

Agenda Item 3

NOTES of the **DERBYSHIRE PARTNERSHIP FORUM (DPF) BOARD** held on 2 June 2010 at County Hall, Matlock

PRESENT

Councillor A Lewer (Derbyshire County Council)
(in the Chair)

Bolsover District Council

Councillor E Watts

Chesterfield Borough Council

Councillor R Russell

Derbyshire and Nottinghamshire Chamber of Commerce

G Cowcher

Derbyshire County Council

Councillor T Critchlow
Councillor C Jones
W Downes
N Hodgson
D Lowe
M Molloy
B Robertson
I Stephenson

Derbyshire Fire and Rescue Service

Councillor D Wilson

Derbyshire Dales District Council

Councillor L Rose

Derbyshire Police Authority

J Birkin

Erewash Borough Council

Councillor C Corbett

NHS Derbyshire

I Gibbard

3D: Third Sector Support for Derbyshire

R Jordan

Apologies for Absence were received from S Battlemuch (GOEM), B Buckley (DCC), S Eaton (DCC) and I Forrest (NHS Derbyshire).

09/10 **MINUTES OF THE LAST MEETING AND MATTERS ARISING**

The minutes of the last meeting were agreed as a true record. With regard to minute reference 06/10 – Proposal for Single Third Sector Database, Richard Jordan took the opportunity to thank the Board for receiving his paper on the proposal at the last Board meeting. He reported that investigations were ongoing into a range of funding options and this was looking optimistic. He confirmed that the project had developed into something more complex than first expected and this was acknowledged by the Board. A further report would be presented to the next meeting of the Derbyshire Partnership Forum on 25th June 2010.

10/10 **COMMUNITY FORUMS** The Board discussed the current situation regarding Community Forums. Reference was made to the County Council's attendance at meetings and whether they were achieving expectations. The County had previously provided funding to forums and had allocated officers to attend meetings county wide. The Police also attended forums along with other agencies and organisations.

Discussion took place amongst Board members regarding the effectiveness of community forums as a consultation mechanism amongst other things. Janet Birkin felt that the forums were good in part, however indicated that improvements could be made from the Police Authorities perspective as it was not clear whether they were delivering expectations.

Representatives from the various districts gave an overview of how forums were working in each area. There were mixed views on the usefulness of the forums and it was agreed that this was an issue for further discussion within individual organisations.

11/10 **TOTAL PLACE** The Board considered a report which gave an update on progress in relation to the three Derbyshire Partnership Forum (DPF) Total Place pilot projects. At its last meeting in March, the Partnership Forum had agreed to undertake three Total Place review exercises in Derbyshire.

These were:-

- Advice Services in Derbyshire – Lead Accountable Officer – David Lowe;
- Challenging Families – Lead Accountable Officer – Bruce Buckley; and
- Older People – Lead Accountable Officer – Bill Robertson.

Lead Officers had defined and developed the scope of each of the reviews and these had been circulated to Board members as appendices to the report. Both the Challenging Families and Older People reviews had been awarded Regional Improvement and Efficiency Programme (RIEP) funding to support implementation.

RESOLVED (1) to receive the report and note the progress being made on the three agreed Total Place Reviews in Derbyshire;

(2) that further thought be given to identify and support any additional actions needed to move work forward within the county.

12/10 **COMPREHENSIVE AREA ASSESSMENT (CAA) AND BEYOND?** The new government had abolished the Comprehensive Area Assessment (CAA) but the Board recognised that the performance framework for local government would remain in some form.

The first year of the CAA process had produced a baseline for Derbyshire which would have been used to measure progress on the delivery of partnership priorities in forthcoming and subsequent years. Rather than requiring a self assessment from the partnership for 2010, the Audit Commission had identified a number of key themes which would have been explored as part of their assessment work for the second year.

These were:-

- economic prosperity;
- health inequalities;
- older people;
- waste;
- youth justice; and
- housing.

It was reported that in terms of good practice, it was essential that the Partnership could demonstrate the difference it was making to the lives of local people. It was therefore recommended that the Partnership should produce an annual report which highlighted key achievements over the last year in terms of priorities highlighted in the Sustainable Community Strategy for Derbyshire. This would also provide the opportunity to evidence the vast amount of work which was taking place across Derbyshire along with highlighting actions being undertaken on the themes identified by the Audit Commission listed above.

The Board was informed that a workshop to discuss the development of the annual report had been arranged and would follow the next meeting of the Partnership Forum on 25th June 2010. A key priority of the workshop would be to collect information from the six thematic partnerships, as well as key partners, on what difference had been made since last year. Board members were therefore asked to give consideration to how their organisations would want to be involved and to ensure that evidence of outcomes achieved against SCS priorities were submitted.

Board members acknowledged that there was a need for the partnership to have some type of performance framework which should include peer reviews and performance clinics. It was suggested that the approach should be flexible and the Board agreed that each of their organisations would contribute to the development of an annual report and participate fully in the workshop which had been arranged. It was also suggested that a further paper which detailed alternative arrangements should be presented to the next meeting of the Board. Any ideas or suggestions to be included in the paper should be forwarded to Nick Hodgson at the County Council.

RESOLVED (1) to note the report and the abolition of the Comprehensive Area Assessment (CAA);

(2) that Board members ensure that each organisation is able to fully contribute to the development of an annual report for the Partnership in forthcoming months;

(3) that a further report be presented to the next meeting of the Board which considers the performance framework for the Derbyshire partnership.

13/10 **DERBYSHIRE (LAA) PERFORMANCE** Pursuant to minute reference 03/10, the Board considered a report which gave details on the progress made towards the achievement of targets agreed within the Derbyshire Local Area Agreement (LAA) as at the end of 2009/10.

Since the last report 21 indicators had met or had exceeded the target, 5 indicators were within 5% of achieving the target and 24 indicators were 5.1% or more away from achieving the target. The report compared performance between the latest position and its equivalent in the previous year. 32 indicators had performed better, 15 indicators had performed worse, 1 indicator was performing the same and 2 indicators could not be compared with the previous year. Full details of the indicators performance, details of the key exceptions and overall LAA performance by the Thematic Board had been provided separately in the appendices to the report.

In addition, the Board considered a separate report which had been prepared in relation to the potential performance reward grant. The report gave details of the Communities and Local Government's (CLG's) Performance Reward Grant model for the calculation of reward grants. The model was complex with the amount of reward grant being based on an average performance score across the 34 eligible indicators contained in the LAA. A minimum average score of 60% was required to trigger the minimum reward (£14,000) – Derbyshire's current score was 44%. Maximum (100%) performance would gain a reward of £4.5 million which the Board recognised was significantly less than the previous LAA and PSA.

An overview of the current position was attached to the report and this was discussed in detail by the Board. The overview showed that Derbyshire had 20 indicators where current performance was short of the minimum required to qualify for reward and it appeared unlikely that any reward would be achieved.

The Board accepted both reports and in response made the following comments:-

- if Derbyshire managed to achieve the performance required to secure a reward grant how would this be divided?

David Lowe indicated that it would not be possible to apportion reward grant in the same way as previous rewards due to the average score model – any reward would be for the whole Partnership Forum.

- it was acknowledged that other authorities were in a similar position and this gave a certain level of comfort to board members, however frustrations were expressed with regard to the disappointing results of some of the thematic partnerships even though it was felt that issues were being addressed as competently as they could be.

- in relation to the Culture Board the point was again stressed that there were only survey targets which were not considered to be the best measure of performance.

RESOLVED (1) to note the current performance on the LAA indicators;

(2) to note the current performance levels against eligible indicators for Performance Reward Grant;

(3) that Thematic Boards consider further actions and interventions to improve areas of under performance.

14/10 UPDATE ON DRAFT HEALTH INEQUALITIES STRATEGY

Bill Robertson gave an update on progress which had been made on the development of the 'Health Inequalities Strategy'. He confirmed that a joint approach had been used to tackle the issue of health inequalities which had been highlighted by the Audit Commission as a possible 'red flag' in last years CAA process. David Black from NHS Derbyshire had been working with the County Council and had engaged a consultant to investigate this issue. A 'draft' strategy had been developed and had been circulated to the appropriate bodies, including the chairs of the thematic partnerships for comments. The document had then been revised and the final version completed. This would be circulated a final time for further comments and then submitted to the Derbyshire Partnership Forum meeting on 25th June 2010 for approval.

15/10 SEXUAL ASSAULT REFERRAL CENTRE (SARC)

This item was withdrawn from the agenda at the meeting.

16/10 CREDIT UNION PROVISION FOR DERBYSHIRE – UPDATE

Partners had commissioned the Association of British Credit Unions (ABCUL) to develop an implementation plan for the provision of full Credit Union services throughout Derbyshire. At the last meeting of the Derbyshire Partnership Forum held on 26 March 2010, a representative from ABCUL presented the plan which, in summary proposed:-

- Nottingham Credit Union expanding to provide services covering all parts of Derbyshire with the exception of High Peak, which would be covered by an expanded Manchester Credit Union;
- The expanded Credit Unions working with the five existing Credit Unions already operating in Derbyshire to ensure continuation of their local delivery;
- A three year funding plan totalling £574, 000 (£190,000 per annum) after which the provision should be self sustaining.

The Partnership Forum had approved the proposal and had endorsed the submission of a bid to the Regional Improvement and Efficiency Programme RIEP for funding to cover the first years costs.

David Lowe gave an update report on the proposal. The RIEP bid had been successful, subject to the funding package for years two and three being in place by the end of May 2010. This requirement was necessary as the RIEP money had to be fully spent by March 2011.

Subsequently it had become evident that ABCUL had undertaken insufficient consultation with any of the Credit Unions who had now raised numerous concerns. None of the Credit Union Boards appeared to support the proposal as drafted and the expansion of the “Common Bond” for Nottingham and Manchester required the approval of the Financial Services Authority which could be a lengthy process.

At this stage there was a clear lack of buy-in from the Credit Unions, particularly those already operating in Derbyshire, who felt that different options should be explored more fully. It was also clear that Nottingham Credit Union could not expand across Derbyshire to give full coverage in the short term as originally proposed. It was, therefore, not possible to proceed on the basis of the ABCUL report and not possible to meet the conditions of funding for RIEP money.

A meeting of all the Credit Unions, the County Council, Derbyshire PCT, ABCUL and Rural Action Derbyshire had been held on 26 May to discuss the way forward. Manchester Credit Union extending into High Peak (and possibly into part of Derbyshire Dales) would continue to be pursued. Chesterfield/North East Credit Union and Worksop and District Credit Union would meet to look at increasing their links. Nottingham Credit Union would meet with the Derby West Indian Credit Union; Money Spider Credit Union in South Derbyshire and the Erewash Credit

Union to discuss how extended coverage and services might be achieved in Derby, Erewash, South Derbyshire, Amber Valley and Derbyshire Dales.

17/10 **BOARD MEMBER** The Chair reported that this was Janet Birkin's last meeting and he thanked her for the valued contribution she had made to the Board over the years. He also extended the Board's best wishes for her future.

18/10 **DATES OF NEXT MEETINGS** **RESOLVED** that the next two meetings of the Board take place as follows:-

Wednesday 25th August 2010 at County Hall, Matlock commencing at 2.00 pm;and

Friday 12th November 2010 at County Hall, Matlock commencing at 10.00 am.

Agenda Item 4

MINUTES OF THE DERBYSHIRE PARTNERSHIP FORUM (DPF) THEMATIC PARTNERSHIPS

- Children and Young People's Trust Board – 18 March 2010, 20 May 2010
- Culture Board –23 March 2010, 25 May 2010
- Health and Wellbeing Partnership –1 March 2010, 17 May 2010
- Safer Communities Board –2 June 2010
- Sustainable Communities Board – 25 May 2010
- Transformational Management Board –29 March 2010, 10 May 2010

MINUTES of a meeting of the **DERBYSHIRE CHILDREN'S TRUST BOARD** held on 18 March 2010 at County Hall, Matlock

PRESENT

Councillor T Critchlow (in the Chair)

Councillors M Longden, P Reddy and Ms A Western

J Amos	Derbyshire Fire and Rescue
D Bedford	Derby Hospitals Trust
B Buckley	Derbyshire County Council
R Corker	Derbyshire County Council
J Coxhead	Derbyshire Police
I Forrest	Derbyshire County PCT
P Hackett	North East Derbyshire District Council
H Hastie	Connexions Derbyshire
I Johnson	Derbyshire County Council
L King	Derbyshire Fire and Rescue
B Laurence	Derbyshire County Council/Derbyshire County PCT
S Savage	Derbyshire County PCT/Derbyshire County Council
E Seals	Derbyshire Youth Council
J Smith	Voluntary and Community Sector

Apologies for absence were submitted on behalf of M Boyd, M Goodwin, J Grigg, B Hunt, P McKelvey, Councillor L Robinson, P Rouse

21/10 **MINUTES RESOLVED** that the minutes of the meeting held on 21 January 2010 be confirmed as a correct record.

22/10 **MATTERS ARISING – (a) Transformation Programme** (Minute No 4/10 refers) The outcomes of the consultation events that had taken place were queried, and it was stated that there had been positive and constructive feedback. A report on Co-location was to be presented to the County Council's Cabinet shortly, and further progress would be reported back to the Children's Trust Board.

(b) Access to Education, Employment and Training for Young Offenders/Offending by Looked After Children in Derbyshire 2008/09 (Minute Nos 14/10 and 15/10 refer) It was noted that these reports would be presented to the next meeting of the Children's Trust Board.

(c) Children and Young People's Trust Logo (Minute No 20/10 refers) It was reported that the proposed logo designs were not yet ready to be presented to the Board, but would be submitted for the next meeting.

23/10 **YOUTH COUNCIL ISSUES** The last meeting of the current Youth Council had taken place, and the results of the Big Vote were now awaited. It was stated that there had been over 200 candidates for the new Youth Council, and there had been a representative from every school. It was also noted that a member of the current Youth Council had decided to stand for Parliament in the forthcoming elections.

24/10 **VOLUNTARY SECTOR ISSUES** It was reported that the annual conference was due to be held on 14/15 May 2010.

25/10 **RUNAWAYS** The Board received a presentation from I Johnson on the current position surrounding children missing in Derbyshire. There was now a National Indicator (NI71), which had five performance measures, and these were detailed. There was a great emphasis on multi-agency working. When compared with statistical neighbours, Derbyshire had the highest performance for the indicator.

New statutory guidance on children who ran away and went missing had been introduced in July 2009. Prior to this guidance, Derbyshire already had a number of joint policies in place, including two pilot projects – the Runaways Project in ‘C’ Division and the Vulnerable Young Persons Panel.

Since the guidance had been introduced, protocols had been finalised and new joint procedures were in place, and the Runaways project was now operating across the whole of the County. The Vulnerable Young Persons Panel was well established, and there was now robust monitoring of individual children and absences from children’s homes. Further details were given on the Derbyshire Runaways project, which aimed to provide prevention, early intervention and support.

It was stated that the number of runaways had decreased, as had the number of episodes. This had also been the case for children’s homes. Statistically, more girls ran away than boys, and the largest age group was between 10-16. However, those children aged under 11 who ran away would automatically be referred to social care. The majority of children would only run away once, 11% would run away twice and 11% would run away more than twice.

The Runaways Project had been funded this year by an underspend from the Derbyshire Safeguarding Children Board budget. However, consideration needed to be given to how the project would be funded from 2011 onwards. Thought also needed to be given as to how the project would be managed, either through merging it into an existing service or through the voluntary sector. This would be discussed, and an update would be given to the Board later in the year.

26/10 **PRIORITIES 2010/11** It was stated that a report would be presented to Cabinet shortly on the proposed main priorities for 2010/11. These included obesity, breastfeeding, safeguarding, attainment and integrated working. The report would be presented to the Board once it had been finalised and agreed.

27/10 **CHILDREN IN CARE – CURRENT ISSUES** There had been a significant increase in the number of children in care, particularly in High Peak, Amber Valley and Erewash. There had been an increase in the number of under 5's being admitted to care, and the proportion of 16 and 17 year olds in the care system had also increased. The overall rise in the number of children in care was consistent with other local authorities, and nationally. Neglect issues were increasingly driving decisions to initiate care proceedings.

468 children were currently placed with either foster carers or prospective adopters, and 103 children were placed in residential care, which were increases. However, despite the increases, placement stability had improved, and the number of children in care who had had three or more placements in the previous twelve months was falling each month. District performance in North East Derbyshire and Erewash would continue to be monitored.

The percentage of children in care of school age who had missed 25 school days or more during the last twelve months had been monitored. For 2008/09, the outturn was slightly above the statistical neighbour and national average. Current figures for North East Derbyshire were of some concern and were being addressed through individual care plans for children who were currently missing significant amounts of education.

There had been a slight reduction in the proportion of children in care aged ten and over who had received a final warning, reprimand or conviction during the previous year. This had previously been a particular problem for Derbyshire, especially for children in residential homes, but a strategy had been developed with a number of initiatives to bring about a reduction in offending. These included the introduction of a Joint Agency Protocol with agencies and residential homes, the use of restorative practice in residential homes, identifying children at risk of offending and offering prevention services and improved communication between agencies.

The County Council's Corporate Parenting Committee had recently signed off the Children in Care Strategy and Placement Strategy for Children in Care 2009-11. These provided an overview of all recent developments and actions associated with children in care. The Placement Strategy would have to be adjusted to reflect the steep rise in children in care.

The Children in Care Council, Caring Voice, had now been established, and the Group had been influential in shaping the Corporate Parenting Pledge. Eleven specific pledges had been made to children in care covering a range of issues, and progress on the pledge was monitored by the Corporate Parenting Committee.

Significant changes were being made to the Derbyshire Complex Needs Protocol, which dealt with the provision of out of county placements for children with complex needs. This included the introduction of new governance arrangements through existing line management structures. The new arrangements provided more emphasis on district based multi-agency meetings to commission packages of care to avoid the need for out of county placements.

The DCSF was currently consulting on new regulations, guidance and national minimum standards, and the aim was to bring together all the legislative and practice changes the government had implemented since 2000 in a single set of documents and guidance. These included new care planning regulations and guidance to set out the care planning arrangements for children in care; new leaving care and planning transition to adulthood guidance; new national minimum standards for fostering adoption and residential services, which would form the basis of all future Ofsted inspections to children's homes and fostering and adoption provider inspections; and new statutory guidance on promoting the health and wellbeing of looked after children. Subject to changes arising from consultation, it was anticipated that most of the changes arising from the documents would be implemented from April 2011.

In terms of leaving care services, aftercare support services were due to be re-commissioned by 31 March 2011, and discussions were currently taking place to resolve the future delivery model. There had been a number of developments with leaving care services, and these were highlighted. Of particular note was the fact that six care leavers were currently on apprenticeships either directly employed or sponsored by the Council.

RESOLVED that the report be noted.

28/10 **PROGRESS MADE IN SAFEGUARDING CHILDREN IN DERBYSHIRE** The Board was informed of current developments associated with safeguarding children and young people in Derbyshire. In terms of performance, there had been a significant increase in the number of referrals. However, there were indications that the rate of increase was beginning to slow. Re-referral rates were also currently high, and were being addressed within current service plans.

The number of children subject to a child protection plan had risen to a current total of 556. This was slightly over the statistical comparator and national averages, and there had also been a slight increase in the number of children

becoming subject to a child protection plan for a second time. There had been a slight decrease in the percentage of child protection cases reviewed within timescale, and the reasons why had been investigated and lessons learnt.

There had been an increase in the number of allegations against professionals. It was felt that this was largely due to the inappropriate use of mobile technology and social networking sites, which were causing an increase in complaints from parents, colleagues and children. It was stated that this had been discussed with head teachers, as the opportunities for allegations needed to be reduced through a greater recognition of professional boundaries.

With regard to Serious Case Reviews, Derbyshire had not needed to commission one since 2008, but work on two inadequate reviews had been resubmitted to Ofsted and had been concluded as satisfactory. Work was currently being undertaken on a management review that had been identified as raising issues about multi-agency working, and this was due to be submitted in May 2010.

Protocols were currently being developed to enable 'near miss' incidents to be reviewed on a local level. Learning from local and national serious case reviews had been embedded into training and had been the subject of specific awareness raising sessions held by the District Safeguarding Children Management Teams and at multi-agency events. A number of initiatives had been developed as a direct consequence of serious case reviews, and these were stated.

The Derbyshire Safeguarding Children Board had agreed a strategy for multi-agency training provision, which included mandatory and accredited courses. Over thirty courses were now delivered by the DSCB training service, and work was being undertaken to ensure that all training provided was accredited as being of a consistent standard.

Following Lord Laming's review of services, 'Working Together to Safeguard Children' was currently being revised. The consultation period had ended, and it was expected that the final version would be published shortly. The key changes were highlighted. Chapter 8 of the document had been published in December 2009, and the Safeguarding Children Board had already made changes to the composition and governance arrangements for serious case review panels and future management of serious case reviews.

A number of key developments for 2010-11 for the Derbyshire Safeguarding Children Board had been proposed, including to achieve compliance with Working Together 2009, workforce development, workforce questionnaire, health checks for children subject to child protection plans, e-safety, anti-bullying commitment, suicide prevention protocol, and the baby sleep-safe initiative. Other priorities included improving the strategy for communication/public awareness/promotion,

improving understanding and commitment of all agencies to the different thresholds of intervention, and improving understanding between agencies of their roles and responsibilities to safeguard children.

RESOLVED that the report be noted.

29/10 **THE COMMISSIONING OF PARENTING PROGRAMMES** The Board was updated on the progress made in the delivery of parenting programmes. A strategy for promoting effective parenting had previously been accepted by the Trust Board, and at that time, a variety of programmes were being delivered across Derbyshire, including Living With Children, Living With Teenagers, and Webster Stratton Incredible Years, which was part of a pathfinder Parenting Early Intervention Project. Good progress had been made in the delivery of these main programmes.

The current situation was reported. Initiatives were being developed, such as facilitator support and group-work training. Work to maximise the accessibility of the programmes were being developed, and there was a promotional video for staff and families. Common evaluation tools and processes had been used for both programmes, which had reinforced the success areas, and the model of mixed delivery at district level had continued successfully. A large number of programmes had been delivered since 2007, and there had been sustained parental attendance.

It was anticipated that it would be possible to maintain the programme delivery at its current level, and that the Living with Children programme could continue to be delivered across the county. Discussions were taking place as to how to achieve this and also to extend the Living with Teenagers programme more widely. An expansion of facilitators from a wider section of the children's workforce would ensure that current and additional delivery was sustainable.

Some gaps in provision had been identified, including the provision of programmes for parents of older teenagers within families with complex needs, especially aimed at helping to avoid substance misuse and offending. Although the current programmes were delivered to some parents who were known by services, they did not provide for parents of older teenagers or those who would not acknowledge their part in the young person's situation.

A programme – Strengthening Families 10-14 – had been trialled in January, and there was enough funding within the Drug and Alcohol Team to invest in future training during 2010/11. Evaluation of the programme showed strong outcomes for preventing offending and substance misuse among young people. Another programme being considered – STOP – showed similar robust evaluation, and was being considered as a possibility for parents of older teenagers.

Adding to the range of parenting programmes being delivered required agreement about who delivered the programmes and how such delivery was maintained. The Parenting Programme Commissioning Group had accepted that a wider range of the children's workforce should deliver parenting programmes on the basis of a firm commitment of one annual delivery. This had been agreed by the Senior Management Team and the Children's Trust. The benefits to staff had been identified.

The Parenting Programme and Children's Plan priorities were detailed. Delivery of the parenting programmes supported the delivery of these priorities in a number of ways, and these were highlighted.

RESOLVED to agree the expansion of parenting programmes and the delivery by the wider workforce.

30/10 **YEAR 11 PROGRESSION ANALYSIS 2009** The Board received a presentation from H Hastie on the current Year 11 Progression Analysis 2009, as at November 2009. It was stated that there had been some positive results. There had been an increase in the proportion of young people entering full-time education, and a decrease in young people not in education, employment or training. There had been an increase in the proportion of young people entering non-employed training and a decrease in those entering employment. There had also been a decrease in the number of young people entering voluntary and part-time activities, and in the number of young people providing no response to the progression survey. However, there had been a decrease in the total cohort from 9675 in 2008 to 9185 in 2009.

The results were broken down to district level. There were still a number of variations between districts, but there were improvements in each district year on year, since the results were first measured. There had also been an improvement in the results from special schools. The majority of those young people who were NEET were white males.

It was stated that the figures were still way off target, and the key was maintaining young people in learning. Details were given of Career Mark, to which all schools had committed. Staff from Connexions would be meeting with all head teachers over the next three months to discuss Career Mark, and there would also be discussions with parents of Year 8 pupils regarding the raising of the participation age.

31/10 **YOU'RE WELCOME** All young people were entitled to receive appropriate health care wherever they accessed it. The You're Welcome quality criteria set out principles that helped all community health services and hospitals to become young people friendly. The NHS Operating Framework in 2009/10

required all services to achieve the You're Welcome accreditation by 2020. The You're Welcome criteria were based on examples of effective local practice working with young people aged under 20 and covered ten topic areas. The process for accrediting providers was the responsibility of Children's Trusts.

To date in Derbyshire, the support and accreditation process was being managed by the Health Promotion team. A bid for start up costs to introduce the Young Inspectors programme in Derbyshire had been successful. This would enable disadvantaged young people to be trained and supported to become inspectors for the You're Welcome programme.

Although the required infrastructure had been established, the team had not actively sought expressions of interest from services to implement the programme. However, a number of services had expressed an interest and these were now being taken forward. This included an Erewash Practice Based Commissioning Consortium, with a target of 40% of practices in the first year to achieve the You're Welcome accreditation; and the Contraception and Sexual Health (North) service, which had begun to work through the You're Welcome toolkit.

CAMHS had expressed an interest, and was hoping to progress this in 2011; and the Youth Information Shop in Swadlincote had also expressed an interest, with the 11-19 District Manager leading on the programme and using it to assist partnership development and integrated working in co-location. The Parkside co-location site was also to be led by the 11-19 District Manager, and Derbyshire Health United was planning to pursue accreditation this year.

It was stated that the programme would begin to be actively promoted, and the requirement to be working towards You're Welcome was being included in all new service specifications and quality specifications.

RESOLVED to (1) note the requirement to implement You're Welcome;

(2) support the implementation of the Young Inspectors programme; and

(3) note the progress to date.

32/10 **MINUTES – AMBER VALLEY CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 2 February 2010 be received.

33/10 **MINUTES – BOLSOVER CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 10 February 2010 be received.

34/10 **MINUTES – CHESTERFIELD CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 28 January 2010 be received.

35/10 **MINUTES – EREWASH DISTRICT CHILDREN'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 7 January 2010 be received.

36/10 **MINUTES – HIGH PEAK AND NORTH DALES CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 20 November 2009 be received.

37/10 **MINUTES – NORTH EAST DERBYSHIRE DISTRICT PARTNERSHIP GROUP RESOLVED** that the minutes of the meeting held on 8 February 2010 be received.

38/10 **MINUTES – SOUTH DERBYSHIRE AND SOUTH DERBYSHIRE DALES CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 17 November 2009 be received.

39/10 **MINUTES – DERBYSHIRE YOUTH COUNCIL RESOLVED** that the minutes of the meeting held on 23 February 2010 be received.

40/10 **MINUTES – TEENAGE PREGNANCY EXECUTIVE BOARD RESOLVED** that the minutes of the meeting held on 25 January 2010 be received.

41/10 **METHODRONE** It was reported that a piece of work was to be undertaken on this, as there was to be a Government review. The report would be presented to a future meeting of the Board.

MINUTES of a meeting of the **DERBYSHIRE CHILDREN'S TRUST BOARD** held on 20 May 2010 at County Hall, Matlock

PRESENT

Councillor T Critchlow (in the Chair)

Councillors M Longden, P Reddy and Ms A Western

M Boyd	NHS Derbyshire County
N Chavaudra	Derbyshire County Council
R Corker	Derbyshire County Council
J Coxhead	Derbyshire Police
I Forrest	NHS Derbyshire County
H Hastie	Connexions Derbyshire
I Johnson	Derbyshire County Council
G Knighton	Derbyshire Youth Council
E McDonough	NHS Tameside and Glossop
E Orton	NHS Derbyshire County
G Savage	Derbyshire County Council
J Savage	Derby Hospital Foundation Trust
S Savage	NHS Derbyshire County/Derbyshire County Council
J Smith	Voluntary and Community Sector
R Smith	Derbyshire Youth Council
I Thomas	Derbyshire County Council

Apologies for absence were submitted on behalf of J Amos, D Bedford, B Buckley, C Cassell, P Field, J Grigg, B Laurence, P McKelvey, P Rouse, H Sahman, and D White

42/10 **MINUTES RESOLVED** that the minutes of the meeting held on 18 March 2010 be confirmed as a correct record.

43/10 **YOUTH COUNCIL ISSUES** The first meeting of the new Youth Council had taken place, as well as a youth conference. All the Cabinet roles and responsibilities for the Youth Council had been decided, along with the members for the Children's Trust Board.

44/10 **VOLUNTARY SECTOR ISSUES** It was reported that the Passport Scheme was now running in Chesterfield and Erewash, and approximately 190 volunteers had signed up to the Scheme. It was also stated that the VCI conference had recently taken place, and over 90 delegates had attended.

A query had been raised with regard to preventative service contracts, which were coming to an end in 2011. It was asked when these contracts would be reviewed.

A question was also asked in relation to CAF training for the VCI sector. There was a requirement to have this training, but little guidance as to how to access it. The possibility of using adult education trainers to undertake this training was raised, and it was suggested that it would be useful to know the volume of people who would need to be trained.

45/10 **INTEGRATED COMMISSIONING OF SERVICES TO REDUCE ALCOHOL HARM IN CHILDREN AND YOUNG PEOPLE** The Board received a presentation from E Orton, NHS Derbyshire County, on the integrated commissioning of services to reduce alcohol harm in children and young people. A needs assessment had been undertaken, which had highlighted the high number of under 18 alcohol related hospital admissions in some districts of the county.

Focus groups had been established, which had included a range of young people, and these had discussed the impact of alcohol. It was evident from all young people that drinking alcohol was considered to be a 'normal' activity. Young people appeared to be fully aware of the harms associated with alcohol, which indicated that they were being educated effectively. However, the physical effects of drinking alcohol seemed to be less important to young people than the social effects.

Discussions had also taken place with a range of professionals, and the overriding view was that all agencies had alcohol as part of their agenda, but there appeared to be a lack of coordination across agencies in achieving this. Information sharing was an issue, and many professionals were not fully aware of the targeted services available. It was felt that there needed to be a coordinated training plan, and better education.

A number of recommendations had been produced as a result of the needs assessment, and it was the intention to deliver these through the integrated commissioning of services. As part of this, there were two outcomes which it was hoped would be achieved:-

- No Derbyshire district would be in the top ten districts in the region for alcohol specific hospital admissions of under 18s; and
- To reduce the proportion of young people frequently misusing substances as measured against the Tell Us survey response of young people in Derbyshire regarding their use of alcohol and drugs in the last month.

To deliver the outcomes, universal, targeted and specialist services would be commissioned that would work together to ensure children and young people's needs were met at the lowest level of intervention. Early intervention and prevention would be a key focus for universal services, and the DAAT Children's Joint Consultative Group would work with appropriate agencies to ensure that there was a co-ordinated approach.

A common branding and a single phone number – agreed in principle as the Call Derbyshire number - would form the basis of a communication strategy to ensure services were more readily accessible to young people and were known to all frontline professionals. Information and publicity would be available in a variety of formats, and support would be available to parents at all levels. The participation and views of young people, parents and carers would be used to shape both the commissioning and delivery of services.

In order to deliver the strategy, a range of actions had been established. These were detailed, and information was given on the action required, along with the timescale in which the action needed to be completed. An update would be given to the Board in six months time as to the progress that had been made.

46/10 **CHILDREN'S TRANSFORMATION PROGRAMME – NEXT STEPS** The Board received a presentation from N Chavaudra, Programme Manager, on the progress made in the Children's Transformation Programme (CTP) and the next steps. The detail of the CTP had been informed by two consultation phases. Phase One had involved a series of multi-agency events, and had focussed on the Programme Brief. The emerging roles and functions, and structure of the new teams, had provided the focus of Phase Two, which had consulted multi-agency managers and school leaders. The consultation had built upon an evidence base, and the learning had informed the recent progress within the Programme and the proposed next steps.

The vision aim and objectives of the programme were stated, along with the anticipated benefits. These would be realised through the delivery of key activities across the Children's Trust Partnership and within individual agencies. These were being overseen and implemented by a range of multi-agency strategic and operational working groups, and recent progress and planned developments were outlined.

Integrating front line service provision was felt to be the next step, and the greater integration of front line services would be delivered by the Multi-Agency Teams (MAT), which would have a range of functions. These included improving outcomes across all Every Child Matters themes; serving children and young people aged 0-19 and their families and communities through the Team Around the Family; supporting, advising and enabling appropriate access to universal services

for children and families; identifying support for children, young people and families with additional needs; ensuring that Specialist Services were brought into the Multi-Agency Teams when specialist intervention and support was required; and promoting the welfare of children and young people, preventing health impairment and providing care consistent with an effective transition into adulthood.

The teams would include a core team of multi-agency staff, and would support a number of linked services. For each MAT, a Co-ordinator would oversee the multi-agency delivery of the team's functions. Professional supervision of frontline workers would remain with existing agencies under a matrix management model. New structures for Management and administrative support would be developed to support and lead the new teams.

The MATs would deliver their functions through a number of Delivery Hubs, and these would be based on or around a secondary school site, and would deliver services to residents within the area served by one or more school cluster and their communities. The population to be served by MATs would include all those resident in an area served by the school clusters within a Delivery Hub, whether or not they were in education. This would not be limited to those attending the school at which the team was sited.

A number of key developments were also stated, including that:-

- Agreed thresholds and methods for referral into specialist services would be defined, implemented and shared
- Flexible working for staff working within the MATs would be implemented
- Front Line worker roles would be defined to avoid unnecessary duplication of services
- Systems, process and working practices to support the new teams and integrated working would be developed
- The workforce would be supported in meeting the needs of children, young people and families
- Clear performance management structures would be established
- All projects would be developed in a way that would be cost effective and with the aim of maximising sustainability
- The engagement of stakeholders would be ongoing, and young people, parents and the wider community would be involved in developing new service provision
- An evaluation framework would be established..

A number of priority actions had been identified for the coming months, and these were being undertaken by a series of multi-agency task groups. The timescale for completing these actions was highlighted.

47/10 **PROGRESS MADE IN SAFEGUARDING CHILDREN IN DERBYSHIRE**

The Board was informed of current developments associated with safeguarding children and young people in Derbyshire. In terms of performance, the number of children subject to Child Protection Plans was currently at an all time high. A detailed breakdown by district would be presented to the next meeting of the Safeguarding Children Board. The break down by age and category remained consistent.

There had been an increase in the number of allegations against professionals, and it was stated that a major problem was the inappropriate use of mobile technology and social networking sites, which were causing an increasing number of complaints from parents, colleagues and children.

Concern had previously been expressed about the high levels of child protection activity within Erewash. A breakdown of statistical information had been undertaken, which had shown that there was nothing remarkable about the population of the district. In terms of social care activity, the number of initial contacts that had been recorded each month was very high, as were the number of referrals. However, the number of initial contacts which did not continue to a referral was also above average. The numbers of Section 47 enquiries initiated, and children subject to a Child Protection Plan, were also very high. It was stated that the situation would continue to be monitored.

The DCSF had commissioned an independent review of home education, which contained 28 interrelated recommendations, and these detailed how improved relationships between local authorities and home educators could lead to better support. Key to the recommendations was that home educators should be registered with the local authority, and that all home educated children should be monitored by local authorities. However, following public consultation, the majority of respondents had stated that they were against monitoring.

It was important to consider the key safeguarding issues surrounding home education, particularly where concern had been expressed about a child. It was also felt that consultants should contact other agencies for information about the family where there were concerns. It had been agreed that the Policy and Procedures Sub-Committee should work with Home Education Officers to create a document which related the safeguarding procedure with that for the Elective Home Education. This document would then be presented to the Safeguarding Children Board.

With regard to Safer Recruitment and ISA, it was noted that the full scheme would take effect from 1 November 2010. Major changes came into effect from 26 July 2010, when the ISA Registration began for new entrants to regulated activity. From November, it would be mandatory for new entrants to apply for ISA

registration before starting in a role, and any Registered Activity Provider would have a legal duty to check that any new employee/volunteer was ISA registered. More detailed specific sector guidance was pending.

The safeguarding guidance 'Working Together to Safeguard Children 2010' had recently been updated, and was complementary to the statutory guidance issued about Children's Trusts. The document had identified some key changes in the operation of safeguarding children boards, one of which was the appointment of an Independent Chair. Plans for implementing the changes would be discussed at a proposed joint development day.

Consideration was being given to the appointment of a new independent chair of the Safeguarding Children Board. An independent Chair of the Derbyshire Safeguarding Vulnerable Adults Partnership had recently been appointed, and consideration was therefore being given to the benefits of this person also chairing the Safeguarding Children Board.

RESOLVED that the report be noted.

48/10 **CHILDREN'S TRUST STATUTORY GUIDANCE** Details were given of the new statutory guidance for Children's Trust. Children's Trusts had become a statutory requirement from 1 April 2010. Much of the guidance followed existing good practice, although many of the requirements were already in place. One change was that there would be new statutory relevant partners, including schools, FE and sixth form colleges, and Jobcentre Plus, and the duties of these partners were stated. There would also be non-statutory partners, and consideration was being given to the contribution of Adult Social Care, Children's Centres, and a GP professional advisor.

With regard to the Children and Young People's Plan, the Children's Trust Board would have responsibility for developing, publishing and reviewing the Plan, which had to be published by April 2011. There was to be a joint strategy which identified the main cross-cutting priorities and focussed on what partners would do together to deliver them. The responsibility for implementing the Plan remained with individual partners who would be monitored by the Children's Trust Board, and who would produce an annual report setting out progress.

In terms of changes specific to Derbyshire, it would be necessary to

- Review the membership, role and terms of reference of the Board, Steering Group, Sub and District Groups
- Clarify the relationship between the Children's Trust Board and the Safeguarding Children Board

- Issue a new Children and Young People's Plan before April 2011 to reflect the developing joint commissioning arrangements.

Although there was a relationship between the Children's Trust Board and the Safeguarding Children Board, the LSCB had a separate identity and independent voice from the Children's Trust. It was stated that the LSCB was responsible for challenging the Children's Trust Board and Trust partners on their success in ensuring that children and young people were kept safe. A clear distinction of the roles and responsibilities was required, and the Children and Young People's Plan would include how safeguarding would be improved – this would be informed by the LSCB annual report. A joint development day for both Boards was to be held in the coming months, and this would enable discussions to take place on implementing the proposed changes.

49/10 **AIMING HIGH FOR DISABLED CHILDREN UPDATE** The Board was presented with an update on the work surrounding Aiming High for Disabled Children. Three new build capital projects for disabled children and young people were being built at Lea Green, Dallimore and Peak School, Chinley. Lea Green would be a six bedroom short break facility, with the option for families to go as a group. Building commenced in July 2010, and was due to be completed in March 2011.

At the Peak School, Chinley, there would be two separate units for disabled children/young people – one unit would be for children in care attending Peak School, and the other unit would be short breaks. Building was to commence in August 2010, and was due for completion in July 2011. Dallimore was to be a short break facility and was to replace the facility at Stanton Vale. Subject to the approval of the planning application, building would commence in November 2010, and would be completed by August 2011.

Details were given of the full service offer, which related to National Indicator 54. This included improving the information offered, and the amount of transparency. There was also greater participation from young people and their parents.

There had been an increase in the provision of short breaks for 2009/10, with over 800 people receiving the service. Specialist group activities had increased to approximately 16,000, and overnight stays for children/young people with complex needs had increased to 2,431. An event had taken place at Lea Green on 9 May, which had involved around 500 family members. Inclusion had been improved, with a big increase in the number of disabled young people using youth services.

The next step was to ensure sustainability of the progress that had been achieved. Universal services needed to be supported to meet the needs of the

wider disabled children and young people group; independence needed to be promoted; and relationships would be developed. There would be a number of individual budgets, and a pilot project was currently being undertaken with 28 disabled young people.

50/10 **MINUTES – AMBER VALLEY CHILDREN AND YOUNG PEOPLE’S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 13 April 2010 be received.

51/10 **MINUTES – BOLSOVER CHILDREN AND YOUNG PEOPLE’S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 10 March 2010 be received.

52/10 **MINUTES – CHESTERFIELD CHILDREN AND YOUNG PEOPLE’S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 9 March 2010 be received.

53/10 **MINUTES – HIGH PEAK AND NORTH DALES CHILDREN AND YOUNG PEOPLE’S PARTNERSHIP RESOLVED** that the minutes of the meeting held on 26 February 2010 be received.

54/10 **MINUTES – TEENAGE PREGNANCY EXECUTIVE BOARD RESOLVED** that the minutes of the meeting held on 25 March 2010 be received.

55/10 **MINUTES – DERBYSHIRE YOUTH COUNCIL RESOLVED** that the minutes of the meeting held on 27 April 2010 be received.

56/10 **ITEMS TO BE DISCUSSED AT THE NEXT MEETING** It was reported that the Children’s Trust logo and Youth Offending would both be raised at the next meeting of the Children’s Trust Board.

57/10 **EXCLUSION OF THE PUBLIC RESOLVED** that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of information detailed in the following summary of proceedings:-

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING

1. Arrangements for (1) a Virtual School Headteacher; (2) Minor Restructuring of the Children in Care Education Service; and (3) Personal Education Allowances for Children in Care

MINUTES of the **CULTURE THEME BOARD** held at the Whitworth Centre, Darley Dale, on 23 March 2010.

PRESENT

Councillor Andrew Lewer (In the Chair)

Brian Ashley, Museums, Libraries and Archives Council, Pauline Beswick, Peak District National Park Authority, Margaret Blount, Derbyshire Sport (Substitute Member), Richard Campen, Peak District National Park Authority (Substitute Member), Mike Hayden, Chesterfield Borough Council, David James, Visit Peak District and Derbyshire, Councillor Barry Lewis, DCC, Martin Molloy, DCC, Cultural and Community Services, Councillor K P Morgan, Chesterfield Borough Council (Substitute Member), Steve Pintus, Derbyshire County PCT, Councillor Chris Short, Amber Valley Borough Council, Councillor Geoff Stevens, Derbyshire Dales District Council, Councillor Anne Syrett, Bolsover District Council, Councillor Emily Thrane, East Midlands Arts Council, Lorna Wallace, 3D.

In attendance: Jaci Brumwell, DCC, Cultural and Community Services, Wesley Downes, DCC, Chief Executive's Office, Paul Hackett, North East Derbyshire District Council, Alison Thomas, Derbyshire County Council, Environmental Services, Julian Townsend, Amber Valley Borough Council, Ros Westwood, DCC Museums, and Ann Wright, DCC, Arts.

Apologies for absence were submitted on behalf of Stuart Batchelor, South Derbyshire District Council, Councillor Andrew Bingham, High Peak Borough Council, Andy Brown, High Peak Borough Council, Robert Gent, DCC, Cultural and Community Services, David Joy, Derbyshire Sport, Councillor Ray Russell, Chesterfield Borough Council and Tim Spencer, Erewash Borough Council.

12/10 **MINUTES** The minutes of the meeting of the Culture Theme Board held on 27 January 2010 were received.

13/10 **MATTERS ARISING** (a) Derwent Valley Mills World Heritage Site (minute 02/10 refers) It was noted that the workshop for constituent councils had taken place on 19 March at the PDNPA Headquarters and had proved to be a successful and informative meeting.

(b) Local Authorities World Heritage Forum – Cultural Olympiad Project (minute 05/10 refers). Members were informed that the original proposal for a national Cultural Olympiad programme in the years leading up to the Games had been replaced by a more concentrated twelve-week programme. Since all the

proposed Derbyshire activity was already scheduled to take place within the twelve weeks leading up to the Games this would not necessitate any change of plan.

(c) Derbyshire Reading Champion (minute 09/10 refers). Members were informed that at a recent launch event, Berlie Doherty was unveiled as Derbyshire Reading Champion. Originally from Liverpool, Berlie now lived in Edale and was a two times winner of the Carnegie Medal and her work was very much child focused. This was seen to be an extremely positive appointment and it was believed that Berlie would be an excellent advocate for the Authority.

14/10 **DERBYSHIRE LITERATURE FESTIVAL** Ann Wright, Assistant Head of Arts, informed Members that the Derbyshire Literature Festival was to take place between 1-14 June 2010.

The festival was a celebration of everything to do with reading and writing and aimed to access all areas of the county and encourage all ages to participate. Copies of the brochure were currently being printed and would be circulated to all Members of the Board once available.

The brochure had a wide distribution network and was also available on the DCC website. Also for the first time this year the authority would be using Twitter and Facebook to promote the event.

Martin Molloy congratulated Ann and her team for all the hard work put in to arranging the event and emphasised that the major strength of the festival was that the Authority aimed to go in to as many local communities as possible and make it easy for people to participate. Any support from partner organisations to help achieve this aim would be welcomed and would help with the future success of the event.

15/10 **NATIONAL INDICATORS AND SECONDARY INDICATORS: Q3 REPORTS**

NI 7 - Lorna Wallace, 3D, gave a presentation to Members on progress in relation to National Indicator 7. Members were informed that the action group had met on 2 occasions most recently in March and had identified areas for progress and priorities. The first priority was to carry out a baseline search in order to gain an accurate picture of third sector activity within Derbyshire. It was noted that BMG Research were currently doing a survey of community and voluntary groups in Derbyshire and it had been agreed by the action group to await the results of the survey and then carry out additional research having analysed where the gaps existed and look to make progress towards filling these gaps.

The second agreed priority was to identify a Funders Forum for Derbyshire as a key way of addressing issues. The County Council was putting together the Terms of Reference and a number of key funders had been approached. To date, the Big Lottery and CRT were keen to join and Derbyshire Community Foundation had also shown an interest. It was hoped in the first instance, that the steering group would meet with potential funders to discuss the matter further.

The third key priority was raising the profile and developing a better understanding of the third sector and its contribution to Derbyshire. The Voice Project, which ran under 3D, was working on training and induction for Elected Members and it was hoped that this could commence in the not too distant future.

It was noted that there was to be a recall event in the autumn where progress on a number of the key priorities would be given.

NI 8 - Margaret Blount, Derbyshire Sport, gave Members a progress report in relation to National Indicator 8, which referred to the number of over 16's in the population who were carrying out moderate intensity sporting activity up to three times a week. Margaret explained that the information was measured by the Active People Survey, which contacted people randomly, and explained that the Active People 3 Survey in December had shown a baseline figure of 21.4%, with that figure having now risen to 23.5%. The LAA target set was 25.4%, so the signs were encouraging that this target would soon be met. Figures were now being developed as to how Derbyshire was doing in comparison to other Councils and providing separate male / female statistics. Members of the Board had been provided with a list of secondary indicators with base line and target data included, which would support the Derbyshire LAA selected key indicators. Reports would be provided to the Board on a quarterly basis. Mention was made of the Jog Derbyshire project, which had been rolled out across the county with varying degrees of success.

Again emphasis was made of the need for assistance from partnership organisations to encourage participation and help achieve the set targets.

NI 9 - Jaci Brumwell gave Members a progress report in relation to National Indicator 9, which referred to the public use of libraries.

The third quarter and end of year estimates showed that good progress was being made. The register of library users was showing a 1% fall, but this figure excluded mobile library users. Active borrowers were up by 3% showing an increase of 4,500 over the last three periods. Since the Gold Card had been adapted for use as a library card, estimated figures showed that 26,000 people

were using their gold card as a library ticket. There was a marginal increase in visitor numbers to libraries of 1%, although there was a significant increase in public library issues of 6%. There were now a lot of online resources available and there had been a 37% increase in the take up of the 24 hour library service. Public Access Point bookings were down by 5%, although the number of library refurbishments needed to be taken into account with regards to this figure as there would have been a limited number of computers available for use. There had also been an increase in home broadband use, and the number of transactions been carried out on line. This was something the Authority would keep a close eye on.

Reference was also made to the success of the Bookstart project, which gave book bags to children at birth and this was currently hitting a 100% target.

In relation to the satisfaction with the library service, users had given a 79% satisfaction rate with non users giving a 47% satisfaction rate.

Martin Molloy emphasised the success of the Bookstart scheme, which covered every new born child and went through to the age of 3. Martin also felt that this was a challenge for the Partnership Forum as a whole, as Bookstart was aimed at developing family literacy from the start and this may lead to the avoidance of problems in the future which may have an impact on other partner organisations.

The Chairman thanked all the presenting Officers for their interesting and informative presentations on progress made on National and Secondary Indicators.

16/10 **2012 OLYMPIC TORCH RELAY** Ann Wright gave a brief presentation on progress to date with the Olympic torch relay. Ann explained that this was a fantastic opportunity for the county to engage with and feel part of the Olympics in 2012. There was a strong desire to get the torch running through the county and hopefully this would be achieved.

Members had been circulated with a copy of the Olympic Torch Relay Briefing, which had been provided by the organising committee, which detailed the guiding principals and matters for consideration by Local Authorities when making their bids.

A draft copy of the 'Torch Relay Planning Research Questionnaire – Response by Derbyshire' had been circulated to Members and was required to be returned by 31 March.

It was agreed that a working group comprising of Ann Wright, Robert Gent, David Joy, Rory Slater, David James and Helen Osler, Derby City Council, be convened, in order to progress the Derbyshire bid.

It was generally felt that although responses had been invited from all District Councils, the best way forward in order to ensure that Derbyshire was successful in getting the Olympic torch into the County was to submit one quality application supported by all partner organisations. Clearly a number of the County's strengths had been listed in the draft response. Given that the organising committee had stipulated that each evening event would need to focus on places with a Big Screen facility, inevitably the Derbyshire event would need to conclude in Derby City.

The Chair thanked Ann for her update and it was agreed that a further report would be submitted to the next meeting.

17/10 **OUTCOMES FOR CULTURAL SERVICES** This item was deferred to the next meeting of the Culture Theme Board.

18/10 **DATE AND VENUE OF NEXT MEETING** The next meeting of the board would take place on Tuesday 25 May, commencing at 2pm at the Gothic Warehouse, Arkwright Mill, Cromford.

MINUTES of the **CULTURE THEME BOARD** held at the Gothic Warehouse, Cromford, on 25 May 2010.

PRESENT

Councillor Andrew Lewer (In the Chair)

Brian Ashley, Museums, Libraries and Archives Council, Pauline Beswick, Peak District National Park Authority, Peter Edwards, 3D (Substitute Member), David James, Visit Peak District and Derbyshire, David Joy, Derbyshire Sport, Martin Molloy, DCC, Cultural and Community Services, Steve Pintus, Derbyshire County PCT, Councillor Chris Short, Amber Valley Borough Council, Councillor Geoff Stevens, Derbyshire Dales District Council, Councillor Ann Syrett, Bolsover District Council, and Councillor Emily Thrane, East Midlands Arts Council.

In attendance: Stuart Batchelor, South Derbyshire District Council, Jaci Brumwell, DCC, Cultural and Community Services, Esther Croll, DCC, Policy Division, Peter Foley, Derbyshire Dales District Council, Robert Gent, DCC, Cultural and Community Services, Paul Hackett, North East Derbyshire District Council, Jan Overfield-Shaw, DCC, Arts, Tim Spencer, Erewash Borough Council, Alison Thomas, DCC, Environmental Services, Julian Townsend, Amber Valley Borough Council, Bernadette Wainwright, Chesterfield Borough Council and Ann Wright, DCC, Arts.

Apologies for absence were submitted on behalf of Richard Campen, Peak District National Park Authority, Naomi Compton, DCC, CAYA, Lorna Wallace, 3D, Ros Westwood, DCC Museums and Councillor J Wharmby, High Peak Borough Council.

19/10 **MINUTES** The minutes of the meeting of the Culture Theme Board held on 23 March 2010 were received.

20/10 **OUTCOMES FROM CULTURAL SERVICES** Robert Gent, DCC, Cultural and Community Services and Esther Croll, Policy & Research gave a presentation and conducted a participative session on 'Capturing Outcomes from Cultural Services'.

Esther opened the meeting by giving a general overview of the process of capturing outcomes, and emphasised the need for outcomes to produce results by showing the effective actions, the difference made to people and their lives and what had been achieved. Outcomes were not about processes, or merely quantitative measures; organisations should focus on what had actually been achieved, not what was expected to happen in the future.

It was also highlighted that organisations needed to be specific about the difference a project made in relations to numbers of people involved, geographic areas, specific groups or communities of people. Also the amount of money saved. This could be on a relatively small scale and could be in an area where overall performance was not going well. Esther outlined some key elements of an outcome – focused culture:

- building expected outcomes into strategies and plans;
- ensuring that mechanisms were in place for effective monitoring and evaluation
- developing staff capability and confidence

It was not intended to create onerous new processes, but to embed outcomes into normal practice.

The Board discussed the strengths and weaknesses of a number of examples.

Robert Gent explained that in these difficult times there were three main challenges in how to show the long term impact of cultural services. In terms of capturing information, it was a difficult challenge as there might not be regular, ongoing contact with service users / organisations as there was in other fields, such as education. It was not always easy to establish a precise link between cause and effect, as many factors might contribute to a particular outcome. This could mean that proxy indicators needed to be developed. There was a great deal of statistical evidence and some convincing case studies, but wider evidence of sustainable outcomes was needed. Where there was national evidence of impact, e.g. for the Bookstart project, the Audit Commission had still been keen to see evidence of local outcomes. However, he stressed that the exercise was about demonstrating the value of cultural services, not merely responding to the demands of inspection.

Robert invited members of the group to come up with a number of key areas for capturing outcomes and once these had been identified, discussions took place with regard to regeneration, community cohesion, law and order, stronger communities, and health and well being.

Robert requested that members of the Board took away the form that had been distributed with the papers and provide examples of projects from their organisations that had delivered outcomes and return them by 11 June 2010. These examples would be presented to a future meeting. At this stage it was not the intention to devise a model, it was purely to set the scene for evidence gathering. Once the evidence was received it would be analysed and aggregated and used in structured ways to progress the capturing of outcomes within the field of culture.

Martin Molloy, Strategic Director, Cultural and Community Services, informed Members that he had recently met with Roy Clare, Chief Executive for Museums, Libraries and Archives Council and had discussions in relation to 'Total Place', and the contribution that culture could make to the Total Place environment.

It was clear that following these meetings strategic discussions were not getting far and there was no hard evidence in place to move forward with confidence.

Despite all Members of the Culture Theme Board sharing the general principle that culture added great value, at some point hard evidence would need to be produced as to the work of cultural services and what does it do? Outcomes will have to be provided to show the intrinsic value of having it there or not having it there, and what real difference it makes to peoples lives. It could be seen as a hard way to look at it, but with the help of partner organisations, this was the challenge that had to be met.

Councillor Lewer thanked Robert and Esther for their presentation and looked forward to receiving the feedback by 11 June 2010.

21/10 **2012 TORCH RELAY** Ann Wright, Derbyshire Arts, informed the meeting that following the Workshop day and last meeting of the Culture Theme Board, the bid was drawn together and the response had now been submitted to the Torch Relay Planning Team.

David Joy, Derbyshire sport, explained that at the recent Steering Group Meeting, EMDA were positive about the work that had been put into the bid. Derbyshire was the only county to put forward a co-ordinated approach, which had been received well.

The outcome of the bid was expected in the early autumn, but everything was in place to react should the bid be successful.

Members received a copy of the brochure of events taking place this coming summer in relation to the cultural Olympiad and also were reminded of the Derbyshire Arts Festival which was to take place between 1 – 14 June 2010.

22/10 **DERBY AND DERBYSHIRE CITY OF CULTURE 2017** Helen Osler, Derby City Council and Robert Gent gave an update on the position in relation to the joint bid by Derby and Derbyshire to be the UK's City of Culture in 2017.

Helen gave the background to the UK City of Culture event and the benefits that could arise from it. Details were given of the city of culture requirements, and what might be included under the culture banner. There were many potential

benefits as identified by DCMS and the impact for Derby and Derbyshire in terms of media and promotional value, economic and social benefits, attracting private and public sponsorship potential for hosting national / broadcast events, was enormous, with the legacy to last well beyond a year.

It was explained that expressions of interest for 2017 needed to be submitted late 2010 and full bids in 2012, and it was explained that 2017 had been chosen to enable the city and county to take a longer view of the contribution of culture and learn lessons from Liverpool 2008 and the inaugural year of 2013. There were also clear resource implications.

It was believed that Derby and Derbyshire had excellent potential for a successful bid given its location, attractions, heritage and world class companies. It was also seen as a microcosm of the UK, and the centre of the UK, with city / country, wealth / deprivation, creative / sporting strengths.

Details were given of the step changes required that were central to winning bids and also the opportunities and challenges that lay ahead.

In conclusion, a number of issues were highlighted as to what step change would the Board like to make for Derby and Derbyshire; in order to achieve the change what might our year of culture look like, are there any suggested themes; and what do we need to do to make this happen.

Robert Gent explained that at an initial meeting in Derby in January, there were strong pledges of support from a number of organisations to make this bid happen and that he felt there were massive benefits for the cultural sector by working together in partnership with the city. David Powell a consultant had been engaged by Derby City Council to examine the feasibility of putting in a bid. His report, 'Culture at the Heart of Derby and Derbyshire' identified cultural strengths and where we needed to build and extend; what the year of culture would entail including the years before and after, what step changes are required and how do we go about it and what exactly needed to be put in place to constitute a winning bid.

Councillor Lewer thanked Robert and Helen for their update and felt that it was important that the Board gave serious thought as to how to make this bid a whole Derbyshire approach.

23/10 **DERWENT VALLEY MILLS WORLD HERITAGE SITE** Martin Molloy confirmed that the recruitment process for Board Members was currently progressing.

Members were reminded that Councillor Lewer had been appointed as Chairman with Patrick Morris as Vice Chairman. Brian Ashley was providing valuable support in speaking to potential candidates regarding the ambitions we had and also their ambitions and from the people approached there had been an overwhelmingly positive response. It was therefore hoped that the new board would be announced over the summer.

In relation to the new Director's post, assessment was currently being undertaken through the appropriate HR channels and it was hoped that the post could be advertised shortly with an appointment being made in September.

It was confirmed that indications were that the City Council commitment to the project remained strong and it was felt very important that Derby and Derbyshire worked together on this project.

24/10 **DATE AND VENUE OF NEXT MEETING** The next meeting of the Board would take place on Wednesday 21 July 2010, commencing at 10 am at University of Derby, Devonshire Campus, Buxton.

DERBYSHIRE COUNTY COUNCIL
ADULT CARE

HEALTH AND WELLBEING PARTNERSHIP

**MINUTES OF A MEETING HELD ON
MONDAY 1ST MARCH 2010 AT 2:00PM
DERBYSHIRE COUNTY COUNCIL, COMMITTEE ROOM 1, MATLOCK HQ**

PRESENT:

Battlemuch Steve	GOEM
Black David	Derbyshire County PCT - Joint Director of Public Health
Farrington Cllr Gill	Derbyshire OPAG
Galvin Eric	Derbyshire County PCT - Non Executive Director
Hardy Julie	PA to Bill Robertson, Strategic Director (DCC) – Minutes
Jones Cllr Charles	Derbyshire County Council - Cabinet Member (Adult Care) Chairman
Lemmon Cllr John	South Derbyshire District Council
Matthews James	Derbyshire County Council - Assistant Director (Adult Care)
Michel Elaine	Tameside & Glossop PCT
Paul Ram	Derbyshire County Council - Head of Supporting People (Adult Care)
Pegge Brenda	Derbyshire LINK Representative
Plang Rosemary	National Probation Service - Assistant Chief Officer
Pritchard Alison	Derbyshire County PCT - Consultant in Public Health
Robertson Bill	Derbyshire County Council - Strategic Director (Adult Care)
Rouse Paul	Derbyshire Constabulary - Head of Community Safety
Sharp David	Derbyshire County PCT - Director of Commissioning
Townsend Julian	Amber Valley Borough Council
Walker Cath	Derbyshire County Council - Chief Executives (Policy Officer)

IN ATTENDANCE:

Brown Jem	Derbyshire County Council (Adult Care)
Flynn Liam	Derbyshire County Council (Adult Care)
Glasscoe Louise	Derbyshire LINK Representative
Hambleton Andrew	Derbyshire County Council (Adult Care)
Milroy Andrew	Derbyshire County Council (Adult Care)
Vollor Julie	Derbyshire County Council (Adult Care)

APOLOGIES:

Allen Cllr Dave	Derbyshire County Council - Elected Member
Bryant Garry	GOEM - Derbyshire Director
Botha Hannes	GOEM - Public Health Consultant
Bowen Huw	Chesterfield Borough Council - Chief Executive
Briddon Lesley	Carer Representative
Brough Philip	Audit Commission
Brunt Richard	Derbyshire Fire & Rescue Service

Clarke Catherine	Derbyshire LINK
Fisher Jaime	Derbyshire LINK Representative
Layzell Andy	Derbyshire County PCT - Asst Director of Contracting & Commissioning
Race Deborah	Voluntary Sector Infrastructure Consortium
Robinson Helen	Derbyshire Carers Association - Chief Executive
Short Cllr Chris	Amber Valley Borough Council
Sirotkin Melanie	Tameside & Glossop PCT - Director of Public Health
Smith Joy	Derbyshire Fire & Rescue Service
Timcke David	North Derbyshire Voluntary Action
Ward Derek	Government Office (EM) - Acting Senior Public Health Manager
Whitehead Nick	Derbyshire LINK

Minute no	Item	Action
H&WB 001/10	<p><u>MINUTES OF MEETING HELD ON 16TH NOVEMBER 2009 & MATTERS ARISING</u></p> <p>The minutes were noted and agreed.</p> <ul style="list-style-type: none"> • 063/09 – BR highlighted that Extra Care is to be put through as one of the strategic priorities, Homes and Communities, Districts and Boroughs have noted as priority for Extra Care bids for development. <ul style="list-style-type: none"> ○ Potential for going to market for 3 sites for development. ○ BR wished to express his thanks to all the District and Borough Councils for their support and ensuring this was prioritized. 	
002/10	<p><u>LOCAL AREA AGREEMENT</u></p> <p><u>EMPLOYMENT OF PEOPLE WITH A LEARNING DISABILITY</u></p> <ul style="list-style-type: none"> • A Milroy presented detail in respect of National Indicator 146 (Helping people with learning disabilities into employment). • Derbyshire compares badly with other local authorities in the East Midlands. • 3.8% of the working population in Derbyshire are unemployed. • 97.9% of adults with a learning disability are unemployed. • Recruitment barriers within Derbyshire County Council to deliver on this performance target. Work ongoing alongside Director of HR. • Adult Care successfully recruited 2 people with learning disabilities who have never worked before. • Interested in working with LAA partners / explore possibilities. • Target relates to age range of 18-64. • Tony Ellingham is the lead on this project (tony.ellingham@derbyshire.gov.uk) Tel: 01629 537427. <p><u>CARERS</u></p> <ul style="list-style-type: none"> • J Vollar presented detail in respect of National Indicator 135, summarizing current performance and future actions for the carer's strategic priorities, linked to the LAA target NI 135. • Working group in place to look at carers short breaks. • Carers Week – 14th to 20th June 2010 involving cross priority partnerships and good HR practice. Seeking participation and involvement from partner agencies. Please contact Claire Raw for 	

further details:- 01629 532202.

- BR highlighted both NI 135 and NI 146 are subject to periodic reports due to red flag result in recent performance report.

003/10

CAA UPDATE: POTENTIAL GREEN FLAGS

- B Robertson provided update on National Indicator performance targets, and outlined the discussion that he had held with Beverley Parker from the Audit Commission. She was keen for Derbyshire to submit further evidence to support obtaining a Green Flag for helping older people to live independently.
- Will be looking further into at Health and Wellbeing Co-ordinating Group and feed back to next meeting.

BR

004/10

VOLUNTARY AND COMMUNITY SECTOR ISSUES

- Apologies noted: Deferred until next meeting.

005/10

DERBYSHIRE COUNTY PCT STRATEGIC PLAN

- D Sharp presented the Derbyshire County PCT Strategic Plan for 2009/10 to 2013/14: For Information.
- B Robertson confirmed that as of last Friday, it had been agreed to undertake a 'Total Place' pilot for Older People in one locality in Derbyshire.
- BR confirmed there is a meeting arranged with PCT for Monday 15th March – will report back to next Health and Wellbeing Partnership meeting in May.

BR

006/10

TAMESIDE AND GLOSSOP UPDATE

- E Michel provided update on Tameside and Glossop PCT relating to efficiency savings and the Health Inequalities Plan (available on the PCT website at <http://www.tamesideandglossop.nhs.uk/>), please forward any comments directly to Elaine Michael, email: Elaine.michel@nhs.net.
- Commissioning vacancy is now being recruited to – will provide further update at next meeting In May.
- Director of Public Health Annual Report for Tameside and Glossop – circulated for information, also available on Tameside and Glossop website.

All

EM/JM

007/10

SAFEGUARDING AND DOMESTIC ABUSE

- A Hambleton presented update on the Derbyshire Safeguarding Vulnerable Adult Partnership / Domestic Abuse which is reported into the Health and Wellbeing Partnership annually. Updates were provided on:
 - JSNA
 - Risk Assessments (Police led)
 - Derbyshire and Glossop & Tameside PCT – both part of safeguarding vulnerable adults partnerships, as well as

- voluntary organisations and the Police.
- Hate Crime
- More referrals from agencies and the public are being received, an increase from last year.
- Improved recording mechanisms.
- Derbyshire procedures are now in place, shared with Derby City and the Police.
- Vulnerable people and carers are now to be involved in case meetings – big thank you to voluntary sector regarding this.
- Prison service: prisoner needs are being met.
- Safeguarding Board: District Council to nominate representative to attend board meetings.
- Independent Chairs: Vacancies currently underway.
- CQC: Awaiting outcome report on 12th March 2010.

008/10

HEALTH INEQUALITIES UPDATE: DRAFT STRATEGY

- B Robertson and D Black provided update on Draft Health Inequalities Strategy.
- Equality Impact Assessment Underway – submitted to Tameside & Glossop PCT and each thematic partnership lead. Comments and detailed work will be discussed at the next Health and Wellbeing Co-ordinating Group and fed back to the next Partnership meeting in May.
- Proposal for Partnership Executive and Board to manage the Health Inequalities Strategy.
- Links in with Council Plan and PCT Strategies.
- Thanks given to everyone who has provided input into producing the draft strategy.
- Cessation of smoking for children: D Black to provide information to G Farrington.

?

DB

009/10

TOBACCO CONTROL / SMOKING CESSATION

- D Black provided an update on tobacco control and number of quitters so far. Proposal for all statutory organizations to have smoke free sites. D Black to bring paper for Derbyshire Partnership Forum to next Partnership meeting.
- Work on-going with schools to reduce smoking / protect children.
- Work on-going relating to under age sales: how to target on-going sales / illegal tobacco.
- Proposal for hospitals to refer every patient that smokes to the Support service.
- Proposal for workplace policies to be revised / staff attendance / efficiencies of employees.
- E Galvin stated colleges should also be targeted, as pupils leave school moving up to college / sense of adulthood / start smoking.
- Possible incentive scheme to be looked into.

010/10

DRAFT CARERS STRATEGY

- J Vollar presented an update on the draft Carers Strategy consultation. Responses could be submitted on-line, or by submitting the completed pro-forma which can be obtained from Julie Vollar (01629 532048). The consultation ends on 12th March 2010.
- Following the proposed consultation, the revised strategy will be submitted in the first instance to the May meeting of the Health and Wellbeing Partnership and then to Cabinet, and to Derbyshire County PCT Board for consideration.
- A workplan will be produced following end of consultation based on findings – will report back to future Partnership meeting.

JV

011/10

JOINT STRATEGIC NEEDS ASSESSMENT(JSNA) / JOINT DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT

- L Flynn presented an update on the JSNA. Statutory requirement to carry out regular health and wellbeing assessments to ensure services are shaped to identified needs.
- Over the next 20 years, there will be a significant increase in people with learning disabilities 65+ years of age.
- Marmot review has been recently published – D Black to bring back to future Partnership meeting.
- JSNA website to be developed over the next 12 months.
- Seeking for report to be endorsed and priorities identified to be agreed in principal: Agreed.
- J Matthews stated the data needs to be more accessible and easy to interpret in order to get any key messages over to people.
- E Michel related to the JSNA website for Tameside and Glossop which is linked to other Tameside data, as well as Derbyshire's JSNA data.
- Main points from presentation slides will be loaded onto the internet as bite size information.
- J Townsend raised the issue of adaptations to housing – District Councils fund adaptations as a statutory requirement. Concerns over future funding. Cllr Jones stated he was aware of these concerns, there is a pilot underway with 2 Councils.

DB

DB

012/10

NORTH DERBYSHIRE AND BASSETLAW HOUSING MARKET AREA

- Apologies noted: Deferred until future meeting.

013/10

STRATEGIC PARTNERSHIP FOR ACCOMMODATION AND SUPPORT MINUTES

- Minutes of the last Commissioning Group for Accommodation and Support from 21st October 2009 were circulated for information.

014/10

HEALTH INEQUALITIES AND WELLBEING

- Cross over membership between groups.
- Draft wellbeing strategy to be brought to next Partnership meeting.

JM

015/10

ANY OTHER BUSINESS

- J Townsend raised a query relating to Food Officers as part of the Food Group for procurement of food and food services throughout the county (previously raised at the Partnership meeting on 20th July 2009). The Chair of the group will write in to County Procurement team. B Robertson requested copy of letter to source the correct department to respond.

JT/BR

DATE OF NEXT MEETING

The next meeting of the Partnership will take place on Monday, 17th May 2010, at 2:00pm, **Council Chamber**, County Hall, Matlock.

DERBYSHIRE COUNTY COUNCIL
ADULT CARE

HEALTH AND WELLBEING PARTNERSHIP

**MINUTES OF A MEETING HELD ON
MONDAY 17TH MAY 2010 AT 2:00PM
DERBYSHIRE COUNTY COUNCIL, COUNCIL CHAMBER, MATLOCK HQ**

PRESENT:

Allen Cllr Dave	Derbyshire County Council - Elected Member
Black David	Derbyshire County PCT - Joint Director of Public Health
Botha Hannes	GOEM - Public Health Consultant
Bowen Huw	Chesterfield Borough Council - Chief Executive
Brunt Richard	Derbyshire Fire & Rescue Service
Farrington Cllr Gill	Derbyshire OPAG
Galvin Eric	Derbyshire County PCT - Non Executive Director
Glasscoe Louise	Derbyshire LINK Representative
Hardy Julie	PA to Bill Robertson, Strategic Director (DCC) – Minutes
Jones Cllr Charles	Derbyshire County Council - Cabinet Member (Adult Care) Chairman
Layzell Andy	Derbyshire County PCT - Asst Director of Contracting & Commissioning
Matthews James	Derbyshire County Council - Assistant Director (Adult Care)
Michel Elaine	Tameside & Glossop PCT
Pegge Brenda	Derbyshire LINK Representative
Plang Rosemary	National Probation Service - Assistant Chief Officer
Pritchard Alison	Derbyshire County PCT - Consultant in Public Health
Robertson Bill	Derbyshire County Council - Strategic Director (Adult Care)
Robinson Helen	Derbyshire Carers Association - Chief Executive
Timcke David	VSISC
Townsend Julian	Amber Valley Borough Council
Walker Cath	Derbyshire County Council – Chief Executives (Policy Officer)

IN ATTENDANCE:

Flynn Liam	Derbyshire County Council (Adult Care)
Hickey Kieran	Derbyshire County Council (Adult Care)
Miller Roger	Derbyshire County Council (Adult Care)
Payne Nick	Derbyshire County PCT

APOLOGIES:

Battlemuch Steve	GOEM
Briddon Lesley	Carer Representative
Brough Philip	Audit Commission
Fisher Jaime	Derbyshire LINK Representative
Lemmon Cllr John	South Derbyshire District Council
Paul Ram	Derbyshire County Council - Head of Supporting People (Adult Care)

Rouse Paul
 Sharp David
 Short Cllr Chris
 Smith Joy

Derbyshire Constabulary - Head of Community Safety
 Derbyshire County PCT - Director of Commissioning
 Amber Valley Borough Council
 Derbyshire Fire & Rescue Service

Minute no	Item	Action
H&WB 016/10	<p><u>MINUTES OF MEETING HELD ON 1ST MARCH 2010 & MATTERS ARISING</u> The minutes were noted and agreed.</p> <ul style="list-style-type: none"> • 003/10: Audit commission and potential Green Flag – further information awaited from Bev Parker about the process that will need to be followed. • 006/10: JM confirmed Commissioning vacancy recruitment underway – delayed due to changeover in IT systems. 	
017/10	<p><u>VOLUNTARY AND COMMUNITY SECTOR ISSUES</u></p> <ul style="list-style-type: none"> • DT queried the allocation of funding in respect of personalisation and training – BR to respond. 	BR
018/10	<p><u>TAMESIDE AND GLOSSOP PCT</u></p> <ul style="list-style-type: none"> • EM provided an update for Tameside and Glossop PCT around: <ul style="list-style-type: none"> ○ Quality Improvement Partnership ○ Sexual Health Equity Audit ○ Brief Intervention Training (if any partners are interested in training and/or resources, please contact EM direct. ○ Health and Wellbeing Strategy • EM confirmed M Sirotkin will be leaving next week – have advertised for interim post of Director of Public Health. 	
019/10	<p><u>JSNA</u></p> <ul style="list-style-type: none"> • NP and LF presented an update on the Joint Strategic Needs Assessment (JSNA). Annual JSNA report focused on: <ul style="list-style-type: none"> ○ Alcohol misuse in Derbyshire 2009 ○ Carers ○ Children in Care ○ Learning Disabilities ○ People with complex health and social needs. • The data covers the whole of the County, Derbyshire County Council, Derbyshire County PCT and Tameside & Glossop PCT. • DB to take forward to Derbyshire Partnership Forum on 25th June. • Presentation can be viewed online at: http://www.derbyshire.gov.uk The six components of the website are as follows: <ul style="list-style-type: none"> ○ Access to the Full Text of Written JSNA reports since 2008; ○ The Derbyshire Health & Wellbeing Database; ○ Links to other Relevant Resources; ○ A Means to Communicate Views on the JSNA; 	DB

- Full text of Health & Wellbeing Needs Assessments Carried Out;
- The Derbyshire Health & Wellbeing Observatory.

(Those shown in italics are in the course of being developed and will be available in 2010).

- HB stated there is a Workshop being held on JSNA – 28th June.
- EM passed on thanks to LF for the specific piece of JSNA work around Glossopdale.
- DT asked about wider involvement of 3rd sector. NP confirmed consultation is via individual topics.
- It was highlighted that commissioning and other groups are expected to carry out work with the JSNA team available for support – the JSNA team are not expected to carry out all the work from the recommendations.

020/10

JOINT COMMISSIONING BOARD PRIORITIES

- AL and JM presented an update on joint commissioning priorities. Key areas identified:
 - Long term conditions
 - End of life care
- AL confirmed work is on-going looking at rationalising commissioning meetings, including the possibility of merging meetings or focusing on specific themes.
- More detailed progress reports will be available in due course – it was agreed that progress reports will be brought to future partnership meetings.

021/10

INSPECTION ON SAFEGUARDING / OLDER PEOPLE

- KH and RM provided an update on the outcome following the recent CQC inspection around safeguarding, health and wellbeing for older people, commissioning and leadership
 - Safeguarding Adults - Performing Well
 - Health & Wellbeing - Performing Well
 - Capacity to Improve - Promising
- KH thanked all agencies participating in the interviews held directly, or indirectly with the inspectors. CQC noted the arrangements as a very positive and organised inspection.
- Update on recommendations made by the inspectors.
 - Improvement plan to be submitted to CQC before official publication.
 - CQC will return November 2010 to review progress made.

022/10

HEALTH INEQUALITIES

- DB presented update on health inequalities. Currently in late stage of development – comments from Adult Care are being incorporated.
- Thematic Leads have been contacted seeking comments from strategic partners. It is hoped the strategy will be available within a number of weeks time.

023/10

COMMUNITY CARE CENTRES

- BR provided an update relating to the new Community Care Centres. The first new centre 'The Staveley Centre' had its official opening on 31st March 2010.
- Cutting the sod in Swadlincote – taking place 17th June 2010, linked into Extra Care Housing.
- There will follow 6 further centres, 1 in each District/Borough Council area, developed to Outline Business Case level – have to submit for reserved PFI credits, followed by submission to Treasury for sign off.
- Gateway Review has been undertaken which assists in the approval process – we were scored the highest score of green. Will be submitted to Cabinet on 1st June, followed by submission to the Department of Health.
- District Council representation for the Capital Investments Project Steering Group, which reports into the Board was sought from HB (Chesterfield BC) - HB requested terms of reference.

BR/KT

024/10

PRIMARY CARE COMMISSIONING STRATEGY

AL presented update on primary care commissioning strategy – for information. The following points were highlighted:

- Primary care is a very large sector and includes 98 GP surgeries, 136 dental surgeries, 110 optometrists and 137 community pharmacists. The contracts with GPs alone are worth £97m annually.
- Patients seem to rate primary care highly in Derbyshire. The recent national patient survey showed Derbyshire's results as well above the national average.
- The PCT has developed 'balanced scorecards' to assess the quality of each primary care sector, and focuses its development effort on helping the poorest performers to improve.
- The PCT is also encouraging GP practices to work collectively in each locality, with some services being delivered across the locality as a whole, rather than in every single practice. This provides greater stability and the ability to provide more services outside of hospital.
- Achieving the national dental target for access to NHS dentistry has proved difficult to meet. Significant new investment has been made, but at present there hasn't been sufficient demand to fill the extra capacity.

025/10

TOBACCO CONTROL

- DB provided an update on tobacco control, in particular seeking views on the forthcoming presentation to Derbyshire Partnership Forum building on this Partnership's approval of the recommendations put forward. Agreed to group the themed recommendations into a succinct vision.
- GF asked DB for information and concise figures on smoking for children and young people – DB to provide.

DB

DB

026/10

TOTAL PLACE

- BR provided an update on Total Place based on 'whole systems approaches' to working and operating as a partnership. This brings together moves towards prevention, QIPP, efficiency agendas, strategic alignment of public pound and national and local drivers.
- It was proposed to hold a Summit on whole systems approaches, 14th June 2010 – invites to be circulated this week. This will include consideration of the recent Audit Commission publication 'Under Pressure', which can be located at <http://www.audit-commission.gov.uk/nationalstudies/localgov/underpressure/pages/default.aspx>
- At the Derbyshire Partnership Forum it was agreed for 3 bids for funding for Total Place pilots to be submitted to the local RIEP – using Bakewell as small locality for an older people pilot. The bid was submitted last Friday. BR to circulate copy of bid to Co-ordination Group members.

BR/JH

BR

027/10

LAA PERFORMANCE

- JM presented an update on Local Area Agreement performance measures, The lead groups for each priority that is below its target performance will be asked for an action plan for consideration initially at the Co-ordination Group
- EG requested brief update on barriers for future updates.

JM

DATE OF NEXT MEETING

The next meeting of the Partnership will take place on Monday, 19th July 2010, at 2:00pm, Committee Room 1, County Hall, Matlock.

MINUTES of a meeting of the **DERBYSHIRE SAFER COMMUNITIES BOARD** held on 2 June 2010 at the Derbyshire Police Headquarters, Ripley.

PRESENT

Mrs J Birkin

(Derbyshire Police Authority) – In the Chair

Amber Valley Borough Council

P Carney

Derbyshire County PCT

S Pintus

Bolsover District Council

Councillor B Murray-Carr

W Lumley

Derbyshire Dales District Council

Councillor L Rose

D Wheatcroft

Chesterfield Borough Council

Councillor D Stone

T Durham

Derbyshire Fire and Rescue Service

B Davis

Derbyshire Constabulary

D Collins

M Creedon

P Rouse

Erewash Borough Council

Councillor C Corbett

High Peak Borough Council

Councillor J Wharmby

Derbyshire County Council

Councillor C Hart

S Goodwin

D Lowe

South Derbyshire District Council

Councillor R Wheeler

F McArdle

Apologies for absence were submitted on behalf of J Jaroszek (Erewash Borough Council), R Hilton (Chesterfield Borough Council) and D White (Probation).

18/10 MINUTES OF SAFER COMMUNITIES BOARD MEETING

RESOLVED that the minutes of the meeting of the Board held on 24 February 2010 be confirmed as a correct record.

19/10 MATTERS ARISING – NI 18 ADULT REOFFENDING PRESENTATION (min 3/10 refers)

This presentation would be made to the next meeting.

Action - D White

20/10 HATE CRIME THE CROSS-GOVERNMENT ACTION PLAN (HCAP)

ACPO was still in the process of refreshing its Hate Crime Manual, which had been delayed until June 2010 when it was due to be presented to ACPO Cabinet. The guidance would be reviewed as soon as it was available and the need for a County

Hate Crime Plan would then be assessed. A report would be submitted to the Board at the earliest opportunity.

RESOLVED that the report be noted.

21/10 **GYPSY AND TRAVELLERS UPDATE** Partners gave verbal updates on issues involving gypsies and travellers within their district and views on the inter agency guidance.

Frank McArdle, Chief Executive of South Derbyshire District Council extended an invitation to the Police and the County Council to attend a public meeting on the issue which was being arranged for 1 or 15 July. This meeting would be used to inform residents of the powers and issues that the district council had when dealing with gypsies and travellers. The costs involved with the clean up of sites was a concern for all but also it was highlighted that the court now required a payment of £200 for each complaint/caravan for powers to allow families to be moved on. This rose to £500 if contested by the individuals concerned. In many cases this money was wasted as families moved on just prior to the eviction taking place.

Another issue highlighted by more than one partner was the fact that when offences occurred or damage was caused there was almost no possibility of those causing the offences to be charged or recompense to be sought.

Districts that provided sites were still experiencing problems as the travellers were choosing to use public open spaces rather than use the official sites.

The Chair thanked partners for their updates and asked that any comments on the guidance document be forwarded to David Lowe by the 16 June 2010.

District Chief Executives would draw up a document on the concerns regarding the charges payable for complaints which would be passed on to David Lowe to take the issue forward on behalf of the Board.

RESOLVED that 1) partners' comments on the guidance document be forwarded to David Lowe by the 16 June 2010;

2) District Chief Executives draw up a document on the concerns regarding the charges payable for complaints to enable David Lowe to take the issue forward on behalf of the Board.

Action – All partners/District Chief Executives/D Lowe

22/10 **BOLSOVER ASB HOME OFFICE SUPPORT** Following the results of the Place Survey 2008/09 which showed that 32% of people thought there was a

problem with ASB in the Bolsover area, the Home Office had offered Bolsover District Council support from the Government's ASB Squad in order to undertake a self assessment template, develop an ASB Delivery Improvement Plan and produce and publish a set of Minimum Service Standards. Funding of a grant of £5K for 09/10 and a further £20K for 10/11 was awarded to implement the improvements and a further £2K to undertake three surveys in confidence cold spots within the Bolsover district. Bolsover had accepted this offer.

It was felt that it would not be possible to undertake three full surveys to establish perceptions prior to the end of March, but a post intervention survey would be conducted in the Castle Estate, Bolsover, and The Croft at South Normanton, a block of Council accommodation. The information received from these surveys would form part of a review of work practices and the appropriate use of interventions. In particular whether or not residents found it easy to report ASB and if they were kept informed throughout the process, these being key issues of concern of the Home Office. Feedback on the surveys was still to be received.

Following the Home Office guidelines, a series of Minimum Standards had been developed by the Partnership and published on Bolsover District Council's website and the Safer Derbyshire website.

RESOLVED that the SCB notes the report

23/10 **SAFER COMMUNITIES TASKING AND ADVISORY GROUP MINUTES** **RESOLVED** that the minutes of the Safer Communities Tasking and Advisory Group (SCTAG) held on 5 May 2010 be received.

24/10 **PERFORMANCE REPORT** Of the nine national and two local indicators five were currently green, four amber and two red as set out below:-

Green

NI 16 Serious acquisitive crime rate

NI 32 Repeat incidents of domestic violence

NI 49 Total number of primary fires per 100,000 population

LI 1 Number of first-time entrants to the youth justice system at court entry level

LI 2 All drug users in effective treatment

Amber

NI 1 % of people who believe people from different backgrounds get on well together in their local area

NI 18 Adult re-offending rates for those under probation supervision

NI 20 Assault with injury crime rate

NI 47 People killed or seriously injured in road traffic accidents

Red

NI 27 Understanding of local concerns about anti-social behaviour and crime issues by the local council and police

NI 39 Rate of Hospital Admissions per 100,000 for Alcohol Related Harm

NI 1 - % of people who believe people from different backgrounds get on well together in their local area Feedback from the 'Bringing People Together' Campaign which ran between 11 April and 23 May 2010 would be brought to a future meeting.

Action – Sally Goodwin

NI 27 - Understanding of local concerns about anti-social behaviour and crime issues by the local council and police. An inspection was currently taking place and the findings would be shared with the Board.

Action – Paul Rouse

NI 39 - Rate of Hospital Admissions per 100,000 for Alcohol Related Harm. Further work was being undertaken looking at the factors involved in this indicator that could be influenced by the partnership.

Action – Sally Goodwin

It was pointed out that the Performance Management Fund had a current balance of £90,000 (actual £102,000). No bids had been received at the last SCTAG meeting and partners were asked to consider future bids.

Action – CDRP Chairs

RESOLVED to note the report.

25/10 PLACE SURVEY – NI 27 BREAKDOWN BY COMMUNITY SAFETY PARTNERSHIP It was reported that nationally, 25% of those surveyed felt that police and other local public services sought local people's views on community safety issues. In Derbyshire this was only 20% with a target of 27.2% by 2011. Erewash (20.7%), Amber Valley (21.7%) and Chesterfield (21.2%) were the areas of most concern.

Work was ongoing to address the issue and the next Place Survey was scheduled for October which would follow the Relentless Campaign.

RESOLVED to note the report

26/10 **NI CHANGES FROM THE SMARTER GOVERNMENT DOCUMENT**

The “Putting the Frontline First: Smarter Government” document committed the Government to reducing burdens and increasing flexibility for local areas. The areas of change included reducing the National Indicator set, de-ringfencing and streamlining grants, aligning performance frameworks, and reviewing inspectorates.

Of the 18 indicators that would be removed four were in the Safer Communities Block. One was in the LAA (NI049 Number of primary fires and related fatalities and non-fatal casualties, excluding precautionary checks) and three were from the place survey (NI02 % of people who feel that they belong to their neighbourhood, NI023 Perceptions that people in the area treat one another with respect and consideration, NI037 Awareness of civil protection arrangements in the local area). The removal of these indicators was not a signal about the importance of certain policies or programmes. Most of the indicators that had been removed were based on data that was collected by Government. Where individual areas had an LAA target associated with a removed indicator, the Government was working to ensure that the reduction did not impact on these LAAs, in terms of either loss of target or reward.

RESOLVED that the report be noted

27/10 **COUNTY COMMUNITY SAFETY AGREEMENT (CSA)** The Police had led a joint city and county partnership strategic intelligence assessment process in December 2009 and the findings from this had been taken into consideration in determining that the priorities within the current Community Safety Agreement 2008-11 were still valid. The Agreement and its action plan had been updated accordingly.

There was one issue of concern in relation to support services for victims of sexual violence and an exception report had been submitted to the Local Criminal Justice Board (LCJB). The report detailed the funding situation, highlighting the current risks to victim services and the possibility of losing Sexual Assault Referral Centre (SARC) accreditation status. The chair of the LCJB, Mick Creedon would raise the funding issues at the next meeting of the Derbyshire Partnership Forum Executive and include Derby City representation, as appropriate.

RESOLVED that the Board notes the refreshed Agreement and updated action plan.

Action – M Creedon to progress SARC

28/10 **ABG FUNDED POSTS EVALUATION TEMPLATE** In anticipation of potential budget cuts in the public sector from 2011 onwards, the Board had agreed to the evaluation of all posts subject to the three year funding arrangement under

the Community Safety Agreement which was due to end in March 2011. A summary of all the relevant posts, with costs, together with an evaluation template was attached to the report

The evaluation template had been agreed by the SCTAG together with the proposal that the evaluation process was co-ordinated by the County Council's Community Safety Unit, which would ensure that all relevant partners had an opportunity to feed in to the process.

A summary of findings would be collated by the Community Safety Unit and evaluated by the SCTAG on 27 October 2010 before the summary was presented to the Safer Communities Board meeting on 17 November 2010.

Board members asked that interim information be provided to the September meeting of the board.

RESOLVED that the Board approves the evaluation template and the proposed process for the evaluation of Area Based Grant (ABG) funded posts, reporting back to the Safer Communities Board in November 2010 with an interim report in September.

Action – S Goodwin

29/10 **VAL VEHICLES – REVISED PROPOSAL** In November 2009, Derbyshire Fire and Rescue Service had been awarded £146,253.45 of capital funding, following a successful RIEP bid to purchase seven vehicles and associated equipment, to be utilised for multi-agency licensing enforcement activity. The vans would be deployed by the Violence, Alcohol and Licensing Groups (VAL's) operating across the county, based on the success of a van already in use within Amber Valley and Erewash.

RIEP funding could not be used for revenue expenditure but with the exception of Derbyshire Dales and High Peak all partners were committed to funding vehicle maintenance costs.

Following consultation with partners it was proposed to reduce the number of vehicles from seven to three, with an agreed list of standard equipment equating to approximately £9,000 per vehicle. In addition to the standard equipment, Chesterfield Community Safety Partnership has requested an external CCTV and an all weather digital screen for displaying safer drinking messages. The vehicles would be allocated as set out below:-

Erewash & South Derbyshire 1 Vehicle (existing)

High Peak & Derbyshire Dales 1 Vehicle (pending a decision regarding affective usage of the vehicle)

Chesterfield 1 Vehicle (with additional equipment)
North East Derbyshire, Bolsover & Amber Valley 1 Vehicle

The Police would procure the vehicles and associated equipment on behalf of the partners and the vehicles would become part of the Police fleet. Partners had agreed to fund additional comprehensive insurance policy to enable drivers from all partners to use the vehicles.

RESOLVED that the proposals to purchase a reduced number of vehicles and equipment, pending the decision of the High Peak and Derbyshire Dales Community Safety Partnerships be agreed.

Action – C Flinton

30/10 **NATIONAL INDICATOR 35 SELF ASSESSMENT –REFRESH** The self assessment against National Indicator 35 Building Communities Resilient to Violent Extremism was required on an annual basis. The assessment had been carried out in April 2010 and although the responsibility lay with each district council, it had been undertaken at the county level as previously, as part of the County Prevent Strategy. To ensure that all activity had been captured the self assessment had been shared with districts for comment and feedback to Inspector Barry Thacker by 14 June 2010. The self assessment would then be submitted to GOEM.

RESOLVED that the Board notes the report and the self assessment score against NI35.

Action – S Goodwin/B Thacker/District councils

31/10 **DERBYSHIRE REDUCING RE-OFFENDING STRATEGY – UP-DATE** Performance in relation to NI18 had improved over the course of the last 10 months and had now moved from Red to Amber for the final quarter of the year 2009-10. During the next six months, the Strategy would be refreshed and the ‘achieved’ actions would be archived.

RESOLVED that the report be noted.

Action - S Goodwin

32/10 **RELENTLESS EVALUATION** Partners were asked to circulate copies of the Operation Relentless evaluation document to appropriate officers. The document covered the background, operational structure, partnership communication and a marketing strategy, conclusions, sustainable options and

case studies. During the six week period of the operation there had been 700 less reported incidents and 110 less victims of anti social behaviour each week.

SCTAG had discussed the possibility of capital funding of £126,000 from the Area Based Grant and how this could be utilised in Operation Relentless. The use of the bid system from 2009 was recommended and due to the short timescales involved, approval was sought for a SCTAG Sub Group to be given delegated authority to discuss and approve capital project bids from Districts and Partners.

RESOLVED 1) to note the report; and

2) that the SCTAG Sub Group be given delegated authority to discuss and approve capital project bids from Districts and Partners.

Action - P Rouse

33/10 **ACTION ON BREACH OF ASBOS – HOME OFFICE LETTER** The board considered for information a letter on the breach of anti-social behaviour orders from the Home Office and Office for Criminal Justice Reform. The letter set out a number of key issues relevant to the good management of ASBOs and any breach and an update on developments.

RESOLVED to note the report.

34/10 **HOME OFFICE RESPONSE REGARDING CUT TO CAPITAL FUNDING** Councillor C Hart, County Council Cabinet Member for Communities shared the response to her letter highlighting the concern at the reduction of the Safer and Stronger Communities Fund (SSCF). The cuts in grant would be applied to all recipients in England and Wales. The Board thanked Councillor Hart for raising the concerns.

RESOLVED to note the report.

35/10 **AOB - CHIEF CONSTABLES LETTER REGARDING COMMITMENT TO JOINT TARGET TO INCREASE PUBLIC CONFIDENCE** The Chief Constable had written to local councils seeking to secure support and commitment to delivering the joint target “Percentage of people who agree that the police and local councils are dealing with the anti-social behaviour and crime issues that matter in this area”, following the results of the Constabulary’s first Local Confidence Survey. The results were slightly lower than the corresponding results from the British Crime Survey and some way below both the 2010/11 and 2011/12

targets. To achieve the target a significant stepped change in performance would be required from both the Force and Local Authorities.

Forces had been mandated to undertake Local Confidence Surveys at CDRP/CSP level. The results for 2009/10 were lower than expected achieving a score of 47.3% overall for Derbyshire and were some way below the 2010/11 milestone target of 55.4% and ultimate target of 60.4% in 2011/12. The results also varied considerably across the district areas with Amber Valley the lowest at 36.8% and Derbyshire Dales with 52.0%.

When the question had been broken down to and repeated for the police and local councils in isolation there was a substantial gap in how each was perceived by the public.

Councils felt that the word "crime" in the question to the public had an influence on the figures as in general the public associated dealing with crime as a police issue and not that of their local council. The wording was currently mandatory.

The success of Operation Relentless – Safe and Confident had shown that working together in partnership did achieve results and Chief Superintendent Russ Foster had been appointed as force lead to work on identifying drivers of improved public confidence. A number of representatives that had been nominated from local councils to assist in this process were members of the SCTAG and it was agreed that it would be appropriate for the SCTAG to take on the role as the tasking group.

It was felt that the Board's concern regarding the measurement should be raised and it was agreed that the Chief Constable, David Lowe and the Chair would undertake this on the Boards behalf.

RESOLVED that 1) District Chief Executives nominate their SCTAG representatives as their lead;

2) the SCTAG to take on the role as the tasking group for identifying drivers of improved public confidence; and

3) the Chief Constable, David Lowe and the Chair highlight the Boards concern regarding the measurement.

Action – SCTAG/ Chief Constable/David Lowe/the Chair

36/10 **DATE OF NEXT MEETING** **RESOLVED** that the next meeting of the Board be held on 1 September 2010, commencing at 9.30am in the new conference room, Police HQ.

37/10 **CHAIR OF THE BOARD** Janet Birkin thanked Board members for their support and contributions during her time as chair of the Board and in particular David Lowe for his continued assistance and breadth of knowledge.

David Lowe thanked Janet on behalf of the Board for her skills in managing and directing the Board as Chair since 2005 and her commitment and dedication to the role.

MINUTES of the meeting of the **SUSTAINABLE COMMUNITIES THEMATIC PARTNERSHIP BOARD** held on 25 May 2010 at County Hall, Matlock.

PRESENT

Councillor J C Jackson - in the Chair
(Derbyshire County Council)

Amber Valley Borough Council

Cllr J Brown
J Townsend

Chesterfield Borough Council

L Sharp

3D

P Edwards

Derbyshire Constabulary

J Parsons

Derbyshire County Council

M Bishop
M Brittain
G Pickford
I Stephenson
A Thomas
C Walker
M Young

Derbyshire Dales District Council

Cllr L Rose
D Wheatcroft

Derbyshire Employment and Skills Board

H Hastie

DCPCT

A Pritchard

Derbyshire Constabulary

T Neaves
S Sismey

GOEM

S Battlemuch

High Peak Borough Council

Cllr E Thrane

Peak District National Park Authority

J Dixon

South Derbyshire District Council

Cllr R Wheeler
B Ledger

Also in attendance Richard Davis, Marches Energy Agency (MEA)

Apologies for absence were submitted on behalf of H Bowen (Chesterfield Borough Council), R Brunt (Derbyshire Fire and Rescue Service), Councillor C Corbett (Erewash Borough Council), J Jaroszek (Erewash Borough Council), D Lerner (High Peak Borough Council), J Parsons (Derbyshire Police), Councillor R W Russell (Chesterfield Borough Council) and Councillor E Watts (Bolsover District Council).

9/10 **MINUTES RESOLVED** that the minutes of the meeting held on 23 February 2010 be confirmed as a correct record.

10/10 **PERFORMANCE MANAGEMENT 2009/10 YEAR-END UPDATE** The Board was provided with details of performance against the Sustainable Communities priority indicators and progress made during the twelve month period ending 31 March 2010 (Quarter 4).

Of the ten priority indicators, seven had achieved year end targets, with 5 showing improvements on performance compared with the same period last year.

The priorities which had met the target were:-

- Businesses in the area showing growth
- Improved street and environmental cleanliness (Litter)
- Non-principal roads where maintenance should be considered
- Access to services and facilities by public transport, walking and cycling
- Working age people claiming out of work benefits in the worst performing neighbourhoods
- Per capita CO2 emissions in Local Authority area
- Planning to adapt to Climate Change

Improvement to just below the year end target had been achieved for the priority indicator for:-

- Municipal waste being landfilled – delays in the provision of a treatment facility to reduce the amount of waste being sent to landfill would make the achievement of this target more difficult

Year end targets had not been met for the following priority indicators:-

- Working age population qualified to at least Level 2 or higher – performance of 69.1% is showing a small decrease (0.2%) from last year and is slightly lower than the national figure of 69.4%
- Improved street and environmental cleanliness (Detritus) – the aggregated outturn for the County is 14%.

Data was not yet available to report on the following priority indicator:-

- Number of affordable homes delivered – information will be available at the end of September 2010

RESOLVED that the Board 1) notes the performance highlights of the Sustainable Communities Priorities and acknowledges the progress achieved to date; and

2) receives future performance reports.

11/10 **SUB GROUP OVERVIEW REPORT** Each sub group had submitted a report setting out the progress against delivery plans and targets.

a) Housing

LAA Target: NI 155 – supply of affordable housing

The LAA target for 2009/10 had been achieved. A best practice paper on bringing land forward for affordable housing was to be completed by end June 2010 and shared around the County. An “Affordable Housing” summit aimed at key decision-makers in Derbyshire would take place in September where the Homes and Communities Agency (HCA) would have high profile attendance. The summit would also be used to launch a general best practice paper on raising the profile of affordable housing and proving its links to other agendas such as health, sustainability and reduced crime.

There were concerns that Districts had set different levels of priority for housing and the LAA target for 2010/11 may not be hit. Other public sector land coming forward for affordable housing was very limited and there was a need to clarify the reward money process which may help to release other land. Partners needed to share information on their land holdings.

b) Climate Change

LAA Target: NI 186 – per capita reduction in CO2 emissions in the LA area

CO2 emissions were reducing across Derbyshire although it was unclear to what extent the recession could have had on this reduction. The projects helping to raise awareness including the current cost monitors and the community conference on climate change had been very successful, although these initiatives would not be enough to achieve the 9.06% target set over the life of LAA, which in the national context could now be too low. Richard Davis of Marches Energy Agency, had been assigned through the LAEP to deliver CO2 saving initiatives across the Derbyshire/Nottinghamshire sub-region. Further work was required with businesses and communities to raise awareness of climate change

mitigation and partners organisations needed to prioritise the climate change mitigation agenda as a means of working more effectively and saving money.

LAA Target: NI 188 – planning to adapt to climate change

Comprehensive risk assessments were being carried out on a broad range of council services and the LSP objectives, prioritising risks and identifying some adaptive responses. The County Council and South Derbyshire District Council had reported level 2 and Bolsover District had reported level 1. Returns from other district councils had not been received. There was concern regarding the possible absence of funding to carry the project forward beyond Level 3 (March 2011).

c) Derbyshire Employment & Skills Board

LAA Target: NI 153 - working age people claiming out of work benefits in the worst performing neighbourhoods

In the current economic conditions there was no prospect of achieving the existing target of 25.4%. Having achieved 26.6% in Q2 of 2008, the impact of the recession had brought the figure virtually back to the baseline. The biggest element in the increase had been in relation to job seekers allowance claimants. The Derbyshire Worklessness Theme Group were discussing how Partners could work together to meet the targets.

The County Council had examined the comparative information provided as part of the refresh process and felt that there would be some merit in using a comparative figure as the basis for the target. A revised target had been agreed with the Government Office to maintain a position of being 1.6 percentage points below the East Midlands figure. If the East Midlands figure remained at 29.8%, the figure in May 2009, then the Derbyshire figure of 28.1% would be meeting the target.

NI 146 - Adults with a learning disability in paid work

The Disability Employment Project hosted by Derbyshire County Council had secured funding for a further year and would be working across the organisation to ensure the pilot informed future practice which would be shared with Local Area Agreement partners. The target for people with learning disabilities in paid work 2009-10 was 3.3% and this would mean increasing the number of people in paid work from 49 to 72 by the end of March 2010 and by an additional 27 by the end of March 2011. Although significantly low, at the moment, the Disability Employment Projects in operation were confident that jointly they would meet the target.

The Welfare to Work Group, via the DESB Action Plan & Implementation Plan, had been asked to extend their remit to pick up the wider PSA 16 Agenda of 'increasing the proportion of socially excluded adults in settled

accommodation and employment, education or training' for: - Young People leaving care, Adult offenders under Probation Supervision, Adults in contact with secondary mental health services and Adults with moderate to severe learning disabilities.

As reported to the last Sustainable Communities Board Meeting the Derbyshire ESB and Derby City had agreed to work in Partnership where they are able to and joint Theme Groups had been established.

Emda (East Midlands Development Agency) had revealed plans to produce a Regional Skills Strategy to articulate the needs of the economy, business and individuals and be based on evidence of demand and intelligence gathered at the regional, sub regional and local level. The Chair of the DESB (Frank Lord) was to be invited to be a member of a Strategy Advisory Group. The Strategy was to lead on 4 themes: Roll of Skills in Economic Development, Priority Sectors, Progression of Individuals and Responsiveness and Supply.

d) Derbyshire Economic Partnership (Regeneration)

LAA Target: NI 172 – VAT registered businesses showing growth

The link to the LAA target had been strengthened through the transfer of the management of the Single Programme to the County Council. The sub regional investment plan (SRIP) for 2010 -2013 approved by the emda Board in February had a clear focus on business support. The target had been renegotiated to reflect the economic downturn and was currently being achieved although it was still proving to be difficult to capture all the activity being undertaken by partners.

There was a danger that the current budget for 2010/11 would be subject to further cuts as emda's budgets were cut and there remained uncertainty over future funding for 2011/12.

e) Transport

LAA Targets: NI 175 – access to services and facilities by public transport, walking and cycling

NI 169 – non-principal roads where maintenance should be considered

A new Community Transport website was to be launched at the end of May. Pilot projects were to be undertaken of a demand-responsive transport for the area south of Ashbourne and a trail signing/promotion scheme in Tibshelf to promote walking and cycling as a healthy travel choice, both starting in the autumn.

The programme of non-principal road maintenance schemes had been completed in 2009/10. Following the extremely bad winter, it was estimated that an additional £6 million of work was required on the network. An additional £1.7 million had been received from central government. It was queried whether Council reserves would be used for maintenance work. It was explained that at present the work was being managed from current budgets and an asset management system was being put in place which would allow officers to access information more readily from their computer.

The problems with gulley's, drainage and flooding were raised and it was felt that there was a need to look again at the agency arrangements to enable problems to be minimised. There was currently a national and a county review taking place on the issue and the findings would be shared with partners.

There was concern regarding the long term funding for certain key projects such as Wheels to Work. A review of the operational processes and costs was being undertaken with a view to halving the level of subsidy per journey to that of contracted bus service levels.

f) Waste and Streetscene

NI 193 Manage waste in a more sustainable and integrated way

NI 195a Improve street and environmental cleanliness

NI195b Improve street and environmental cleanliness

The Transformational Management Board had approved the Recyclable Service Procurement Project which would be undertaken in two parts. Part one would identify an affordable contract package and part two would be to purchase the package and would only take place if there were sufficient partners wishing to take part. The project would need to ensure that outcomes could be seen and written confirmation had been requested from each council on whether it wished to participate in the project.

The County Council asked that they be involved at an early stage as the findings of the project could have significant effects on the infrastructure that may or may not be available within the county. Tenders were currently being sought to provide facilities at Northwood near Matlock and Clay Cross.

It was pointed out that the third sector made a large contribution to recycling and there may be a need to pursue better links to the work being carried out.

12/10 FEEDBACK FROM DERBYSHIRE PARTNERSHIP FORUM

Ian Stephenson gave an update on issues discussed at the forum. The Credit Union project had received general support however David Wheatcroft informed the meeting that unfortunately it had been reported to all Derbyshire Chief Executives that there were some issues with the information which was being reviewed as there may be impacts on the way in which the service could be delivered.

The costs and funding options preparing for the aging population had been discussed as had the refresh of the targets. Further information could be provided on the Community Cohesion project "Bringing people together" if required.

13/10 PRESENTATION: CLIMATE CHANGE MITIGATION – A STRATEGIC OVERVIEW FOR DERBYSHIRE Richard Davies, of Marches Energy Agency gave a presentation on the work being undertaken on climate change stressing that the three fold consumption of the planet's resources could not be maintained.

There was a need to prove that the partnerships activities had influenced the reduction in CO2 emissions and capture activity that was not currently shown under NI186. A balance was required between affordability/reliability/low carbon. A balanced scorecard had been developed which split the issues into twelve sectors including industry and commerce, transport, communities, land use and food.

Ian Stephenson reported that the County Councils Cabinet was keen to enhance its "green" credentials and had employed KPMG to focus on the issue of environmental sustainability allowing Derbyshire County Council to have a balanced scorecard with departmental and service targets which could be shared with partners.

14/10 AOB - LAA TARGET ATTAINMENT LINKED TO REWARD GRANT It was reported that there was an issue for Districts in the cost in real terms of the land being put forward for affordable housing and that three quarters of the target for 2009/10 had been delivered by only three district areas. It was asked how any reward money would be divided and whether this would be done proportionally.

This decision would have to be made by the Executive Board and would be raised at the next meeting on 2 June. Reward money had previously been passported to the group responsible for reaching the target although it was pointed out that the reward money was currently £4.5 million for 100% achievement of all 35 targets and reducing on a sliding scale depending on performance.

15/10 **PROPOSED DATES OF FUTURE MEETINGS** Future meetings of the Board would be held at 10am in Committee Room 1, County Hall, Matlock on :-

Thursday, 16 September 2010

Thursday, 2 December 2010

Thursday, 24 February 2011

Thursday, 26 May 2011

MINUTES of a meeting of the **DERBYSHIRE PARTNERSHIP TRANSFORMATIONAL MANAGEMENT BOARD** held on 29 March 2010 at County Hall, Matlock.

P R E S E N T

Councillor L Rose (Derbyshire Dales District Council)
(in the Chair)

Amber Valley Borough Council

Cllr E Bowley
J Townsend

Bolsover District Council

J Brooks

Derbyshire County Council

Cllr J Allsop
D Hickman
S Hunt
J Gilbert
M Whelan

Derbyshire Dales District Council

P Colledge

Derbyshire Fire and Rescue Service

A Waldie

Erewash Borough Council

Cllr C Hart
I Sankey

High Peak

Cllr E Thrane

North Derbyshire District Council

Cllr G Butler
N Blaney

Peak District National Park Authority

P Coleman
R Marchington

Rural Action Derbyshire

S Green

South Derbyshire District Council

N Glossop

Apologies for absence were submitted on behalf of P Carney (Amber Valley Borough Council), Cllr M Carr (Derby City Council), P Hackett (North East Derbyshire District Council), J Jaroszek (Erewash Borough Council), W Lumley (Bolsover District Council), Cllr I Watts (Bolsover District Council) and Cllr R Wheeler (South Derbyshire District Council).

1/10 **MINUTES RESOLVED** that the non exempt minutes of the meeting of the Management Board held on 9 November 2009 be confirmed as a correct record.

2/10 **PRESENTATIONS ON EXISTING IMPROVEMENT AND EFFICIENCY PROJECTS A) COHESIVE DERBYSHIRE AND B) ENERGY MONITORING LOAN SCHEME** Presentations were given to the Board on two ongoing projects as set out below:-

a) Cohesive Derbyshire - Becky Lomas of the County Councils Policy and Research Unit explained the work that was being undertaken and as community cohesion was a difficult concept to communicate and was poorly understood, a strap line and logo 'Bringing People Together in Derbyshire' had been developed to market any cohesion related activities. A 'Bringing People Together' strategy had been developed and some of the funding from the Regional Improvement and Efficiency Partnership (EM IEP) had enabled the project to deliver a small grants fund of between £100 and £2,000 to local groups to help run community activities and build cohesion.

b) Energy Monitoring Loan Scheme - Maggie Bishop reported that there had been initial data from the Cost Monitors project which had resulted in an average saving of 2kw a day per household which equated to a financial saving of £60-70 per year and 0.3 tonne of CO² per household a year. Lendings were organised by the Library Service and approximately 38% of lendings had been to individuals from disadvantaged groups. Work was about to take place on a pilot project in conjunction with High Peak on a lendings service to small businesses.

3/10 **DERBYSHIRE IMPROVEMENT AND EFFICIENCY PARTNERSHIP SUB-REGIONAL WORK PROGRAMME** The Programme Manager reported that Leicestershire had undertaken the peer review assessment on 1st March 2010. The review had concluded that Derbyshire was in a strong position to deliver its programme but close monitoring and evaluation over the final 12 months would be required. Pints had been raised that needed addressing and this action was set out in the report. The full review report was attached at appendix 1.

Within the improvement and efficiency work programme four projects were not progressing as planned and the project leads had indicated they may not deliver the anticipated outcomes by March 2011. These were Member Development, Remote and Home Working, Joint Revenue and Benefits and Joint Building Control Service.

It was also explained that the Treasurer's report later on the agenda highlighted an expected balance on the Partnership Programme

Management budget at the 31st March 2010 of £26,000. It was recommended, subject to approval of the Treasurer's report, that this be added to the improvement and efficiency budget to fund further projects. In addition there was also a balance of £2,966 on the improvement and efficiency general grant allocation that was available for other projects.

The total funding allocated to the Derbyshire Wide Area Network Project was £318,000 and final costs were expected to be £273,000 leaving a balance of £45,000 to allocate to other projects.

This would result in £393,466 being available for other projects as set out below:-

Funds Clawed Back / Available for New Projects	£
Member Development	44,500
Remote and Home Working	90,000
Joint Revenue and Benefits	35,000
Joint Building Control Service	150,000
Derbyshire Wide Area Network	45,000
Underspend on 2009/2010 Programme Costs	26,000
Improvement and Efficiency Budget Balance	<u>2,966</u>
	<u>393,466</u>

A project proposal had been submitted for funding to undertake a review of Council Tax Single Persons Discount (SPD) in Derbyshire. Such an exercise carried out in Nottinghamshire had resulted in 6,168 cancelled discounts (5.66% of all claims) and cashable savings of £1.85 million. Exercises carried out recently in Leicestershire and Lincolnshire had resulted in similar returns. Whilst it was difficult to predict the outcome of the review a reduction of 5% in SPD claims would raise additional income of £2.3m. The exercise would be subject to a formal tendering process and depending upon the levels of claims cancelled it was anticipated to cost in the region of £345,000. Therefore, it is recommended that a contribution to a maximum of £345,000 was approved towards the funding of the project.

This would leave a balance of £48,466.

RESOLVED that the Board 1) notes the report;

2) approves that the four projects detailed in the report as not progressing well, have their balance of funds totalling £319,500 withdrawn and this be made available for other projects;

3) notes the underspend of £45,000 on the Derbyshire Wide Area

Network project and approves that it is made available for other projects; and

4) approves funding of £345,000 towards the Single Person Discount Project, subject to a successful tendering exercise being completed.

4/10 DERBYSHIRE IMPROVEMENT AND EFFICIENCY PARTNERSHIP COMPREHENSIVE AREA ASSESSMENT FUNDING

In early 2009 sub regional partnerships were asked by the East Midlands Improvement and Efficiency Partnership to consider putting £200,000 aside pending outcomes from partners' Comprehensive Area Assessments (CAA). The Management Board approved this sum at their meeting on 23 February 2009 (minute no. 03/09). Now partners had received their CAA assessments, consideration had to be given on how to allocate the money. Partners had been consulted and four project proposals had been put forward:-

- Establish Credit Union Facilities across Derbyshire
- Managing Performance for Better Outcomes
- Total Place Initiative - Alcohol Misuse
- Raising Customer Satisfaction to Improve CAA Outcomes.

The proposals had been through an assessment process to determine eligibility and had been scored as follows:-

Title	Funding Request	Score
Establish Credit Union Facilities across Derbyshire	160,500	13
Managing Performance for Better Outcomes	25,000	10
Total Place Initiative - Alcohol Misuse	20,000	10
Raising Customer Satisfaction to Improve CAA Outcomes	50,000	9
Total cost of proposals	255,500	
Funding available	-200,000	
Balance on improvement and efficiency budget	-48,466	
Total Funding Available	248,466	
Funding Shortfall	7,034	

It was explained that the Derbyshire Partnership Forum was currently considering a number of Total Place projects for Derbyshire and any decision regarding this project should wait until the outcomes of their decision. In addition there were other potential funding sources for Total Place initiatives through the East Midlands Improvement and Efficiency Partnership (EM IEP) central funding stream that should be explored. Funding was available for Local Improvement Advisors through a specific EM IEP central fund and a report was being considered by the EM IEP Member Board in April, which if approved, would ring fence a substantial amount of funding (£850,000) specifically for Total Place initiatives.

RESOLVED that the Management Board 1) approve the allocation of £48,466 from the improvement and efficiency budget towards Comprehensive Area Assessment projects:

2) earmark £160,500 of funding towards the Establish Credit Union Facilities across Derbyshire project; subject to funding for years 2 and 3 of the project being secured and this being reported to a future Management Board meeting;

3) approve £25,000 towards the Managing Performance for Better Outcomes project;

4) earmark £42,966 of funding towards the Raising Customer Satisfaction to Improve CAA Outcomes subject to further detail of activities and outcomes being presented to a future Management Board meeting; and

5) a decision on whether to fund the Total Place Initiative – Alcohol Misuse be deferred pending an opportunity to explore other sources of funding and the development of a coordinated programme across Derbyshire.

5/10 DERBYSHIRE IMPROVEMENT AND EFFICIENCY PARTNERSHIP SUB-REGIONAL CAPITAL ALLOCATION Partners had submitted proposals for projects to be funded from the £803,406 grant, and following an assessment the Board agreed to fund 11 projects totalling £792,043. The projects were subsequently submitted to the EM IEP Member Board on 27th November 2009 for approval, but unfortunately the CCTV projects in South Derbyshire £68,000 and Amber Valley £102,000 were rejected as the Board felt that they were for 'business as usual' and approval would set a precedent.

The total capital funding available for allocation was £181,363 which included the previously unallocated balance of £11,363.

Partners had put forward three project proposals as detailed below:-

1. Establish Credit Union Facilities across Derbyshire - The project was looking for funding of £195,500 of which £35,000 relates to capital expenditure.

2. Joint Waste Service Bid - South Derbyshire District Council and East Staffordshire Borough Council wished to join their waste collection and street cleaning services into a single operation. The project was planning to purchase route optimisation software at a cost of £49,000. Funding was being sought from the Staffordshire Waste Management Board and the Staffordshire RIEP for £39,500 and a request for funding of £9,500 against this funding stream.

3. Shared ICT Disaster Recovery - The proposal requested funds to deliver a shared ICT Disaster Recovery facility which would be used by five partners and hosted at the North East Derbyshire District Council ICT data centre. The project was seeking funding of £145,000 for the initial ICT hardware infrastructure required.

The proposals had been put through an assessment process to determine eligibility and had been scored as follows:-

Title	Funding Request	Score
Joint Waste Service Bid	9,500	13
Establish Credit Union Facilities across Derbyshire	35,000	12
Shared ICT Disaster Recovery	145,000	12
Total cost of proposals	189,500	
Funding available	181,363	
Funding Shortfall	8,137	

It was proposed that funding for the Joint Waste Service project be approved and funding be earmarked for the Establish Credit Union Facilities across Derbyshire. The Board should consider earmarking funding for the Shared ICT Disaster Recovery project of £136,863, subject to:-

- A Miteool assessment being carried out
- Authorities participating in the project being able to fund the shortfall of £8,137.

- A commitment from partners being received to fund the ongoing annual revenue costs of the project.

RESOLVED that the Management Board approves the following funds:-

1) £9,500 towards the Joint Waste Service Bid project:

2) £35,000 towards the Establish Credit Union Facilities across Derbyshire project; subject to funding for years 2 and 3 of the project being secured and this being reported to a future Management Board meeting:

3) £136,863 towards the Shared ICT Disaster Recovery project subject to:-

- A Mietool assessment being carried out.
- Authorities participating in the project being able to fund the shortfall of £8,137.
- A commitment from partners being received to fund the ongoing revenue costs of the project.

6/10 **CHANGE CONTROL REQUESTS** Change control requests had been submitted as set out below:-

Revenue and Benefits Joint Service Project - The change control requested £20,000 for consultation with specialist solicitors and barristers in order to secure agreement to an appropriate procurement route, both in respect of Revenue and Benefits and other IT systems. The work would be made available to other partners where the merger of ICT, due to existing contractual arrangements, represented a barrier to joint working. Approval of the change control would lead to an anticipated underspend on the project of £35,000.

Financial Inclusion - Following discussions with partner agencies a service delivery agreement had been developed between North East Derbyshire District Council and Rural Action Derbyshire (RAD) to enable RAD to employ, host and line manage the project manager, and work with Financial Inclusion Derbyshire to support the worker to implement the Derbyshire Financial Inclusion Strategy.

Joint Waste Authority - North East Derbyshire District Council had submitted a change request to use the residual funding of £50,000 to move this forward by evaluating existing services in each of the 7 partner councils, researching best practice in other counties, analysing the market for potential service providers, recommending an affordable contract

package that will be acceptable to each partner council, and, subject to approval of the recommended package by the partner councils, assisting in its procurement. The project would run from May 2010 to March 2011.

RESOLVED that the Management Board 1) approves the change control requests for the Joint Revenue and Benefits project and the Financial Inclusion project; and

2) approves the Joint Waste Authority project subject to a commitment from partners that they would implement the recommendations from the project.

7/10 **PERFORMANCE MANAGEMENT REPORT** At the last Management Board, the Programme Manager was asked to report on the status of the anticipated outcomes and benefits of the RIEP-funded projects. As a result of this exercise, it had become clear that things had moved on since the original project proposals were submitted. The Regional Improvement and Efficiency targets were revised in 2009 and were about to be changed again. It was difficult for many project leads to measure how their project had contributed to national indicators, and, in many cases, it would be several years before such measurements would be available.

Consequently, project leads were being asked to reconsider their projected benefits and detail the specific outcomes against the targets they had detailed. In support of this, the Derbyshire Transformational Partnership central team was proposing to arrange a series of visits with project leads to discuss the revised targets. Outcomes from this exercise would be brought to the next Management Board meeting.

RESOLVED that the Management Board endorses a review of project benefits and outcomes and that a further report be brought to the next meeting.

8/10 **TREASURER'S REPORT** The schedule set out the budget for 2009/10 and forecast expenditure to 31 March 2010 on the Programme Management and Development Budget including the balances carried forward on Geographical Information Systems and the Derbyshire Wide Area Network which were approved earlier in the year.

The final budget statement for 2009/10 will be brought to the next meeting of the Transformational Management Board.

RESOLVED that 1) the Management Board note the current position in respect of the 2009/10 accounts; and

2) the balance of funds be carried forward into the 2010/2011 budget as detailed in the report; and

3) the final accounts for 2009/10 be brought to the next meeting of the Management Board.

9/10 **DATE OF NEXT MEETING** **RESOLVED** that the next meeting of the Board be held on 10 May 2010 commencing at 2.00pm in Committee Room 1, County Hall, Matlock.

MINUTES of a meeting of the **DERBYSHIRE PARTNERSHIP TRANSFORMATIONAL MANAGEMENT BOARD** held on 10 May 2010 at County Hall, Matlock.

P R E S E N T

Councillor L Rose (Derbyshire Dales District Council)
(in the Chair)

Amber Valley Borough Council

A Wilde

Bolsover District Council

J Brooks

Chesterfield Borough Council

M Evans

Derby City Council

Cllr M Carr

R Aston

Derbyshire County Council

Cllr J Allsop

S Hunt

J Gilbert

M Whelan

Derbyshire Dales District Council

P Colledge

Derbyshire Fire and Rescue Service

A Waldie

Erewash Borough Council

I Sankey

North Derbyshire District Council

N Blaney

Rural Action Derbyshire

S Green

South Derbyshire District Council

N Glossop

Apologies for absence were submitted on behalf of Cllr E Bowley (Amber Valley Borough Council), P Carney (Amber Valley Borough Council), P Coleman (Peak District National Park Authority), Cllr C Hart (Erewash Borough Council), D Hickman (Derbyshire County Council), J Jaroszek (Erewash Borough Council), R Marchington (Peak District National Park Authority), G Stirling (Derby City Council), Cllr E Thrane (High Peak Borough Council), Cllr I Watts (Bolsover District Council) and Cllr R Wheeler (South Derbyshire District Council).

10/10 **MINUTES RESOLVED** that the non exempt minutes of the meeting of the Management Board held on 29 March 2010 be confirmed as a correct record.

11/10 **MATTERS ARISING - CHANGE CONTROL REQUESTS (Minute number 6/10 refers)** South Derbyshire District Council pointed out that they had expressed a wish to become a partner in the Joint Waste Authority project.

12/10 **DERBYSHIRE IMPROVEMENT AND EFFICIENCY SUB-REGIONAL WORK PROGRAMME** The Programme Manager reported that the additional projects approved at the last meeting for inclusion in the Derbyshire Improvement and Efficiency Work Programme had been ratified by the East Midlands Improvement and Efficiency Partnership Member Board on 25th April 2010.

The Management Board had asked that further information be sought on the following three projects before work could commence;-

- Establish Credit Unions (£195,500)
- Raising Customer Satisfaction (£42,966)
- Shared ICT Disaster Recovery (£136,863)

Derby City was to lead the Council Tax Single Persons Discount project (£345,000), and partners were asked to sign and return their proformas to allow for the project to proceed. This project, along with Managing Performance for Better Outcomes (£25,000) and Joint Waste Services (£9,500) had been informed of the approval and had been asked to complete project initiation documents prior to commencing their projects.

The Improvement and Efficiency Work Programme now contained 37 projects totalling £3.788m with an uncommitted balance of £18,023 remaining in the budget.

Having previously deferred making a decision on a Alcohol Misuse Total Place project to enable alternative funding to be pursued, the Management Board agreed to ring fence the money in the short term for this project and authorise the Chair and Vice Chair of the Management Board to use their delegated powers to approve the project if required prior to the next meeting. If the funding was not required then the balance could be used as a contingency within the overall programme.

Appendix 1 to the report contained a summary of the financial position of the 37 approved projects. Of the £3.788m of funds allocated to projects £0.798m had been drawn down to date. The remaining £2.234m was required to be drawn down by 31st March 2011.

The EM IEP Member Board had confirmed that a fund of £1m had been set aside for Total Place projects. Sub regional partnerships had been asked to submit Project Initiation Documents (PID) by 15th May 2010 for consideration by the EM IEP Board. The expectation was that there would be a high demand for the funding across the region and the £1m would be oversubscribed. Therefore a co-ordinated approach would provide the best opportunity for securing funding in Derbyshire. Three proposals had been received:

Challenging Families	£75,000
Older People	£65,000
Derby Property Alliance	£38,500

In 2009, EM IEP had received £500,000 of capital funding from the Department for Communities and Local Government (CLG) for a Video Conferencing project in the East Midlands which had been divided between Derbyshire, Leicestershire and Lincolnshire. Each sub-region had consulted their partners and the preference was to install equipment that would benefit all their local authorities, through reducing the need for officers to travel to meetings, resulting in more efficient use of officers' time, and a reduction in mileage and expenses claims and decreasing CO2 emissions. Derbyshire County Council had agreed to undertake a joint tender exercise for the three sub-regions and the partnership central team were leading on this. Further updates on the progress of the project would be brought to future Board Meetings.

It was queried whether this facility would be available to the third sector organisations and it was suggested that a video conferencing room at County Hall would be useful. The project was still in its early stages but this option could be considered.

RESOLVED that the Board 1) notes the report;

2) agrees to ring fence the £18,023 balance of improvement and efficiency funds for the Total Place initiative in High Peak, the Chair and Vice Chair be authorised to use delegated powers to approve the project and should approval not be given then the money be retained within the work programme as a contingency: and

3) agree that all three Total Place projects as set out below be submitted to EM IEP as the Derbyshire bids:-

Challenging Families	£75,000
Older People	£65,000
Derby Property Alliance	£38,500

13/10 **PERFORMANCE MANAGEMENT REPORT** The Management Board had endorsed a review of project benefits and outcomes for the improvement and efficiency partnership funded projects.

One to one meetings had subsequently been held with each project lead to discuss project progress and targets, outcomes and efficiencies. A summary was attached at Appendix 1 which included an overall Red/Amber/Green (RAG) rating for each project status and appendix 2 summarised the responses relating to targets, outcomes and efficiencies.

The report went on to set out work programme issues and updates on Joint Waste Authority – Recyclable Service Procurement (Lead North East Derbyshire DC), Joint Pest Control ALMO (Lead South Derbyshire DC), Energy Monitor Loan Scheme (Lead Derbyshire County Council), Enhancing the Violence and Alcohol Licensing (Lead Derbyshire Fire and Rescue Service), Co-location (Lead Derbyshire County Council), Sheffield City Region Housing Offer (Lead North East Derbyshire DC), Enhanced Home Options Outreach Service (Lead Derbyshire Dales DC)

RESOLVED that the Management Board notes the report.

14/10 **REPORT OF THE TREASURER TO THE MANAGEMENT BOARD 2009/2010 OUTTURN** The report set out the final outturn for 2009/10 on the Programme Management and Development Budget, interest on cash balances and an under spend on support and maintenance which had been added to the final balance. The funds to be carried forward to 2010/11 were £44,950 plus a contingency sum of £34,000 making a total of £78,950. The report set out other balances which would be carried over in line with previous approvals by the Management Board.

In addition the Derbyshire Transformational Partnership had received £50,000 from EM IEP towards the cost of programme management which had been carried forward as a contribution towards costs in 2010/2011.

RESOLVED that the Management Board 1) approves the outturn for 2009/10; and

2) notes the funding available for 2010/11.

15/10 **CAPITAL ALLOCATION FUNDING** The programme manager verbally reported that the Department for Communities and Local Government were awaiting a ministerial appointment prior to notifying partnerships of capital allocations. The partnership needed to be prepared for the announcement and partners were asked to investigate possible efficiency projects.

Any finance made available from projects that failed to deliver would also need to be redirected and partners were asked to put forward a list of projects that would benefit from additional funding.

16/10 **DATE OF NEXT MEETING RESOLVED** that the next meeting of the Board be held on 9th August 2010, commencing at 2.00pm in Committee Room 1, County Hall, Matlock