</p> <p>It was agreed that the strategy should be short and high impact, and be heavily focused on actions.</p>

	<p>The need to consult with partners in the third sector and local businesses in the formation of the strategy was agreed amongst the group.</p> <p>ACTION – WB/NP to forward proposals for stakeholder focus group events to the group. ACTION – All partners to update Huddle with any documents relating to a Derbyshire strategy.</p>
10	Climate Local Commitment and Climate Ready
	<p>Climate Local – WB advised that organisations in the group sign up individually, but relate the partnership working element to activities carried out through the group.</p> <p>The group decided that the climate change strategy and climate local commitments should avoid duplication</p> <p>ACTION – Any partners to update group with progress on signing up to Climate Local.</p>
11	Any Other Business
	<p>PS – Announced that he will be leaving his post with the Peak District National Park Authority at the end of June.</p> <p>CJ – Announced that she would be leaving her post with Derbyshire County Council in June.</p> <p>The group offered their gratitude for the work they both Catherine and Pete have done for both their respective authorities and the partnership.</p> <p>WB/NP – Arrived to the meeting in an electric fleet car provided by Derbyshire County Council under a pilot scheme.</p>
12	Next Meeting
	<p>2nd September 2013 10.30am -13.00pm Venue TBC</p>